40

PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 28/7/20. | Prepared by: | SOWMYA |
| PO/WO no. | 69008 | PO / WO Date. | 22/7/20 |
| Supplier Name | SS llp. | PO/WO amount | 6,684.70 |
| Firm/Company | Voc llp | Project | Voc llp |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1. | 12463. | 25/7/20. | 4,236 |
| 2. | | | |
| 3. | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 4,236 |

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 10484 | 25/7/20 | | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits :_ | – |
| Amount C –Other Debits :_ | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 4,236 |
| Amount E – PO / WO value: | 6,685 |
| Amount F – Difference (A – E): | 2449 |

| | |
|---|---|
| Quantity received as per PO /WO | □ Yes □ Excess received ☑ Short received □ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~□ Yes □ No (explained below)~~ |
| Excess / short material received | □ Approved – within acceptable limits □ No (explained below) |
| Close PO / W?O | □ Yes ☑ No – wait for balance material □ No (explained below) |
| Advance paid / PDC given (deduct when paying) | □ Yes – Rs.____/- ☑ No |
| Payment – due date | **31.7.2020** |
| Remarks: Short Recd | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | Sowmya | | | | | | |
| Date | 28/7/20. | | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | Invoice No. | 12463 |
|---|---|---|
| Villa Orchids LLP | Invoice Date. | 25-07-2020 |
| Behind Janapriya, Kowkur, Hyderabad | PO No. | 69008 |
| | PO Date. | 22-07-2020 |
| | Req ID | 58633 |
| GSTIN : 36AANFG4817C1ZH | Req Date | 21-07-2020 |
| | Loc Req No | 63454 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 2054 - Carpentry - hardware - Bombay Nails - 2 In - | 7317 | 10 | 73.00 | 730.00 | 18 | 131.40 |
| 2 | 2305 - Carpentry - hardware - Wood Screws - 35 x 8 | 7318 | 10 | 46.00 | 460.00 | 18 | 82.80 |
| 3 | 9537 - Tools - Hacksaw blade - double - nos | 8202 | 100 | 10.00 | 1,000.00 | 18 | 180.00 |
| 4 | 2148 - Carpentry - hardware - Plastic gampa - other - | 3926 | 10 | 140.00 | 1,400.00 | 18 | 252.00 |
| 5 | | | | | | | |
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| IGST | CGST | SGST | Total Taxable Amount | 3,590.00 | | 646.20 |
|---|---|---|---|---|---|---|
| | 323.10 | 323.10 | Total Invoice Amount | 4,236.20 | | |

Rupees : Four Thousand Two Hundred Thirty Six and Paise Twenty Only.

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. * SEC'BAD
INWARD
No. 67843
Date. 31/7
Sign.

# Purchase Order



22-07-2020 4:00:42 PM

69008
24.07.20 11:20:52

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

**Supplier Details**

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

**GSTIN** 36ACQFS2044C1Z7
040-66335551 9618244433

| | | |
|---|---|---|
| **Doc No** | 69008 | 63454 |
| **Doc Date** | 22-07-2020 | |
| **Quote No** | Nil | |
| **Quote Date** | 22-07-2020 | |
| **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 2054 - Carpentry - hardware - Bombay Nails - 2 In - kgs | 10.00 | 73.00 | 0.00 | 18.00 | 861.40 |
| 2 | 2305 - Carpentry - hardware - Wood Screws - 35 x 8 mm - nos | 10.00 | 46.00 | 0.00 | 18.00 | 542.80 |
| 3 | 2100 - Carpentry - hardware - Fischer - 6mm - pkts | 15.00 | 105.00 | 0.00 | 18.00 | 1,858.50 |
| 4 | 9537 - Tools - Hacksaw blade - double - nos | 100.00 | 10.00 | 0.00 | 18.00 | 1,180.00 |
| 5 | 2148 - Carpentry - hardware - Plastic gampa - other - nos | 10.00 | 140.00 | 0.00 | 18.00 | 1,652.00 |
| 6 | 9570 - Tools - Spade with handle - NA - nos | 5.00 | 100.00 | 0.00 | 18.00 | 590.00 |
| | | | | **Total Order Value . . .** | | **6,684.70** |

Rupees : Six Thousand Six Hundred Eighty Four and Paise Seventy Only.

Partly Bill : 12463 Dt : 25)=
Amt : 4236 /-
Bal : 2449 /-
3/8/20

## Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | Inclusive of all taxes |
| **Delivery Date** | Next Day. |
| **Delivery Location** | Villas Orchids<br>Behind: Janapriya, Kowkur.<br>Phone. 9502232100/9502266233 |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for Site use purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | |

For *Villa Orchids LLP*
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

## Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | VOC LLP | Date: | 21.07.2020 |
| Site & Phase: | VOC | Time: | 14:19 |
| Supplier: | SSLLP | Req. No. | 63454 |
| Material required before : | | ID No. | 8633 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Bombay Nails | 2 Inches | 10 | Kg | | |
| 2 | Wooden screws | 8X35 mm | 10 | Boxes | | |
| 3 | Fischer | 6 mm | 15 | Boxes | | |
| 4 | Hacksaw Blade | Std | 2 | Boxes | | |
| 5 | Plastic Gampa | Std | 10 | Nos | | |
| 6 | spade | Std | 05 | Nos | | |
| | | | | | | |
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| | | | | | | |

69008

24/7/20

| | | | |
|---|---|---|---|
| Remarks: voc site purpose | | | |
| Prepared by | Sneha.k | Approved by | A.Suresh |
| Sign.& Date | 21.07.2020 | Sign. & Date | 21.07.2020 |

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | DC No. | 10484 |
|---|---|---|
| Villa Orchids LLP | DC Date. | 25-07-2020 |
| Behind Janapriya, Kowkur, Hyderabad | PO No. | 69008 |
| | PO Date. | 22-07-2020 |
| | Req ID | 58633 |
| | Req Date | 21-07-2020 |
| GSTIN : 36AANFG4817C1ZH | Loc Req No | 63454 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 2054 - Carpentry - hardware - Bombay Nails - 2 In - kgs | 7317 | 10 |
| 2 | 2305 - Carpentry - hardware - Wood Screws - 35 x 8 mm - nos | 7318 | 10 |
| 3 | 9537 - Tools - Hacksaw blade - double - nos | 8202 | 100 |
| 4 | 2148 - Carpentry - hardware - Plastic gampa - other - nos | 3926 | 10 |
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INWARD
Inward No: 15176 Dt: 25/07/20
MRN No: 81538 Dt: 28/07/20
Sign:
Received By
VILLA ORCHIDS LLP

15138

for Summit Sales LLP

Authorised signatory

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 40161
Date. 31/7
Sign.

Subject to Hyderabad Jurisdiction

TAX INVOICE

TRANSIT COPY

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



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| | PO No. | 69008 |
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INWARD
Inward No: 15176 Dt: 25/07/20
MRN No: 81538 Dt: 28/7/20
Received By: Sign:
VILLA ORCHIDS LLP

| IGST | CGST | SGST | Total Taxable Amount | 3,590.00 | | 646.20 |
|---|---|---|---|---|---|---|
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**for Summit Sales LLP**

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Subject to Hyderabad Jurisdiction