PURCHASE DIVISION
Advice for approval for credit to supplier

1.

Date:	29/7/20.	Prepared by:	SOWMYA
PO/WO no.	68995	PO / WO Date.	21/7/20
Supplier Name	Elegant Enterprises.	PO/WO amount	9,912
Firm/Company	Serene Constructions	Project	Serene farms,
Sl. No.	Bill No.	Bill Date	Bill amount
1.	EE 2021 - 0105	22/7/20	9,912
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			9,912

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			81378	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	9,912
Amount E – PO / WO value:	9,912
Amount F – Difference (A – E):	

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.______/- □ No
Payment – due date	**1.8.2020**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	29/7/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN: 36AJBPKU412E1ZY	☐ Orignal for Receipient	☐ Duplicate for Supplier / Transporter	☐ Triplicate for Supplier	GST INVOICE CASH | CREDIT

Elegant Enterprises

5-4-187/7/3, Karbala Maidan, M. G. Road, Secunderabad-500003
Phone: 040- 6638-5358, E-mail address: eleganthyd@hotmail.com

Preventers I Annunciators I Switchgears I Starters I Wires & Cables I Capacitors I Panel & Cable Accessories I Oil Seals
Step Down Transfromers I L.E.D Lights I Earthing Equipments I Carbon Brushes I PVC Insulation Tapes I Lugs I Spares

Reverse Charge : Nil		Transportation Mode :	Not Applicable
Invoice Number : EE2021-0105		Vehicle/LR Number :	Not Applicable
Invoice Date : 22 July 2020		Date of Supply :	22 July 2020
State : Telangana	State Code : 36	Place of Supply :	Hyderabad

Details of Buyer I Billed to:

Name : M/s Serene Constructions LLP	Delivery Challan No. : Not Applicable — Date : - x -
Address : 5-4-187/3 & 4, 2nd Floor, Soham Mansion, Mahatma Gandhi Road, Secunderabad - 500003	Purchase Order No. : 68995 — Date : 21.07.2020
	Delivery Location : Serene Farms, Sy no-44, Chevella Mandal, RR Dist
GSTIN : 36ACVFS7909P1ZV	Term of Payment : ☐ Against Delivery ☐ Against Proforma Invoice ☑ Within 30 days from date of Invoice.
State : Telangana — State Code : 36	

Sl. No.	Description of Goods	HSN/SAC	Quantity	UoM	CGST %	SGST %	IGST %	Rate	Amount
1 .	Crompton 48" Ceiling Fan Brown Type Sea-Wind	8414	8.00	No's	9.00	9.00	0.00	1050.00	8400.00

Total Invoice Amount in Words:
Rupees: Nine Thousand Nine Hundred Twelve Only.

Elegant Enterprises Secunderabad

Total Amount Before Tax:		8,400.00
Add : C G S T	:	756.00
Add : S G S T	:	756.00
Add : I G S T	:	0.00
R/o + Transportation	:	0.00
Total Amount	:	Rs. 9,912.00

Our Bank Details:

Name of the Bank : HDFC Bank	Account No. : 50200009719725
Branch Address : Paradise, S.D. Road, Sec-Bad-3	IFS Code : HDFC0000042

Receiver's Seal and Signature with Name & Mobile Number
Salman
8639649100

Terms and Conditions :
1. Goods once sold will not be taken back of exchanged
2. Interest at 24% P. A. will be charged affter .... Days.
3. Our risk & responsibility cease on the delivery of goods.
4. All disputes are subject to Secunderabad Jurisdiction
5. We declare that this invoice shows the actual price of the goods described and that all particulars are true & correct.

for Elegant Enterprises
Authorised Signatory
E & O. E

** Guarantee & Warranty Voids if Proper Earth Connection is not given to LED Light Fixtures.
**No Guarantee & Warranty on Breakages & Burnout.

Material Duly Checked By and Delivered to: Mr.
Eway Bill No. Not Applicable Dated: Not Applicable

minilec | L&T SWITCHGEAR | SIEMENS | GEM | COOPER Bussmann | dowell's | HMI
PHILIPS | Crompton Greaves | TEKNIC | SG | POLYCAB | Finolex Cables Limited | legrand | Capco

Head Office : Block - A - 413 ' Shanti Bagh Apartments, 7 - 1 - 3, Begumpet, Hyderabad - 5000016

INWARD
Inward No: 5174 Dt: 22/7/2020
MRN No: 81378 Dt: 22/7/2020
Received By: Rahul / Sandeep Sign:
Serene Construction (Hyd) LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 67721
Date: 25/7/20
Sign:

Purchase Order

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68995
21.07.20 2:16:56

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Elegant Enterprises 5-4-187/7/3,Karbala Maidan, M.G.Road, Secunderbad-500003. **GSTIN** 36AJBPK0412E1ZY 66385358 9985113450/9885073880	**Doc No**	68995	150304
	Doc Date	21-07-2020	
	Quote No	Nil	
	Quote Date	26-06-2020	
	SupplyType	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	4525 - Electrical - other - Ceiling fan - other - nos *Brown*	8.00	1,050.00	0.00	18.00	9,912.00
					Total Order Value . . .	**9,912.00**

Rupees : Nine Thousand Nine Hundred Twelve Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'CG' brand, Seawind model
Payment Terms	After Delivery & Production of bill.
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for V.no.37,41 purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Serene Constructions LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Elegant Enterprises***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Serene constructions llp	Date:	18-07-2020
Site & Phase :	SERENE FARMS	Time:	17:15
Supplier		Req. No.	150304
Material required before date:	asap	ID No.	58575

No	Description	Size	Quantity	Units	Inward No	Date
1	**ceiling fans(brown colour)**	Std	08	nos		
2	68995					
3						
4						
5						
6						
7						
8						
9						
10					W	

Remarks:The Above Material is required for villa-37,41

Prepared By	syed golam sarwar	Approved by	APPROVED BY
Sign.& Date	18-07-2020	Sign. & Date	20 JUL 2020 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.