4

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	16/7/20.	Prepared by:	SOWMYA
PO/WO no.	68825	PO / WO Date.	13/7/20
Supplier Name	SSllp.	PO/WO amount	1,070.
Firm/Company	Modi realty Mallapur up	Project	GMR.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12313	15/7/20.	1,070
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,070

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10346	15/7/20	81225	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B Other Credits :	–
Amount C Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,070
Amount E – PO / WO value:	1,070.
Amount F – Difference (A – E):	—
Quantity received as per PO / WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ ~~Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable~~ limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	~~□ Yes – Rs.____/- □ No~~
Payment – due date	18.7.2020
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya		APPROVED 22 JUL 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	16/7/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Reality Mallapur LLP	Invoice No.	12313
Sy No, 19, Mallapur, Hyderabad, Next to NFC Rsilway Over Bridge,	Invoice Date.	15-07-2020
	PO No.	68825
	PO Date.	13-07-2020
	Req ID	58424
	Req Date	11-07-2020
GSTIN : 36AAEFM1459R1ZP	Loc Req No	68346

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4003 - Consumables - Bombay Broom - Big - nos	9603	6	56.00	336.00	0	0.00
2	4009 - Consumables - Coconut Broom - other - nos	9603	2	16.00	32.00	0	0.00
3	4005 - Consumables - Broom with stick - NA - nos cob web stick		2	115.00	230.00	18	41.40
4	4014 - Consumables - Colin - 500ml - nos	3402	5	73.00	365.00	18	65.70
5							
6							
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11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	963.00	107.10
	53.55	53.55	Total Invoice Amount	1,070.10	

Rupees : One Thousand Seventy and Paise Ten Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. INWARD No. 67596 Date 17/7 Sign

Purchase Order

 13-07-2020 14:31:30

68825
15.07.20 12:16:57

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	68825	68346
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	13-07-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	13-07-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4003 - Consumables - Bombay Broom - Big - nos	6.00	56.00	0.00	0.00	336.00
2	4009 - Consumables - Coconut Broom - other - nos	2.00	16.00	0.00	0.00	32.00
3	4005 - Consumables - Broom with stick - NA - nos *cob web stick*	2.00	115.00	0.00	18.00	271.40
4	4014 - Consumables - Colin - 500ml - nos	5.00	73.00	0.00	18.00	430.70
					Total Order Value . . .	**1,070.10**

Rupees : One Thousand Seventy and Paise Ten Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Name : ____________________

Contact : _

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	MODI REALTY MALLAPUR LLP	Date:	10.07.2020
Site & Phase :	GULMOHAR RESIDENCY	Time:	10:36
Supplier		Req. No.	68346
Material required before date:	13.07.2020	ID No.	58424

No	Description	Size	Quantity	Units	Inward No	Date
1.	Bombay Broom	Std	06 ✓	No's		
2.	Coconut Broom PO 68825	std	10 ✓	No's		
3.	Ceiling Broom	std	02	No's		
4.	Colin	std	05	No's		
5.						
6.						
7.						
8.						
9.						
10.						

Remarks: FOR SITE,SALES OFFICE CLEANING WORK

Prepared By	Sravani	Approved by	
Sign.& Date	10.07.2020	Sign. & Date	

Note:

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10346
Modi Reality Mallapur LLP	DC Date.	15-07-2020
Sy No. 19, Mallapur, Hyderabad, Next to NFC Rsilway Over Bridge,	PO No.	68825
	PO Date.	13-07-2020
	Req ID	58424
GSTIN : 36AAEFM1459R1ZP	Req Date	11-07-2020
	Loc Req No	68346

	Description of Goods	HSN/SAC	Qty
1	4003 - Consumables - Bombay Broom - Big - nos	9603	6
2	4009 - Consumables - Coconut Broom - other - nos	9603	2
3	4005 - Consumables - Broom with stick - NA - nos		2
4	4014 - Consumables - Colin - 500ml - nos	3402	5
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MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 39862
Date 20/7
Sign

INWARD
MODI REALTY MALLAPUR LLP
Ward No. 902 Dt. 15/7/20
MRN No. 81225 Dt. 17/7/20
Received By Sign. 15/7/20

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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	PO Date.	13-07-2020
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3	4005 - Consumables - Broom with stick - NA - nos cob web stick		2	115.00	230.00	18	41.40
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12							
13							
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15							

INWARD
MODI REALTY MALLAPUR LLP
Ward No. 902 Dt. 15/7/20
MRN No. 81225 Dt.
Received By Rouoa Sign 15/7/20

IGST	CGST	SGST			
			Total Taxable Amount	963.00	107.10
	53.55	53.55	Total Invoice Amount	1,070.10	

Rupees : One Thousand Seventy and Paise Ten Only.

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