Date: 12.11.2008

Sub.: Consultants reports.

- 1. Each site shall maintain a pre-printed consultants report book at site consisting of 1+ 2 copies (white + yellow + pink).
- 2. Ensure that all consultants including architects, structural engineers, landscape architects record their comments in the consultants report book at the time of site visit.
- 3. Handover the original (white copy) to the consultant. QC team will pickup the HO copy (yellow) and attach to the appropriate QC report and the site copy (pink) shall be kept at site.
- 4. New books have been supplied to all sites. Surrender the old books, if any.

Managing Director.