PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	20/03/20	Prepared by:	Mounika
PO/WO no.	66160	PO / WO Date.	27/02/20
Supplier Name	SSIIP	PO/WO amount	7,929.00
Firm/Company	Mehta k Modi reality kowkur up	Project	GHT
Sl. No.	Bill No.	Bill Date	Bill amount
1.	10979	20/03/20	3,171.00
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,171.00

Sl. No.	DC No	DC. Date		DC matches MRN
1.	9133	20/03/20	–	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,171.00
Amount E – PO / WO value:	7,929.00
Amount F – Difference (A – E):	

Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~☑ Yes □ No (explained~~ below)
Excess / short material received	~~□ Approved~~ – within acceptable limits □ No (explained below)
Close PO / W?O	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	**28.3.2020**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Mounika	[signature]					
Date	20/03/20	28/7					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

 20-03-2020

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	10979
Greenwood Heights, Sy no-196,Kowkur, Hyderabad	Invoice Date.	20-03-2020
	PO No.	66160
	PO Date.	27-02-2020
	Req ID	55841
GSTIN : 36ABLFM7631F1A3	Req Date	26-02-2020
	Loc Req No	140174

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7162 - Plumbing - other - RCC Rings - other - nos 3'		8	336.00	2,688.00	18	483.84
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	2,688.00		483.84
	241.92	241.92	Total Invoice Amount	3,171.84		

Rupees : Three Thousand One Hundred Seventy One and Paise Eighty Four Only.

for Summit Sales LLP

Mounika

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 65100 Date 20/3/20 Sign

Purchase Order

 27-02-2020 10:28:46 AM Origi

66160
21.02.20 2:13:24

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	66160	140174
	Doc Date	27-02-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	11-02-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7162 - Plumbing - other - RCC Rings - other - nos 3'	20.00	336.00	0.00	18.00	7,929.60
					Total Order Value . . .	**7,929.60**

Rupees : Seven Thousand Nine Hundred Twenty Nine and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	On complete delivery of all materials only !
Tax	GST included in above price.
Delivery Date	Next Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Payment as per actual wgmt. Above order for sales office cleaning Purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MEHTA AND MODI REALTY KOWKUR LLP	Date:	26.02.2020
Site & Phase:	GHT	Time:	17:30
Supplier:	SSLLP	Req. No.	140174
Material required before :	27.02.2020	ID No.	55841

No	Description	Size	Quantity	Units	Inward No	Date
1	CC Rings 66x60	3'	20	Nos		

Remarks: For sales office cleaning purposes

Prepared By	N.Shravya	Approved by	A.Suresh
Sign.& Date	26.02.2020	Sign. & Date	26.02.2020

APPROVED
27 FEB 2020
MINISH PARIKH
MANAGER PROCUREMENT