PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	14/7/20.	Prepared by:	SOWMYA
PO/WO no.	68717	PO / WO Date.	9/7/20
Supplier Name	SSllp.	PO/WO amount	779
Firm/Company	Voc llp	Project	Voc llp.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	1225/	13/7/20.	779
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			779

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10290	13/7/20		☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	779
Amount E – PO / WO value:	779
Amount F – Difference (A – E):	

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	**18.7.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	14/7/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details		
Villa Orchids LLP	Invoice No.	12251
Behind Janapriya, Kowkur, Hyderabad	Invoice Date.	13-07-2020
	PO No.	68717
	PO Date.	09-07-2020
	Req ID	58331
GSTIN : 36AANFG4817C1ZH	Req Date	07-07-2020
	Loc Req No	63428

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4616 - Electrical - other - Metal box - 6way - nos	85365020	20	33.00	660.00	18	118.80
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	660.00		118.80
	59.40	59.40	Total Invoice Amount	778.80		

Rupees : Seven Hundred Seventy Eight and Paise Eighty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 67483 Date 15/7 Sgn.

Purchase Order

 09-07-2020 2:46:49 PM

68717
08.07.20 3:08:59

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details			
Summit Sales LLP	**Doc No**	68717	63428
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	09-07-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	09-07-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	4616 - Electrical - other - Metal box - 6way - nos	20.00	33.00	0.00	18.00	778.80
					Total Order Value . . .	**778.80**

Rupees : Seven Hundred Seventy Eight and Paise Eighty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next Day.
Delivery Location	Villas Orchids Behind: Janapriya, Kowkur. Phone. 9502232100/9502266233
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for V.no.257,258 missing purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Villa Orchids LLP*

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	VOC LLP	Date:	07.07.2020
Site & Phase:	VOC	Time:	10.52
Supplier:	SSLLP	Req. No.	63428
Material required before :	Urgent	ID No.	58331

No	Description	Size	Quantity	Units	Inward No	Date
1	Metal boxes 68217	6 model	20	nos		

Remarks:for villas 257 &258 missing

Prepared by	S .Sharvani	Approved by	A.Suresh
Sign.& Date	07.07.2020	Sign. & Date	07.07.2020

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Villa Orchids LLP	DC No.	10290
Behind Janapriya, Kowkur, Hyderabad	DC Date.	13-07-2020
	PO No.	68717
	PO Date.	09-07-2020
	Req ID	58331
GSTIN : 36AANFG4817C1ZH	Req Date	07-07-2020
	Loc Req No	63428

	Description of Goods	HSN/SAC	Qty
1	4616 - Electrical - other - Metal box - 6way - nos	85365020	20
2			
3			
4			
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6			
7			
8			
9			
10			
11			
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MODI PROPERTIES PVT. LTD. INWARD No. 39879 Date 20/7 SEC'BAD

INWARD
Inward No: 5134 Dt: 13/07/20
MRN No: 81/20 Dt: 14/07/20
Received By: Sign:
VILLA ORCHID LLP

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	12251
Villa Orchids LLP	Invoice Date.	13-07-2020
Behind Janapriya, Kowkur, Hyderabad	PO No.	68717
	PO Date.	09-07-2020
	Req ID	58331
GSTIN : 36AANFG4817C1ZH	Req Date	07-07-2020
	Loc Req No	63428

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4616 - Electrical - other - Metal box - 6way - nos	85365020	20	33.00	660.00	18	118.80
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD
Inward No: 15134 Dt: 13/07/20
MRN No: 81120 Dt: 14/07/20
Received By: Sign:
VILLA ORCHID LLP

IGST	CGST	SGST	Total Taxable Amount	660.00		118.80
	59.40	59.40	Total Invoice Amount		778.80	

Rupees : Seven Hundred Seventy Eight and Paise Eighty Only.

for Summit Sales LLP

Authorised Signatory

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