PURCHASE DIVISION
Advice for approval for credit to supplier

Date.	23/7/20.	Prepared by:	SOWMYA
PO/WO no.	68992	PO / WO Date.	21/7/20
Supplier Name	SSllp.	PO/WO amount	3,127
Firm/Company	Serene Constructions llp	Project	Serene farms.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12406.	22/7/20.	3,127
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,127

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10432	22/7/20	81382	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,127
Amount E – PO / WO value:	3,127
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	**25.7.2020**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	23/7/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	12406
Serene Constructions LLP	Invoice Date.	22-07-2020
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict	PO No.	68992
	PO Date.	21-07-2020
	Req ID	58608
	Req Date	21-07-2020
GSTIN : 36ACVFS7909P1ZV	Loc Req No	150310

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2148 - Carpentry - hardware - Plastic gampa - other -	3926	10	140.00	1,400.00	18	252.00
2	6023 - Miscellaneous - GI- Bucket - other - nos	8431	10	125.00	1,250.00	18	225.00
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IGST	CGST	SGST	Total Taxable Amount	2,650.00		477.00
	238.50	238.50	Total Invoice Amount	3,127.00		

Rupees : Three Thousand One Hundred Twenty Seven Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SECBAD
INWARD
No. 67734
Date 24/7
Sign

Authorised signatory

Purchase Order

21-07-2020 5:22:54 PM

68992
21.07.20 2:16:56

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Summit Sales LLP	**Doc No**	68992	150310
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	21-07-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	21-07-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2148 - Carpentry - hardware - Plastic gampa - other - nos	10.00	140.00	0.00	18.00	1,652.00
2	6023 - Miscellaneous - GI- Bucket - other - nos	10.00	125.00	0.00	18.00	1,475.00
				Total Order Value . . .		**3,127.00**

Rupees : Three Thousand One Hundred Twenty Seven Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for Site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Serene Constructions LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Serene constructions llp	Date:	21-07-2020
Site & Phase :	SERENE FARMS	Time:	12:45
Supplier		Req. No.	150310
Material required before date:	asap	ID No.	58608

No	Description	Size	Quantity	Units	Inward No	Date
1	**pvc gampa**	std	10	nos		
2	GI bucket 68992	std	10	nos		
3						
4						
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6						
7						
8						
9						
10						

Remarks:The Above Material is required for earthwork in the site

Prepared By	syed golam sarwar	Approved by	
Sign.& Date	21-07-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10432
Serene Constructions LLP	DC Date.	22-07-2020
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict	PO No.	68992
	PO Date.	21-07-2020
	Req ID	58608
GSTIN : 36ACVFS7909P1ZV	Req Date	21-07-2020
	Loc Req No	150310

	Description of Goods	HSN/SAC	Qty
1	2148 - Carpentry - hardware - Plastic gampa - other - nos	3926	10
2	6023 - Miscellaneous - GI- Bucket - other - nos	8431	10
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INWARD
Inward No: 5179 Dt: 22/7/20
MRN No: 81382 Dt: 22/7/2020
Received By: Rahul Singh
Sign:
Serene Construction (Hyd) LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 40048
Date 25/7/20
Sign

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Serene Constructions LLP	Invoice No.	12406
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict	Invoice Date.	22-07-2020
	PO No.	68992
	PO Date.	21-07-2020
	Req ID	58608
GSTIN : 36ACVFS7909P1ZV	Req Date	21-07-2020
	Loc Req No	150310

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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15							

INWARD
Inward No:
MRN No:
Received By: Sign:
Serene Construction (Hyd) LLP

IGST	CGST	SGST	Total Taxable Amount	2,650.00		477.00
	238.50	238.50	Total Invoice Amount	3,127.00		

Rupees : Three Thousand One Hundred Twenty Seven Only.

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Authorised signatory

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