PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	18/7/20.	Prepared by:	SOWMYA
PO/WO no.	68764.	PO / WO Date.	10/7/20.
Supplier Name	SSllp.	PO/WO amount	1,737
Firm/Company	Vista homes owners Association	Project	Vista homes.

Sl. No.	Bill No.	Bill Date	Bill amount
1.	12346	17/7/20.	1,737
2.			
3.			

Amount A – Bills total(Excluding Transport & Hamali Charges):	1,737

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10379	17/7/20	81271	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,737
Amount E – PO / WO value:	1,737.
Amount F – Difference (A – E):	

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. /- □ No
Payment – due date	**25.7.2020**

Remarks:_

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	18/7/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	12346
Vista Homes Owners Association	Invoice Date.	17-07-2020
Sy.no.193, Kapra, Ecil	PO No.	68764
	PO Date.	10-07-2020
	Req ID	58378
	Req Date	10-07-2020
GSTIN : 36	Loc Req No	99712

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4022 - Consumables - Dettol - NA - nos	3401	6	65.00	390.00	18	70.20
2	4113 - Consumables - sodium hypoclorite - 5 Ltrs -		1	892.50	892.50	18	160.64
3	4112 - Consumables - Sanitizer - 500 ml - Nos		1	200.00	200.00	12	24.00
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	1,482.50		254.84
	127.42	127.42	Total Invoice Amount	1,737.35		

Rupees : One Thousand Seven Hundred Thirty Seven and Paise Thirty Five Only.

MODI PROPERTIES PVT. LTD. SEC'BAD

INWARD No. 67642 Date. 21/7

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 10-07-2020 14:57:50

68764
08.07.20 3:08:59

From Company : **Vista Homes Owners Association**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : .

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	68764	99712
	Doc Date	10-07-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	10-07-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4022 - Consumables - Dettol - NA - nos	6.00	65.00	0.00	18.00	460.20
2	4113 - Consumables - sodium hypoclorite - 5 Ltrs - Nos	1.00	892.50	0.00	18.00	1,053.15
3	4112 - Consumables - Sanitizer - 500 ml - Nos	1.00	200.00	0.00	12.00	224.00
				Total Order Value . . .		**1,737.35**

Rupees : One Thousand Seven Hundred Thirty Seven and Paise Thirty Five Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: 8790166611
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for Labour and staff safety use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Vista Homes Owners Association***

Authorised Signatory

Name : 13/07/2020

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : _____

Date : __/__/____

Requisition Form

Company Name:	Vista Homes owners association	Date:	09.07.20
Site & Phase :	Vista Homes	Time:	13:20
Supplier:	-	Req. No.	99712
Material required before date:	11.07.20	ID No.	58378

No	Description	Size	Quantity	Units	Inward No	Date
1	**Sodium Hydro chloride**	05ltrs	03	No's		
2	Sanitizer		03	No's		
3	Hand wash		06	No's		
4						
5						
6						
7						
8						
9						
10						

PO 68764

APPROVED 13 JUL 2020 MINISH PARIKH MANAGER PROCUREMENT

Remarks: For Site use purpose.

Prepared By	T.Madhu	Approved by	
Sign.& Date	09.07.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:	Vista Homes	Date:	06.07.2020
Site & Phase :	Vista Homes	Time:	11:15
Supplier	-	Req. No.	
Material required before date:	10.07.2020	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						

Remarks: For Site Use purpose

Prepared By	T.Madhu	Approved by	
Sign.&. Date	06.07.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10379
Vista Homes Owners Association	DC Date.	17-07-2020
Sy.no.193, Kapra, Ecil	PO No.	68764
	PO Date.	10-07-2020
	Req ID	58378
GSTIN : 36	Req Date	10-07-2020
	Loc Req No	99712

	Description of Goods	HSN/SAC	Qty
1	4022 - Consumables - Dettol - NA - nos	3401	6
2	4113 - Consumables - sodium hypoclorite - 5 Ltrs - Nos		1
3	4112 - Consumables - Sanitizer - 500 ml - Nos		1
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

INWARD
Inward No: 24975 Dt: 17/7/20
GRN No: 81271 Dt:
Received By: Sign:
Vista Homes

for Summit Sales LLP

Authorised signatory

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 40911 Date 21/7 Sign

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Vista Homes Owners Association	Invoice No.	12346
Sy.no.193, Kapra, Ecil	Invoice Date.	17-07-2020
	PO No.	68764
	PO Date.	10-07-2020
	Req ID	58378
GSTIN : 36	Req Date	10-07-2020
	Loc Req No	99712

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4022 - Consumables - Dettol - NA - nos	3401	6	65.00	390.00	18	70.20
2	4113 - Consumables - sodium hypoclorite - 5 Ltrs -		1	892.50	892.50	18	160.64
3	4112 - Consumables - Sanitizer - 500 ml - Nos		1	200.00	200.00	12	24.00
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	1,482.50		254.84
	127.42	127.42	Total Invoice Amount	1,737.35		

Rupees : One Thousand Seven Hundred Thirty Seven and Paise Thirty Five Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction