

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		16/7/20.		Prepared by:		SOWMYA	
PO/WO no.		68331		PO / WO Date.		26/6/20	
Supplier Name		SSLp.		PO/WO amount		944.	
Firm/Company		Serene constructions llp		Project		Serene farms.	
Sl. No.	Bill No.	Bill Date	Bill amount				
1.	12294	15/7/20.	944				
2.							
3.							
Amount A – Bills total(Excluding Transport & Hamali Charges):			944.				
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	10327.	15/7/20	81171.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
Amount B –Other Credits :			-				
Amount C –Other Debits :			-				
Amount D (D=A+B-C) – Amount to be credited to the supplier:			944				
Amount E – PO / WO value:			944				
Amount F – Difference (A – E):			-				
Quantity received as per PO /WO			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below)				
Is difference between PO / Bill acceptable?			<input type="checkbox"/> Yes <input type="checkbox"/> No (explained below)				
Excess / short material received			<input type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)				
Close PO / W?O			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)				
Advance paid / PDC given (deduct when paying)			<input type="checkbox"/> Yes – Rs. ___/- <input type="checkbox"/> No				
Payment – due date			18.7.2020				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	<i>Sowmya</i>						
Date	16/7/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-. Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 15-07-2020

Customer Details				Invoice No.	12294		
Serene Constructions LLP				Invoice Date.	15-07-2020		
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict				PO No.	68331		
GSTIN : 36ACVFS7909P1ZV				PO Date.	26-06-2020		
				Req ID	57926		
				Req Date	25-06-2020		
				Loc Req No	150276		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	9570 - Tools - Spade with handle - NA - nos	7301	8	100.00	800.00	18	144.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
	IGST	CGST	SGST	Total Taxable Amount		800.00	144.00
		72.00	72.00	Total Invoice Amount		944.00	

Rupees : Nine Hundred Fourty Four Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



[Handwritten Signature]

Purchase Order

Page(s) 1 Of 1

26-06-2020 4:58:57 PM



68331
24.06.20 12:19:12

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	68331	150276
Doc Date	26-06-2020	
Quote No	Nil	
Quote Date	26-06-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9570 - Tools - Spade with handle - NA - nos	8.00	100.00	0.00	18.00	944.00
Total Order Value . . .					944.00

Rupees : Nine Hundred Fourty Four Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Serene Farms
Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503
Phone. ..

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.

Completion Date NA

Measurment NA

Security Nil

Remarks

For **Serene Constructions LLP**

Authorised Signatory

[Signature]
27/06/2020

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : ___/___/___

Requisition Form

Company Name:		Serene constructions llp		Date:		24-06-2020	
Site & Phase :		SERENE FARMS		Time:		15.20	
Supplier				Req. No.		150276	
Material required before date:			ASAP		ID No.		57926
No	Description	Size	Quantity	Units	Inward No	Date	
1	Spade Handles 68331	Std	08	Nos			
2	Hand Gluses (Cloth Model) 68332	Std	20	Nos			
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: The Above Material is required for Earth Work in different areas Site Villas.							
Prepared By		M Mahesh		Approved by			
Sign.& Date		24-06-2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:				Date:			
Site & Phase :				Time:			
Supplier				Req. No.			
Material required before date:					ID No.		
No	Description	Size	Quantity	Units	Inward No	Date	
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks:							
Prepared By				Approved by			
Sign.& Date				Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

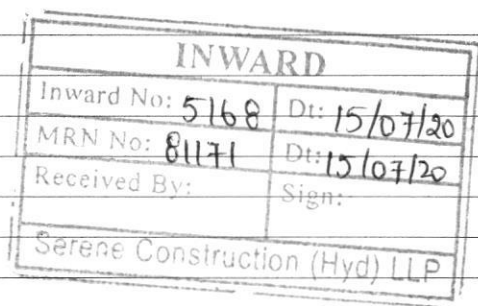
Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 15-07-2020

Customer Details	DC No.	10327
Serene Constructions LLP	DC Date.	15-07-2020
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict	PO No.	68331
	PO Date.	26-06-2020
	Req ID	57926
	Req Date	25-06-2020
GSTIN : 36ACVFS7909P1ZV	Loc Req No	150276

	Description of Goods	HSN/SAC	Qty
1	9570 - Tools - Spade with handle - NA - nos	7301	8 ✓
2			
3			
4			
5			
6			
7			
8			
9			
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 15-07-2020

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Serene Constructions LLP				Invoice Date.	15-07-2020	
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GSTIN : 36ACVFS7909P1ZV				PO Date.	26-06-2020	
				Req ID	57926	
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				Loc Req No	150276	
Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
IGST	CGST	SGST	Total Taxable Amount	800.00		144.00
	72.00	72.00	Total Invoice Amount	944.00		
Rupees : Nine Hundred Fourty Four Only.						

INWARD	
Inward No: 5168	Di: 15/07/20
MRN No: 81171	Di: 15/07/20
Received By:	Sign:
Serene Construction (Hyd) LLP	

for Summit Sales LLP

Authorized signatory

Subject to Hyderabad Jurisdiction