PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	21/7/20.	Prepared by:	SOWMYA
PO/WO no.	68838.	PO / WO Date.	14/7/20
Supplier Name	Reflections electricals pvt ltd	PO/WO amount	84,664
Firm/Company	SSllp	Project	Ashllp.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	503	20/7/20	22,124
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			22,124

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	141	20/7/20.	81331	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	-
Amount C –Other Debits :_	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	22,124
Amount E – PO / WO value:	84,664.
Amount F – Difference (A – E):	62,540

Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	25.7.2020

Remarks: Short received

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	21/7/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Karbala Maidan, M G Road Secunderabad - 500 003, T.S. TELE:27543785 Mb: 970 55 77 77 6 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **503**	Dated **20-Jul-2020**
	Delivery Note **141**	Mode/Terms of Payment **Against Delivery**
	Supplier's Ref. **53**	Other Reference(s)
Buyer **Summit Sales LLP** 5-4-187/3&4, II Floor M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Buyer's Order No. **68838/14706**	Dated **14-Jul-2020**
	Despatch Document No.	Delivery Note Date **20-Jul-2020**
	Despatched through **Mr Salman**	Destination **Cherlapally**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**LR02-291-XXX-57-XX LED Street Light 25W**	9405	12 %	**10.0000 nos**	1,500.00	nos	**15,000.00**
2	**MCB 10A SP C Curve**	8536	18 %	**48.0000 nos**	94.00	nos	**4,512.00**
							19,512.00
	OUTPUT CGST						**1,306.08**
	OUTPUT SGST						**1,306.08**
	Less : ***Rounding Off***						**(-)0.16**
	Total			**58.0000 nos**			**₹ 22,124.00**

Amount Chargeable (in words) *E. & O.E*

INR Twenty Two Thousand One Hundred Twenty Four Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
9405	15,000.00	6%	900.00	6%	900.00	1,800.00
8536	4,512.00	9%	406.08	9%	406.08	812.16
Total	**19,512.00**		**1,306.08**		**1,306.08**	**2,612.16**

Tax Amount (in words) : **INR Two Thousand Six Hundred Twelve and Sixteen paise Only**

Company's VAT TIN : **28163593748**
Company's PAN : **AADCR2047Q**

Company's Bank Details
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO SECUNDERABAD/ HYDERABAD JURISDICTION

This is a Computer Generated Invoice

INWARD
Inward No: 14604 Dt: 20/7/20
No: 81331 Dt: 20/7/20
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 67697
Date 22/7

REFLECTIONS ELECTRICALS SEC'BAD

Purchase Order

 14-07-2020 4:44:09 PM

68838
15.07.20 12:16:57

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Reflections Electricals Pvt. Ltd., 5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc No**	68838	14706
	Doc Date	14-07-2020	
	Quote No	Nil	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	14-07-2020	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4603 - Electrical - other - MCB - 10Amps - nos	48.00	94.00	0.00	18.00	5,324.16
2	4746 - Electrical - other - LED Lights - NA - nos *25w LR02*	10.00	1,500.00	0.00	12.00	16,800.00
3	5131 - Equipment - consumable durable - Video Door Phone - NA - Nos	10.00	5,300.00	0.00	18.00	62,540.00
	Total Order Value . . .					**84,664.16**

Rupees : Eighty Four Thousand Six Hundred Sixty Four and Paise Sixteen Only.

Bill No - 503 - 20/7/20,
Amt - 22,124
Balance - 62,540
Sowji

Terms and Conditions :-

Specification / Brand	All items shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Same Day
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for Stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For ***Reflections Electricals Pvt. Ltd.,***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	11.7.2020
Site & Phase :	SHLLP	Time:	16.00
Supplier		Req. No.	14706
Material required before date:		ID No.	58438

No	Description	Size	Quantity	Units	Inward No	Date
1	MCB	10A	48	NOS		
2	STREET LIGHT 68838	25W	10	NOS		
3	RG 6 -TV WIRE		600	MTRS		
4	VIDEO DOOR PHONE 68839		10	NOS		
5						
6						
7						
8						
9						

Remarks: FOR STOCK MAINTENANCE

Prepared By	SOWMYA	Approved by	
Sign.& Date	11.07.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
13 JUL 2020