PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	14/7/20.	Prepared by:	SOWMYA
PO/WO no.	68646.	PO / WO Date.	7/7/20
Supplier Name	SS llp.	PO/WO amount	224
Firm/Company	Voc llp	Project	Voc llp
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12253	13/7/20	224
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			224

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10292	13/7/20		☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	-
Amount C –Other Debits :_	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	224
Amount E – PO / WO value:	224.
Amount F – Difference (A – E):	

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	**18.7.2020**
Remarks:_	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	14/7/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Villa Orchids LLP	Invoice No.	12253
Behind Janapriya, Kowkur, Hyderabad	Invoice Date.	13-07-2020
	PO No.	68646
	PO Date.	07-07-2020
	Req ID	58298
GSTIN : 36AANFG4817C1ZH	Req Date	06-07-2020
	Loc Req No	63247

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4112 - Consumables - Sanitizer - 500 ml - Nos		1	200.00	200.00	12	24.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	200.00		24.00
	12.00	12.00	Total Invoice Amount	224.00		

Rupees : Two Hundred Twenty Four Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 67485 Date 15/7

Purchase Order

 07-07-2020 11:00:16

68646
06.07.20 2:23:37

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	68646	63247
Doc Date	07-07-2020	
Quote No	Nil	
Quote Date	07-07-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4112 - Consumables - Sanitizer - 500 ml - Nos	1.00	200.00	0.00	12.00	224.00
Rupees : Two Hundred Twenty Four Only.					**Total Order Value . . .**	**224.00**

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Villas Orchids Behind: Janapriya, Kowkur. Phone. 9502232100/9502266233
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for Labour and staff safety use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Villa Orchids LLP*
Authorised Signatory

Name : 07/07/2020

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	VOC LLP	Date:	06.07.2020
Site & Phase:	VOC	Time:	13:00
Supplier:	SSLLP	Req. No.	63427
Material required before :	Urjent	ID No.	58298

No	Description	Size	Quantity	Units	Inward No	Date
1	Sanitizers	500 ml	04	No.s		
	PO 68646					

APPROVED
07 JUL 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: For staff safety purpose

Prepared by	S.sharvani	Approved by	A.Suresh
Sign.& Date	06.07.2020	Sign. & Date	06.07.2020

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10292
Villa Orchids LLP	DC Date.	13-07-2020
Behind Janapriya, Kowkur, Hyderabad	PO No.	68646
	PO Date.	07-07-2020
	Req ID	58298
	Req Date	06-07-2020
GSTIN : 36AANFG4817C1ZH	Loc Req No	63247

	Description of Goods	HSN/SAC	Qty
1	4112 - Consumables - Sanitizer - 500 ml - Nos		1
2			
3			
4			
5			
6			
7			
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9			
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11			
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30			

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 39881
Date 20/7
Sign.

INWARD
Inward No: 15136 Dt: 13/07/20
MRN No: 81129 Dt: 15/07/20
Received By:
Sign:
VILLA ORCHID LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 TRANSIT COPY

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	Invoice No.	12253
Villa Orchids LLP	Invoice Date.	13-07-2020
Behind Janapriya, Kowkur, Hyderabad	PO No.	68646
	PO Date.	07-07-2020
	Req ID	58298
GSTIN : 36AANFG4817C1ZH	Req Date	06-07-2020
	Loc Req No	63247

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4112 - Consumables - Sanitizer - 500 ml - Nos		1	200.00	200.00	12	24.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD
Inward No: 1536 Dt: 13/07/20
MRN No: 81129 Dt: 15/07/20
Received By: Sign:
VILLA ORCHID LLP

IGST	CGST	SGST	Total Taxable Amount	200.00		24.00
	12.00	12.00	Total Invoice Amount	224.00		

Rupees : Two Hundred Twenty Four Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction