

Scan ID:

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

Scan ID: _____

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☒ Yes / ☐ No	PO closed ☒ Yes	Remarks
68877	16/7/20	10391	12358			17/7/20
68895	11					
68897	11					
68897	11					
68901	11					
68905	11					
68908	17/7/20					
68957	30/6/20	10373	12340		Y	17/7/20
68909	17/7/20	10375	12342		P	

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes/ ☒ No	PO closed Yes ☒ No	Remarks
688751	16/7/20	10364	12331			16/7/20
688330	26/6/20	10366	12333	Y	Y	11
68850	15/7/20	10367	12335	P	N	11
68893	11/7/20	10369	12336	Y	Y	16/7/20
68896	16/7/20					
68872	16/7/20	10387	12354	Y	Y	18/7/20
68873	2	10389	12356	Y	Y	11
68874	2	10386	12353	Y	Y	17/7/20
68875	11					

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes ☐ No	PO closed Yes	Remarks
67967	13/6/20	10353	12320			way bill not done
68445	30/6/20	10358	12325	✓	✓	15/7/20 bill not paid
68826	16/7/20	10388	12355	✓	✓	17/7/20
68877	11					
68890	11					
68871	11					
68884	11					
68886	11	10392	12359	✓	✓	17/7/20
68887	11					

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes ☐ No	PO closed ☒ Yes	Remarks
68837	14/7/20	10341	12308			15/7/20
68840	"	10360	12327			16/7/20
68842	"	10337	12309			15/7/20
68843	"	10390	12357			17/7/20
68844	"	10343	12310			15/7/20
68845	"	10342	12309			15/7/20
68846	"	10340	12309			15/7/20
68848	"	10322	12289			15/7/20
67835	8/6/20	10308	12271			14/7/20

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes/ ☐ No	PO closed Yes	Remarks
68821	13/7/20					
68823	✓	10381	12348	P	N	17/7/20
68824	✓	10367	12270	P	N	14/7/20
68825	✓	10346	12313	✓	✓	15/7/20
68826	✓	10345	12316	✓	✓	15/7/20
68827	✓	10365	12332	✓	✓	16/7/20
68828	✓	10362	12329	✓	✓	16/7/20
68829	✓	10323	12290	✓	✓	15/7/20
68835	9/7/20	10283	12244	✓	✓	13/7/20

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes ☐ No	PO closed ☒ Yes	Remarks
68805	11/7/20	10304	12266			14/7/20
68807	13/7/20	10312 10313	12277	Y	Y	14/7/20
68808	✓	10313	12278 12278	Y	Y	14/7/20
68810	✓	10310	12275	P	N	14/7/20
68815	✓	10361	12328	Y	Y	16/7/20
68816	✓	10305	12268	Y	Y	14/7/20
68817	✓	10378	12345	Y	Y	17/7/20
68819	✓	10372	12339	Y	Y	17/7/20
68820	✓	10371	12338	Y	Y	17/7/20

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes ☒ No	PO closed Yes	Remarks
68775	10/7/20	10374	12341			17/7/20
68774	11/7/20	10370	12337			17/7/20
68775	11					
68777	10/7/20	10338	12305			15/7/20
68777	11/7/20	10318	12283			14/7/20
68781	11	10321	12288			15/7/20
68784	11	10297	12258			13/7/20
68785	11	10354	12321			15/7/20
68773	11	10368	12334			16/7/20

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes / ☒ No	PO closed ☒ Yes / ☐ No	Remarks
67161	16/5/20	10265	12226			10/7/20
68520	1/7/20	10266	12227	Y	Y	10/7/20
68434	30/6/20	10267	12228	Y	Y	10/7/20
68485	1/7/20	10268	12229	P	P	10/7/20
68748	10/7/20					
68760	11	10306	12269	Y	Y	14/7/20
68782	11	10284	12245	Y	Y	13/7/20
68783	2	10281	12242	Y	Y	13/7/20
68784	2	10379	12346	Y	Y	17/7/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed
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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes / ☐ No	PO closed ☒ Yes	Remarks
68640	6/7/20	10239	12198			9/7/20
68641	2	10250	12209	Y	Y	9/7/20
68642	7/7/20	10215	12171	Y	Y	
68643	2	10208	12165	Y	Y	8/7/20
68644	2	10271	12232	Y	Y	11/7/20
68646	2	10292	12253	Y	Y	13/7/20
68648	2	10293	12254	Y	Y	13/7/20
68650	2	10208	12160	P	N	8/7/20
68651	2	10377	12344	Y	Y	17/7/20 12344

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes ☐ No	PO closed	Remarks
68337	26/6/20	10068	12011	☒ Yes ☐ No	Yes	30/6
68338	2	1018	12053	☐ Yes ☐ No	Y	2/7/20
68339	2	10062	12005	☐ Yes ☐ No	Y	30/6
68340	27/6/20	10219	12176	☐ Yes ☐ No	Y	8/7/20 cont mpc
68341	2	SN 3104	12090	☐ Yes ☐ No	P N	3/7/20 cont
68342	2	10385	12352	☐ Yes ☐ No	Y	17/7/20 cont visit
68343	2	10063	12006	☐ Yes ☐ No	P N	30/6
68344	22/5/20	SN 3000	11986	☐ Yes ☐ No	Y	29/6 Gamiti
68190	22/6/20	10047	11987	☐ Yes ☐ No	P N	

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes/ ☐ No	PO closed Yes	Remarks
689227	18/7/20					
689228	✓					
689229	✓					
68930	✓					
68884	16/7/20	10393	12364	✓	✓	18/7/20
68297	26/6/20	10399	12370	✓	✓	11
68493	1/7/20	10402	12373	✓	✓	11
68299	26/6/20	10404	12375	✓	✓	11
68841	18/7/20	10403	12374	✓	✓	11

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes ☐ No	PO closed Yes	Remarks
68613	4/7/20	10376	12343	☒ Yes ☐ No	☒ Yes	17/7/20
68559	2/7/20	10380	12347	☒ Yes ☐ No	☒ Yes	11
68426	30/6/20	10382	12349	☒ Yes ☐ No	☒ Yes	17/7/20
68624	9/7/20	10384	12351	☒ Yes ☐ No	☒ Yes	11
68806	11/7/20	10401	12372	☒ Yes ☐ No	☒ Yes	18/7/20
68716	27/5/20	10333 (2361)	12361	☒ Yes ☐ No	☒ Yes	When 3033 18/7/20
68492	4/7/20	When 3033 3035	12363	☒ Yes ☐ No	☒ Yes	File 18/7/20
68916	18/7/20			☒ Yes ☐ No	☒ Yes	
68917	✓			☒ Yes ☐ No	☒ Yes	

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☒ Yes/ ☐ No	PO closed ☒ Yes	Remarks
68877	16/7/20	10391	12358			17/7/20
68895	"					
68897	"					
68897	"					
68901	"	10398	12369			18/7/20
68905	"					
68908	17/7/20					
68957	30/6/20	10373	12340			17/7/20
68909	17/7/20	10375	12342			

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes/ ☐ No	PQ closed Yes/ ☒ No	Remarks
688751	16/7/20	10364	12331			16/7/20
688330	26/6/20	10366	12333	Y	Y	11
68850	15/7/20	10367	12335	P	N	11
688713	11/7/20	10369	12336	Y	Y	16/7/20
68896	16/7/20	10375	12366	P	N	18/7/20
68872	16/7/20	10387	12354	Y	Y	18/7/20
68873	11	10389	12356	Y	Y	11
68874	11	10386	12353	Y	Y	17/7/20
68875	11					

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes ☐ No	PQ closed Yes	Remarks
67967	13/6/20	10353	12320			way bill not done
68446	30/6/20	10358	12325	Y	Y	15/7/20 GSR not paid
68886	16/7/20	10388	12355	Y	Y	17/7/20
68877	"	10394	12365	Y	Y	18/7/20
68890	"	10396	12367	Y	Y	18/7/20
68871	"	10397	12368	P	N	18/7/20
68884	"					
68886	"	10392	12359	Y	Y	17/7/20
68887	"					

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☒ Yes ☐ No	PO closed ☒ Yes ☐ No	Remarks
68715	9/7/20	10280	12241			13/7/20
68716	✓	10291	12252	✓	✓	13/7/20
68717	✓	10290	12251	✓	✓	13/7/20
68725	✓	10289	12250	✓	✓	13/7/20
68727	✓	10285	12246	P N	P N	13/7/20
68731	✓	for 3117	12360	✓	✓	18/7/20
68734	✓	10279	12240	✓	✓	13/7/20
68735	✓	10282	12243	P N	P N	13/7/20
68723	✓					

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes/ ☐ No	PO closed Yes	Remarks
68611	4/7/20					
68613	4					
68615	4	10254	12213	Y	Y	9/7/20
68619	4	10183	12138	P	N	7/7/20
68621	4					
68622	4	100003034	12362	P	N	18/7/20 N. home 3034
68625	4					
68630	6/7/20					
67616	30/5/20	10160	12115	Y	Y	6/7/20

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes ☐ No	PO closed	Remarks
68384	29/6/20	10104	12049	☒ Yes	Yes	Way Bill not done 1/7/20 as GST R Not being 3 month
68390	11	10204	12161	Y	Y	8/7/20
68392	11	10217	12174	Y	Y	8/7/20
68406	30/6/20	10073	12018	Y	Y	1/7/20
68413	11	10400	12374	Y	Y	18/7/20 avrc cat
68414	11	10218	12175	Y	Y	8/7/20
68404	11	10097	12042	Y	Y	1/7/20
68405	11	10153	12107	Y	Y	4/7/20
68407	11	103113	12273	Y	Y	14/7/20 Ensite

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PQ 3. If material is fully delivered, then mark fully delivered and PO closed
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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes/ ☐ No	PO closed Yes	Remarks
68953	20/7/20					
68955	✓					
68962	✓	10418	12391	✓	✓	20/7/20
68966	✓					
68416	11/7/20	for 3118	12388	✓	✓	while way Bill not done as GSRK Not Paid 20/7/20
68269	25/6/20	for 3119	12389	✓	✓	

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes/ ☐ No	PO closed ☒ Yes	Remarks
68933	20/7/20	10409	12380			20/7/20
68934	"	10410	12381	✓	✓	"
68935	"	10411	12382	✓	✓	20/7/20
68936	"	10412	12383	✓	✓	20/7/20
68937	"					
68938	"					
68942	✓					
68943	"	10417	12390	✓	✓	20/7/20
68949	✓					

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes/ ☐ No	PO closed Yes	Remarks
68918	18/7/20					
68919	✓					
68920	✓	10406	12377	✓	✓	20/7/20
68921	✓	10414	12385	✓	✓	11
68922	✓					
68923	✓	10415	12386 12386	✓	✓	20/7/20
68924	✓	10416	12387	✓	✓	20/7/20
68925	✓					
68926	✓					

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes ☐ No	PO closed Yes	Remarks
68613	4/7/20	10376	12343	☒ Yes ☐ No	☒ Yes	17/7/20
68559	2/7/20	10380	12347	☒ Yes ☐ No	☒ Yes	11/7/20
68426	30/6/20	10382	12349	☒ Yes ☐ No	☒ Yes	17/7/20
68624	9/7/20	10384	12351	☒ Yes ☐ No	☒ Yes	11/7/20
68806	11/7/20	10401	12372	☒ Yes ☐ No	☒ Yes	18/7/20
67516	27/5/20	10333 (2361)	12361	☒ Yes ☐ No	☒ Yes	When 3033 18/7/20
68492	4/7/20	10333 (2361)	12363	☒ Yes ☐ No	☒ Yes	Till 18/7/20
68916	18/7/20	10407	12378	☒ Yes ☐ No	☒ Yes	20/7/20
68917	2/7/20	10405	12376	☒ Yes ☐ No	☒ Yes	20/7/20

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688751	16/7/20	10364	123331			16/7/20
688330	26/6/20	10366	123333	Y	Y	11
68850	15/7/20	10367	123355	P	N	11
688793	11/7/20	10365	123336	Y	Y	16/7/20
68896	16/7/20	10375	123366	P	N	18/7/20
68872	16/7/20	10387	123554	Y	Y	18/7/20
68873	11	10387	123556	Y	Y	11
68874	11	10386	123553	Y	Y	17/7/20
68875	11	10413	12384	Y	Y	20/7/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes/ ☒ No	PO closed Yes/ ☒ No	Remarks
68855	15/7/20	10408	12379			20/7/20
68856	"					
68863	"					
68866	"	10359	12326	7	7	16/7/20
68867	"					
68650	7/7/20	10324	12291	7	7	15/7/20
68273	25/6/20	10325	12292	7	7	15/7/20
68274	"	10326	12293	7	7	15/7/20
68331	"	10327	12294	7	7	11

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes ☐ No	PO closed Yes	Remarks
68953	20/7/20	10427	12400	☒ Yes ☐ No	Yes	21/7/20
68955	21					
68962	21	10418	12391	Y	Y	20/7/20
68966	21	10424	12397	Y	Y	21/7/20
68968	11/7/20	For 3118	12388 12388	Y	Y	File - way Bill not done as GSR Not Paid 20/7/20
68969	25/6/20	For 3119	12389	Y	Y	20/7/20
68948	20/7/20					
68951	11					
68904	21/7/20					

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes / ☐ No	PO closed ☒ Yes	Remarks
68933	20/7/20	10409	12380			20/7/20
68934	"	10410	12381	Y	Y	"
68935	"	10411	12382	Y	Y	20/7/20
68936	"	10412	12383	Y	Y	20/7/20
68937	"	10422	12395	Y	Y	21/7/20
68938	"	10423	12396	Y	Y	21/7/20
68942	"					
68943	"	10417	12390	Y	Y	20/7/20
68949	"					

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

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Scan ID: _____

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes/ ☐ No	PO closed Yes	Remarks
68927	18/7/20					
68928	✓	11420	12373	✓	✓	21/7/20
68929	✓					
68930	✓					
68884	16/7/20	10393	12364	✓	✓	18/7/20
68297	26/6/20	10399	12370	✓	✓	11
68493	1/7/20	10402	12373	✓	✓	11
68299	26/6/20	10404	12375	✓	✓	11
68841	18/7/20	10403	12374	✓	✓	11

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes/ ☐ No	PQ closed Yes/No	Remarks
68918	18/7/20	10426	12399	☐ Yes/ ☒ No	Yes/No	21/7/20
68919	✓					
68920	✓	10406	12377	☐ Yes/ ☒ No	Yes/No	20/7/20
68921	✓	10414	12385	☐ Yes/ ☒ No	Yes/No	11/7/20
68922	✓					
68923	✓	10415	12386	☐ Yes/ ☒ No	Yes/No	20/7/20
68924	✓	10416	12387	☐ Yes/ ☒ No	Yes/No	20/7/20
68925	✓	10425	12398	☐ Yes/ ☒ No	Yes/No	21/7/20
68926	✓					

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes/ ☒ No	PO closed Yes/ ☒ No	Remarks
68611	4/7/20	10421	12394			21/7/20
68613	4					
68615	4	10254	12213			9/7/20
68619	4	10183	12138			7/7/20
68621	4					
68622	4	1040304	12362			18/7/20 N. home 3034
68625	4					
68630	6/7/20					
67616	30/5/20	10160	12115			6/7/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

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Scan ID: _____

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes/ ☐ No	PO closed Yes	Remarks
69011	22/7/20					
68751	16/7/20	10428	12401	Y	Y	22/7/20
68267	25/6/20	for 3120	12402	Y	Y	11- Ensh
68777	11/7/20	10439	12413	Y	Y	22/7/20
68904	21/7/20	10446	12420	P	N	22/7/20
68299	26/6/20	10447	12421	P	N	11
68642	7/7/20	10214	12422	Y	Y	11 Bill 12171 cancelled due to 11- fly made instead of GML ready MPL
68570	31/7/20	10449	12424	P	N	22/7/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed
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SUMMIT SALES LLP -- PURCHASE ORDER - LOG BOOK

Scan ID: _____

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes/ ☐ No	PO closed Yes	Remarks
69008	22/7/20					
69009	✓					
69016	✓					
69021	✓					
69023	✓					
69027	✓					
69035	✓	10451	12426	✓	✓	22/7/20
69040 69040	✓					
69012	✓	10440	12414	✓	✓	22/7/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed
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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☒ Yes ☐ No	PO closed ☒ Yes ☐ No	Remarks
67133	14/5/20	10417	12392			21/7/20
68993	21/7/20					
68991	"	10431	12405	Y	Y	22/7/20
68992	"	10432	12406	Y	Y	22/7/20
68836	22/7/20					
68683	7/7/20					
69002	22/7/20					
69003	"					
69006	"					

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed
4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes ☒ No	PO closed Yes	Remarks
68967	21/7/20	10434	12408			22/7/20
68968	21/7/20	10433	12407	Y	Y	22/7/20
68969	21/7/20	10429	12405	Y	Y	22/7/20
68970	21/7/20	10430	12404	Y	Y	22/7/20
68971	21/7/20	10438	12412	Y	Y	22/7/20
68972	21/7/20	10442	12416	Y	Y	22/7/20
68974	21/7/20	10443	12417	Y	Y	22/7/20
68975	21/7/20	10441	12415	Y	Y	22/7/20
68980	21/7/20					

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes/ ☐ No	PO closed ☒ Yes	Remarks
68933	20/7/20	10409	12380			20/7/20
68934	"	10410	12381	Y	Y	"
68935	"	10411	12382	Y	Y	20/7/20
68936	"	10412	12383	Y	Y	20/7/20
68937	"	10422	12395	Y	Y	21/7/20
68938	"	10423	12396	Y	Y	21/7/20
68942	"	10435	12409	N	N	22/7/20
68943	"	10417	12390	Y	Y	20/7/20
68949	"					

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

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Scan ID: _____

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes/ ☐ No	PO closed Yes	Remarks
68927	18/7/20					
68928	✓	10420	12393	✓	✓	21/7/20
68929	✓	10437	12411	✓	✓	22/7/20
68930	✓	10436	12410	✓	✓	22/7/20
68984	16/7/20	10393	12364	✓	✓	18/7/20
68297	26/6/20	10399	12370	✓	✓	11/7/20
68493	1/7/20	10402	12373	✓	✓	11/7/20
68299	26/6/20	10405	12375	✓	✓	11/7/20
68841	18/7/20	10403	12374	✓	✓	11/7/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed
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Scan ID: _____

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes/ ☐ No	PO closed Yes/ ☒ No	Remarks
68918	18/7/20	10426	12399	☒ Yes/ ☐ No	☒ Yes	21/7/20
68919	✓					
68920	✓	10406	12377	☒ Yes/ ☐ No	☒ Yes	20/7/20
68921	✓	10414	12385	☒ Yes/ ☐ No	☒ Yes	11/7/20
68922	✓					
68923	✓	10415	12386 12386	☒ Yes/ ☐ No	☒ Yes	20/7/20
68924	✓	10416	12387	☒ Yes/ ☐ No	☒ Yes	20/7/20
68925	✓	10425	12398	☒ Yes/ ☐ No	☒ Yes	21/7/20
68926	✓	10445	12419	☒ Yes/ ☐ No	☒ Yes	22/7/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO. 3. If material is fully delivered, then mark fully delivered and PO closed. 4. If material is partially delivered wait till material is fully delivered before closing PO. 5. If advice to close after partial delivery, mark accordingly.

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Scan ID: _____

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes/ ☐ No	PO closed Yes	Remarks
68749	10/7/20	10288	12249	☐ Yes/ ☒ No	☒ Yes	13/7/20
68440	30/6/20	10294	12255	☐ Yes/ ☒ No	☒ Yes	13/7/20
68723	9/7/20	10299	12260	☐ Yes/ ☒ No	☒ Yes	13/7/20
68770	10/7/20	10300	12261	☐ Yes/ ☒ No	☒ Yes	13/7/20
68619	4/7/20	10301	12262	☐ Yes/ ☒ No	☒ Yes	13/7/20
68442	30/6/20	10302	12263	☐ Yes/ ☒ No	☒ Yes	13/7/20
67850	8/6/20	10303	12264	☐ Yes/ ☒ No	☒ Yes	13/7/20
68813	13/7/20	10344	12311	☐ Yes/ ☒ No	☒ Yes	15/7/20
68833	11/7/20	10444	12418	☐ Yes/ ☒ No	☒ Yes	22/7/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

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Scan ID: _____

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes ☐ No	PO closed Yes ☒ No	Remarks
68546	2/7/20	10192	12147	☒ Yes	☒ Yes	7/7/20
68547	✓	10450	12425	☒ Yes	☒ Yes	22/7/20 way Bill not made as GST not paid
68548	✓	10133	12082	☒ Yes	☒ Yes	31/7/20
68560	✓	10357	12324	☒ Yes	☒ Yes	15/7/20 way Bill not done as GST not paid
68561	✓	10356	12323	☒ Yes	☒ Yes	15/7/20
67996	15/6/20	MPL-2928	12077	☒ Yes	☒ Yes	3/7/20
67904	3/6/20	MPL-2926	12078	☒ Yes	☒ Yes	3/7/20
67927	13/5/20	MPL-2927	12079	☒ Yes	☒ Yes	3/7/20
67880	10/6/20	MPL-2925	12080	☒ Yes	☒ Yes	3/7/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes/ ☐ No	PO closed Yes/ ☒ No	Remarks
68033	25/6/20	10107	12052			2/7/20
68036	16/6/20	10120	12065	4	7	2/7/20
68063	17/6/20	10123	12068	4	7	2/7/20
68449	30/6/20	10124	12069	4	7	2/7/20
68496	1/7/20	10128	12073	4	7	2/7/20
68567	3/7/20	10257	12216	4	7	16/7/20
68569	2	10190	12145	4	7	7/7/20
68570	2	10448	12423	8	N	22/7/20
68573	2	10178	12133	4	7	7/7/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☒ Yes / ☐ No	PQ closed ☒ Yes	Remarks
58593	3/7/20	10453	12432			23/7/20
68041	16/6/20	3121	12427			23/7/20
58840	14/7/20	10454	12433			23/7/20
67234	18/5/20	10455	12434			23/7/20
58687	7/7/20	10459	12438			11
68570	3/7/20	10460	12439			23/7/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes/ ☐ No	PO closed Yes	Remarks
58954	20/7/20					
69053	23/7/20					
69062	11					
69061	11					
69063	11					
69064	1					
69066	1					
66326	4/3/20	Gov 3122 3122	12428	1	N	Mr Wilson 23/7/20
68669	7/7/20	10452	12431	Y	Y	23/7/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes/ ☐ No	PO closed Yes	Remarks
69008	22/7/20					
69009	22					
69016	22	10461	12440	P N		23/7/20
69021	22					
69023	22					
69027	22					
69035	22	10451	12426	Y	Y	22/7/20
69040 69040	22					
69012	22	10440	12414	Y	Y	22/7/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed
4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes ☒ No	PO closed ☒ Yes ☐ No	Remarks
68757	10/7/20	10275	12236			11/7/20
68758	✓					
68721	9/7/20	10462	12441	P	N	23/7/20
68768	10/7/20	10273	12234	✓	✓	11/7/20
68770	11	10350	12317	✓	✓	15/7/20
68546	2/7/20	10258	12217	✓	✓	10/7/20
68565	11	10259	12218	✓	✓	10/7/20
68566	11	10261	12220	P	N	10/7/20
68566	11	10262	12221	✓	✓	10/7/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed
4. If material is partially delivered, wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes/ ☐ No	PQ closed Yes	Remarks
68741	9/7/20					
68742	✓	10458	12437	✓	✓	23/7/20
68744	✓					
68747	✓					
68748	10/7/20	10286	12247	✓	✓	13/7/20
68749	✓	10287	12248	✓	✓	13/7/20
68751	✓	10363	12330	✓	✓	16/7/20
68754	✓	10270	12231	✓	✓	11/7/20
68756	✓	10339	12306	✓	✓	15/7/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes ☐ No	PO closed Yes	Remarks
68685	7/7/20	10330	12297			15/7/20
68697	✓	SN 3108	12185	✓	✓	9/7/20
68701	✓	10457 10457	12436	✓	N	way Bill not done as GSTR not paid
68708	✓					
67127	13/5/20	MPL-2929	12157	✓	✓	8/7/20
67169	13/6/20	10207	12166	✓	N	way Bill not done as GSTR 38 not paid
68330	29/6/20	10220	12177	✓	✓	8/7/20 cont MPL
67163	15/5/20	10221	12178	✓	✓	8/7/20
67290	19/5/20	10223	12179	✓	✓	8/7/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☒ Yes/ ☐ No	PO closed Yes	Remarks
68704	7/7/20	10202	12159			8/7/20
68632	6/7/20					
68660	7/7/20					
68664	2	Sw 3111	12265	Y	Y	14/7/20 msg
68678	2	Sw 3123	12427	N	N	23/7/20
68683	2	Sw 3124	12430	Y	Y	23/7/20 for 2 pms
68684	2	Sw 3114	12274	Y	Y	14/7/20
68686	2	10233	12192	Y	Y	9/7/20
68687	2	10355	12322	N	N	15/7/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed
4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered ☐ Yes ☐ No	PO closed Yes	Remarks
68292	25/6/20	10031	11964			27/6
68294	✓	10032	11965	✓	✓	27/6
68296	26/6/20	10456	12435	P	N	23/7/20 way Bill not done as 555R not paid
68296	25/6/20	10145	12098	✓	✓	4/7/20
68299	26/6/20	10176	12131	P	N	6/7/20
68036	16/6/20	10009	11942	P	N	26/6
68079	18/6/20	10010	11943	✓	✓	26/6
68182	22/6/20	10012	11945	P	N	26/6
68211	23/6/20	10015	11948	✓	✓	26/6

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO. 3. If material is fully delivered, then mark fully delivered and PO closed. 4. If material is partially delivered wait till material is fully delivered before closing PO. 5. If advice to close after partial delivery, mark accordingly.