

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 16/7/20.		Prepared by: SOWMYA	
PO/WO no. 68829.		PO / WO Date. 13/7/20.	
Supplier Name Sslp.		PO/WO amount 2,824.90	
Firm/Company Serene constructions lp		Project Serene farms.	
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12290	15/7/20.	2,824.90
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,824.90
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.	10323	15/7/20	81167 ☒ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
4.			☐ Yes ☐ No
Amount B –Other Credits :			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			2,825
Amount E – PO / WO value:			2,825
Amount F – Difference (A – E):			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ____/- ☐ No	
Payment – due date		18.7.2020	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:	<i>[Signature]</i>		
Date	16/7/20.		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 15-07-2020

Customer Details				Invoice No.		12290			
Serene Constructions LLP Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict GSTIN : 36ACVFS7909P1ZV				Invoice Date.		15-07-2020			
				PO No.		68829			
				PO Date.		13-07-2020			
				Req ID		58432			
				Req Date		11-07-2020			
				Loc Req No		150291			
	Description of Goods			HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4003 - Consumables - Bombay Broom - Big - nos			9603	6	56.00	336.00	0	0.00
2	4080 - Consumables - Bombay Brooms - Other - Nos			9603	125	8.30	1,037.50	0	0.00
3	4585 - Electrical - other - Insulation tape - NA - nos			8546	40	10.00	400.00	18	72.00
4	4057 - Consumables - Sponges - NA - nos			3921	100	8.30	830.00	18	149.40
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
IGST		CGST		SGST		Total Taxable Amount		2,603.50	221.40
		110.70		110.70		Total Invoice Amount		2,824.90	
Rupees : Two Thousand Eight Hundred Twenty Four and Paise Ninty Only.									

Rupees : Two Thousand Eight Hundred Twenty Four and Paise Ninty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 1

13-07-2020 14:31:30

Or



68829

15.07.20 12:16:57

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad GSTIN 36ACQFS2044C1Z7 040-66335551 9618244433	Doc No	68829	150291
	Doc Date	13-07-2020	
	Quote No	Nil	
	Quote Date	13-07-2020	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4003 - Consumables - Bombay Broom - Big - nos	6.00	56.00	0.00	0.00	336.00
2 4080 - Consumables - Bombay Brooms - Other - Nos	125.00	8.30	0.00	0.00	1,037.50
3 4585 - Electrical - other - Insulation tape - NA - nos	40.00	10.00	0.00	18.00	472.00
4 4057 - Consumables - Sponges - NA - nos	100.00	8.30	0.00	18.00	979.40
Total Order Value . . .					2,824.90

Rupees : Two Thousand Eight Hundred Twenty Four and Paise Ninty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For **Serene Constructions LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name :

Name : _____

Date : _/_/_

Contact :-

Requisition Form

Company Name:		Serene constructions llp		Date:		11-07-2020	
Site & Phase :		SERENE FARMS		Time:		10.40	
Supplier				Req. No.		150291	
Material required before date:			asap		ID No.		58432

No	Description	Size	Quantity	Units	Inward No	Date
1	Bombay Brooms	Std	125	Nos		
2	Insulation Tapes	Std	02	Box		
3	Sponjes	Std	100	Nos		
4						
5						
6						
7						
8						
9						
10						

Remarks: The Above Materials is required for Plastering work for site Villas.

Prepared By		M Mahesh		Approved by			
Sign. & Date		11-07-2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:				Date:			
Site & Phase :				Time:			
Supplier				Req. No.			
Material required before date:					ID No.		

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
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5						
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8						
9						
10						

Remarks:

Prepared By				Approved by			
Sign. & Date				Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

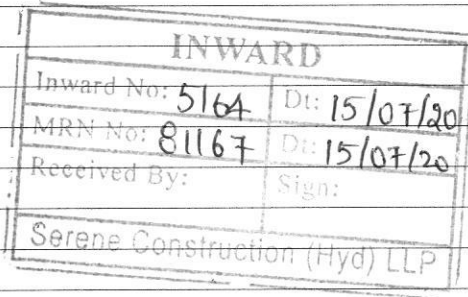
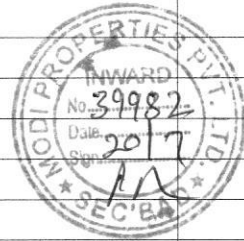
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 15-07-2020

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Serene Constructions LLP		DC Date.	15-07-2020
Sy No. 44, Yenkepally Village, Chevella Mandal, RR District		PO No.	68829
		PO Date.	13-07-2020
		Req ID	58432
		Req Date	11-07-2020
GSTIN : 36ACVFS7909P1ZV		Loc Req No	150291
Description of Goods		HSN/SAC	Qty
1	4003 - Consumables - Bombay Broom - Big - nos	9603	6
2	4080 - Consumables - Bombay Brooms - Other - Nos	9603	125
3	4585 - Electrical - other - Insulation tape - NA - nos	8546	40
4	4057 - Consumables - Sponges - NA - nos	3921	100
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

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