PURCHASE DIVISION

Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 21/7/20. | Prepared by: | SOWMYA |
| PO/WO no. | 68943. | PO / WO Date. | 20/7/20 |
| Supplier Name | SS llp. | PO/WO amount | 859. |
| Firm/Company | Modi properties pvt ltd. | Project | MPL. |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1. | 12390 | 20/7/20. | 859 |
| 2. | | | |
| 3. | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 859 |

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 10417 | 20/7/20 | 81339 | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits :_ | - |
| Amount C –Other Debits :_ | - |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 859 |
| Amount E – PO / WO value: | 859 |
| Amount F – Difference (A – E): | - |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~□ Yes □ No (explained below~~) |
| Excess / short material received | □ Approved – within acceptable limits □ No (explained below) |
| Close PO / W?O | ☑ Yes □ No – wait for balance material □ No (explained below) |
| Advance paid / PDC given (deduct when paying) | □ Yes – Rs._____/- □ No |
| Payment – due date | **25.7.2020** 31/7/20 |
| Remarks: | |

| | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Approved by | | | | | | | |
| Sign: | [signature] Sowmya | | | | | | |
| Date | 29/7/20 21/7/20 | | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

ORIGINAL INVOICE

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | | |
|---|---|---|
| Modi Properties Private Limited,. | Invoice No. | 12390 |
| Sy No. 82/1, Mallapur, Nacharam, Hyderabad | Invoice Date. | 20-07-2020 |
| | PO No. | 68943 |
| | PO Date. | 20-07-2020 |
| | Req ID | 58573 |
| | Req Date | 18-07-2020 |
| GSTIN : 36AABCM4761E1ZM | Loc Req No | 11818 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 3514 - Computers and Peripherals - Memory card - 64 GB | | 1 | 728.00 | 728.00 | 18 | 131.04 |
| 2 | | | | | | | |
| 3 | | | | | | | |
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| 15 | | | | | | | |

| IGST | CGST | SGST | Total Taxable Amount | 728.00 | | 131.04 |
|---|---|---|---|---|---|---|
| | 65.52 | 65.52 | Total Invoice Amount | 859.04 | | |

Rupees : Eight Hundred Fifty Nine and Paise Four Only.

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 67701
Date. 22/7
Sign.

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction

# Purchase Order

 20-07-2020 16:23:37

68943
21.07.20 2:16:56

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP | **Doc No** | 68943 | 11818 |
| 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc Date** | 20-07-2020 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 08-01-2020 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 3514 - Computers and Peripherals - Memory card - other - nos *64 GB* | 1.00 | 728.00 | 0.00 | 18.00 | 859.04 |
| | | | | | **Total Order Value . . .** | **859.04** |

Rupees : Eight Hundred Fifty Nine and Paise Four Only.

**Terms and Conditions :-**

| | |
|---|---|
| **Specification /** | Sandisk 64 GB Memory card, Sandisk |
| **Payment Terms** | After delivery |
| **Tax** | Included in the above price |
| **Delivery Date** | With in a day |
| **Delivery Location** | May Flower Platinum<br>Sy 82/1, Mallapur, Nacharam.<br>Phone. 7680971999 |
| **Penality For Delay** | Nil |
| **Transportation** | Nil |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications, above order is for CC Camera purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Nil |

APPROVED BY
22 JUL 2020
SOHAM MODI
MANAGING DIRECTOR

For *Modi Properties Pvt.Ltd.*
Authorised Signatory

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ________ Name : ________ Date : __/__/____

# Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | Modi Properties Pvt Ltd | Date: | 18-07-2020 |
| Site &Phase : | May Flower Platinum | Time: | 10:58 |
| Supplier | | Req.No. | 11818 |
| Material required before date: | 20-07-2020 | ID No. | 58573 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | MEMORY CARD | 64GB | 01 | NOS | | |
| 2 | 68943 | | | | | |
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Remarks :For site cameras use purpose

| | | | |
|---|---|---|---|
| Prepared By | K.sravani | Approved by | SV.subbareddy |
| Sign.& Date | 17-07-2020 | Sign. & Date | |

APPROVED BY
22 JUL 2020
SOHAM MODI
MANAGING DIRECTOR

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| | | |
|---|---|---|
| **Customer Details** | DC No. | 10417 |
| Modi Properties Private Limited,. | DC Date. | 20-07-2020 |
| Sy No. 82/1, Mallapur, Nacharam, Hyderabad | PO No. | 68943 |
| | PO Date. | 20-07-2020 |
| | Req ID | 58573 |
| GSTIN : 36AABCM4761E1ZM | Req Date | 18-07-2020 |
| | Loc Req No | 11818 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 3514 - Computers and Peripherals - Memory card - other - nos | | 1 |
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INWARD
No. 1361 D. 20/7/20
GRN No. 8/339
Received By: Sign: Nizam
Modi Properties Pvt. Ltd
Sy No.82/1

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 40035
Date 23/7
Sign. PM