PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	21/3/20	Prepared by:	Sowmya.
PO/WO no.	66757	PO / WO Date.	17/3/20.
Supplier Name	Reflections Electricals pvt ltd.	PO/WO amount	47,449.68
Firm/Company	ssllp	Project	Shllp.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	3189	18/3/20.	36, 396
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			36,396.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	1001	19/3/20.	78544	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	36,396.
Amount E – PO / WO value:	47,450.
Amount F – Difference (A – E):	11,054/–
Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below~~)
Excess / short material received	~~□ Approved – within acceptable limits □ No~~ (explained below)
Close PO / W?O	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ~~□ No~~
Payment – due date	~~28.3.2020~~ 09/05/20
Remarks:_	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]					
Date	21/3/20	28/3					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Karbala Maidan, M G Road Secunderabad - 500 003, T.S. TELE:27543785 Mb: 970 55 77 77 6 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **3189**	Dated **18-Mar-2020**
	Delivery Note **1001**	Mode/Terms of Payment **Against Delivery**
	Supplier's Ref.	Other Reference(s)
Buyer **Summit Sales LLP** 5-4-187/3&4, II Floor M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana 21/3/20	Buyer's Order No. **66757/14469**	Dated **17-Mar-2020**
	Despatch Document No.	Delivery Note Date **19-Mar-2019**
	Despatched through **Your Self**	Destination **Cherlapally**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**50W Led Floodlight 6500k D915065**	9405	12 %	**8.0000 nos**	1,420.00	nos	**11,360.00**
2	**LED Batten 5W 6500K D530565**	9405	12 %	**20.0000 nos**	165.00	nos	**3,300.00**
3	**LED Batten 20W 6500K D532065**	9405	12 %	**20.0000 nos**	215.00	nos	**4,300.00**
4	**MCB 16A SP C Curve**	8536	12 %	**48.0000 nos**	94.00	nos	**4,512.00**
5	**MCB 6A SP C CURVE**	8536	12 %	**96.0000 nos**	94.00	nos	**9,024.00**
							32,496.00
	OUTPUT CGST						**1,949.76**
	OUTPUT SGST						**1,949.76**
	Rounding Off						**0.48**
	Total			**192.0000 nos**			**₹ 36,396.00**

MODI PROPERTIES PVT. LTD. SEC'BAD 65194 4/5/20

Amount Chargeable (in words) *E. & O.E*

INR Thirty Six Thousand Three Hundred Ninety Six Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
9405	18,960.00	6%	1,137.60	6%	1,137.60	2,275.20
8536	13,536.00	6%	812.16	6%	812.16	1,624.32
Total	**32,496.00**		**1,949.76**		**1,949.76**	**3,899.52**

Tax Amount (in words) : **INR Three Thousand Eight Hundred Ninety Nine and Fifty Two paise Only**

Company's Bank Details
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's VAT TIN : **28163593748**
Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

REFLECTIONS ELECTRICALS PVT. LTD. SEC'BAD

INWARD
Inward No: 14161 Dt: 19/3/20
MRN No: 78544 Dt: 20/3/20
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

SUBJECT TO SECUNDERABAD/ HYDERABAD JURISDICTION
This is a Computer Generated Invoice

Purchase Order

 17-03-2020 5:09:30 PM

66757
16.03.20 3:38:14

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details		
Reflections Electricals Pvt. Ltd., 5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003		
GSTIN 36AADCR2047Q1ZZ 27540307		
27543785.. 9849875767		

Doc No	66757	14469
Doc Date	17-03-2020	
Quote No	Nil	
Quote Date	25-02-2020	
SupplyType	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4746 - Electrical - other - LED Lights - NA - nos *50w*	8.00	1,420.00	0.00	12.00	12,723.20
2	4746 - Electrical - other - LED Lights - NA - nos *D530565*	20.00	165.00	0.00	12.00	3,696.00
3	4663 - Electrical - other - Tubelight fitting - 4ft - nos *D532065*	20.00	235.00	0.00	12.00	5,264.00
4	4596 - Electrical - other - MCB - 16Amps - nos	48.00	94.00	0.00	18.00	5,324.16
5	4605 - Electrical - other - MCB - 6Amps - nos	96.00	94.00	0.00	18.00	10,648.32
6	4798 - Electrical - other - FP Isolator - NA - nos *40 AMS*	20.00	415.00	0.00	18.00	9,794.00
					Total Order Value . . .	**47,449.68**

Rupees : Fourty Seven Thousand Four Hundred Fourty Nine and Paise Sixty Eight Only.

Part bill received Rs. 36,396/-,
Balance has to be receivable
Rs. 11,054/-
5/5/20

Terms and Conditions :-

Specification / Brand	All items shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 3 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	1 yr
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for Stock purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***
Authorised Signatory

Accepted the above Terms And Conditions
For ***Reflections Electricals Pvt. Ltd.,***

Name : ____________ Name : ____________ Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	14.3.2020
Site & Phase :	SHLLP	Time:	14.30
Supplier		Req. No.	14469
Material required before date:		ID No.	56329

No	Description	Size	Quantity	Units	Inward No	Date
1	MCB	16 AMPS	48	NOS		
2	MCB	6 AMPS	96	NOS		
3	FP ISOLATER 66757	40 AMPS	20	NOS		
4	LED LIGHT	1'	20	NOS		
5	LED LIGHT	4'	20	NOS		
6	FLOOD LIGHT	50W	8	NOS		
7	DB -3PHASE 66759	4 WAY	10	NOS		
8	METAL ENCLOSER	2 WAY	10	NOS		
9						
10						
11						
12						

Remarks:For stock maintainance

Prepared By	SOWMYA	Approved by	APPROVED BY
Sign.& Date	14.3.2020	Sign. & Date	14 MAR 2020 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.