

Annexure - A - Record of material issued to/received from contractors.

Name of firm/company		Project name/location		AGH.							
Sign of project manager:	Sign of admin:	Sign of security:	Sign of admin audit:								
	AGH.	AGH.	AGH.								
S. no	Date of issue	Material description	Qty	Units	Rate*	Amount*	Issued by#	Issued to#	Tally dr/cr V no.	Sign of Builder	Sign of Contractor
	20.5.11										
	13.6.2020	Solid blocks 13816,170					AGH	Ashok Construction		AGH	11/03/2020
		4x8x16 18,19,20,	2000	nos	26	52000	"	"		AGH	11/03/2020
		6x8x16 21,23,24,25	3000	nos	36	108000.	"	"		AGH	11/03/2020
		13826.									
	18.6.2020	Red bricks 13782	3000	nos	7	21,000	AGH	Ashok Construction		AGH.	11/03/2020
	18.6.2020	Solid bricks 1664534									
		16x8x4	2100	nos	26	54,600	AGH	Constau- ctions		AGH	12-03-2020
		16x8x6	2500	nos	36	90,000.	AGH			AGH	18/03/2020
	19.6.2020	Chicken mesh	50	bundle	145	7250	AGH	Ashok Construction		AGH	11/03/2020

Notes: 1. * Rate and amount are exclusive of GST. 2. Issued by can be Contractor or Builder. Same for issued to. 3. Builders sign must be of project manager or admin officer at site. 4. Write on alternate lines. 5. Start with fresh page at end of each week (Friday to Thursday). 6. Check rate with purchase/PO/WO.

A vertical strip of a spiral-bound notebook, showing the metal spiral binding and the edges of lined pages. The pages are white with faint horizontal lines. The binding is a silver-colored metal spiral. The notebook is oriented vertically.

10/11/20

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