

PURCHASE DIVISION
Advice for approval for credit to supplier

(40)

Date:		25/7/20		Prepared by:		SOWMYA	
PO/WO no.		69008		PO / WO Date.		22/7/20	
Supplier Name		ssllp.		PO/WO amount		6,684.70	
Firm/Company		Voc llp		Project		Voc llp	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	12463.	25/7/20		4,236			
2.							
3.							
4.							
Amount A – Bills total(Excluding Transport & Hamali Charges):						4,236	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	10484	25/7/20		☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B –Other Credits :							
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						4,236	
Amount E – PO / WO value:						6,685	
Amount F – Difference (A – E):						2449	
Quantity received as per PO / WO			☐ Yes ☐ Excess received ☒ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☐ Yes ☒ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. _____/- ☒ No				
Payment – due date			31.7.2020				
Remarks: short Recd							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	<i>[Signature]</i>						
Date	28/7/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-. Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 25-07-2020

Customer Details				Invoice No.		12463	
Villa Orchids LLP Behind Janapriya, Kowkur, Hyderabad GSTIN : 36AANFG4817C1ZH				Invoice Date.		25-07-2020	
				PO No.		69008	
				PO Date.		22-07-2020	
				Req ID		58633	
				Req Date		21-07-2020	
				Loc Req No		63454	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2054 - Carpentry - hardware - Bombay Nails - 2 In -	7317	10	73.00	730.00	18	131.40
2	2305 - Carpentry - hardware - Wood Screws - 35 x 8	7318	10	46.00	460.00	18	82.80
3	9537 - Tools - Hacksaw blade - double - nos	8202	100	10.00	1,000.00	18	180.00
4	2148 - Carpentry - hardware - Plastic gampa - other -	3926	10	140.00	1,400.00	18	252.00
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IGST		CGST	SGST	Total Taxable Amount		3,590.00	646.20
		323.10	323.10	Total Invoice Amount		4,236.20	
Rupees : Four Thousand Two Hundred Thirty Six and Paise Twenty Only.							

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 1

22-07-2020 4:00:42 PM



69008

24.07.20 11:20:52

From Company : **Villa Orchids LLP**

5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003

G S T No. : 36AANFG4817C1ZH

Supplier Details

Summit Sales LLP

5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	69008	63454
Doc Date	22-07-2020	
Quote No	Nil	
Quote Date	22-07-2020	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2054 - Carpentry - hardware - Bombay Nails - 2 In - kgs	10.00	73.00	0.00	18.00	861.40
2 2305 - Carpentry - hardware - Wood Screws - 35 x 8 mm - nos	10.00	46.00	0.00	18.00	542.80
3 2100 - Carpentry - hardware - Fischer - 6mm - pkts	15.00	105.00	0.00	18.00	1,858.50
4 9537 - Tools - Hacksaw blade - double - nos	100.00	10.00	0.00	18.00	1,180.00
5 2148 - Carpentry - hardware - Plastic gampa - other - nos	10.00	140.00	0.00	18.00	1,652.00
6 9570 - Tools - Spade with handle - NA - nos	5.00	100.00	0.00	18.00	590.00
Total Order Value . . .					6,684.70
Rupees : Six Thousand Six Hundred Eighty Four and Paise Seventy Only.					

Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.**Delivery Location** Villas Orchids
Behind: Janapriya, Kowkur.
Phone. 9502232100/9502266233**Penalty For Delay** Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Above order for Site use purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Villa Orchids LLP**

Authorised Signatory

Name :

Name : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Date : __/__/__

Partly A.M : 12463 Dt: 25/7/20
Ant: 4236 /-
Bal: 2449 /-

Requisition Form

Company Name:	VOC LLP	Date:	21.07.2020
Site & Phase:	VOC	Time:	14:19
Supplier:	SSLLP	Req. No.	63454
Material required before :		ID No.	8633

No	Description	Size	Quantity	Units	Inward No	Date
1	Bombay Nails	2 Inches	10	Kg		
2	Wooden screws	8X35 mm	10	Boxes		
3	Fischer	6 mm	15	Boxes		
4	Hacksaw Blade	Std	2	Boxes		
5	Plastic Gampa	Std	10	Nos		
6	spade	Std	05	Nos		

69008

24/7/20

APPROVED

Remarks: voc site purpose

Prepared by	Sneha.k	Approved by	A.Suresh
Sign.& Date	21.07.2020	Sign. & Date	21.07.2020

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

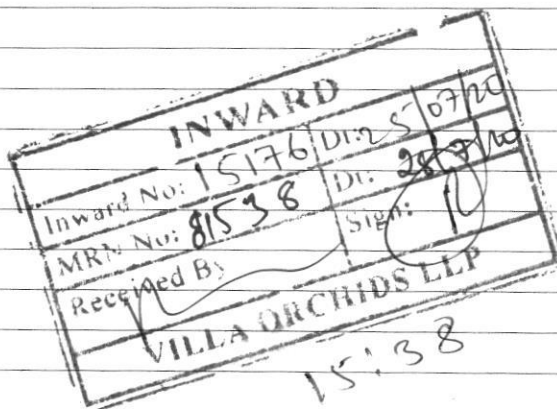
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Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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Villa Orchids LLP		DC Date.	25-07-2020
Behind Janapriya, Kowkur, Hyderabad		PO No.	69008
		PO Date.	22-07-2020
		Req ID	58633
GSTIN : 36AANFG4817C1ZH		Req Date	21-07-2020
		Loc Req No	63454
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2	2305 - Carpentry - hardware - Wood Screws - 35 x 8 mm - nos	7318	10
3	9537 - Tools - Hacksaw blade - double - nos	8202	100
4	2148 - Carpentry - hardware - Plastic gampa - other - nos	3926	10
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Authorised signatory

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IGST		CGST	SGST	Total Taxable Amount		3,590.00	646.20
		323.10	323.10	Total Invoice Amount		4,236.20	

INWARD

Inward No: 15176

Dr: 25/07/20

MRN No: 81538

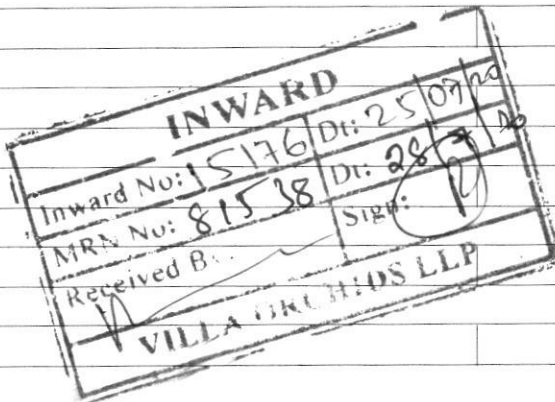
Dr: 28/7/20

Received By: [Signature]

SIGN: [Signature]

VILLA ORCHIDS LLP

Rupees : Four Thousand Two Hundred Thirty Six and Paise Twenty Only.



for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction