

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		29/7/20		Prepared by:		T. Shashi	
PO/WO no.		68605		PO / WO Date.		4/7/20	
Supplier Name		Sri Dalgi Entry		PO/WO amount		944	
Firm/Company		MPAL		Project		MPF One Day	
Sl. No.	Bill No.	Bill Date	Bill amount				
1.	40	12/7/20	944				
2.							
3.							
4.							
Amount A – Bills total(Excluding Transport & Hamali Charges):			944				
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
Amount B –Other Credits :			-				
Amount C –Other Debits :			-				
Amount D (D=A+B-C) – Amount to be credited to the supplier:			944				
Amount E – PO / WO value:			944				
Amount F – Difference (A – E):			-				
Quantity received as per PO /WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below)					
Is difference between PO / Bill acceptable?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (explained below)					
Excess / short material received		<input checked="" type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)					
Close PO / W?O		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)					
Advance paid / PDC given (deduct when paying)		<input type="checkbox"/> Yes – Rs. _____ /- <input checked="" type="checkbox"/> No					
Payment – due date		1.8.2020					
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	29/7/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

 SRI BALAJI ENTERPRISES #14-1-418, Near Rocket Ground, New Aghapura, Hyderabad - 01 E-mail : seetaram.joshi@yahoo.com Mob: 9030605690, 9885288441 GSTN : 36AEIPJ0494H1ZF	Invoice No. 40	Dated 17-07-2020
	PO / DOC No. 68605	D.C. No. 40
	Vehicle No. TS10UA-9683	Destination

Billing Address :

MODI PROPERTIES PVT LTD
 5-4-187/3&4, IInd Floor
 MG Road, Secunderabad - 03
 GSTN : 36AABCM4761E1ZM

Shipping Address :

MODI PROPERTIES PVT LTD
 5-4-187/3&4; IInd Floor
 GREENS TOWERS BEGUMAPET
 GSTN : 36AABCM4761E1ZM

S. NO.	HSN	Description	Thickness	Size	Qty	Rate	Amount
1	8302	DOOR HANDEL H TYPE	8"	8"X1"	2	400.00	800.00
					2		800.00

Cartage

Pre Tax : Rs 800.00

Tax Rs.: 144.00

Post Tax Rs.: 944.00

R/o Rs.:

Final Rs.: 944.00

HSN / SAC	Taxable Value	CGST		SGST		IGST		Total Tax Amt
		Rate	Amount	Rate	Amount	Rate	Amount	
8302	800	9%	72	9%	72			144
								0
								0
Total	800	0.09	72	0.09	72	0	0	144.00

TERMS & CONDITIONS :

- Above mentioned goods remain our property until full payment is received.
- Goods once sold can not be taken back or exchanged.
- Our responsibility ceases once the goods leave our premises.
- If the is not paid on presentation interest at 24% per annum
- Subject to Hyderabad Jurisdiction.



For SRI BALAJI ENTERPRISES



Authorised Signatory

Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553

Our Bank: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809

Purchase Order

Page(s) 1 Of 1

04-07-2020 2:21:32 PM

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM



Supplier Details

Sri Balaji Enterprises
H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderabad-500001

GSTIN 36AEIPJ0494H1ZF

9030605690

Doc No	68605	16296
Doc Date	04-07-2020	
Quote No	Nil	
Quote Date	04-07-2020	
SupplyType	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2089 - Carpentry - hardware - Door handle H type - NA - pairs 8"	2.00	400.00	0.00	18.00	944.00
Total Order Value . . .					944.00

Rupees : Nine Hundred Fourty Four Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Greens Towers
Begumpet Main Road, Hyd. Opp. Hyderabad Public School.
Phone. 66335551

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for green towers at 4th floor east and west purpose

Completion Date Nil

Measurement Nil

Security Nil

Remarks

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Sri Balaji Enterprises**

Name : _____

Date : ___/___/___

Requisition Form

Company Name:		MPPL	Date:	01.07.2020		
Site & Phase :		GREEN TOWERS	Time:	11:50 PM		
Supplier			Req. No.	16296		
Material required before date:		Urgent	ID No.	58122		
No	Description	Size	Quantity	Units	Inward No	Date
1	SS DOOR HANDLE	8"	02	NOS		
2						
3						
4						
5						
6						
7						
8						
9						
10						
Remarks : FOR GREEN TOWERS AT 4 TH FLOOR EAST & WEST WING GENTS REST ROOM DOOR						
Prepared By		T.SURYANARAYANA	Approved by			
Sign.& Date		01-07-2020	Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.



APPROVED BY
 01 JUL 2020
 SOHAM MOJI
 MANAGING DIRECTOR