36

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	27/7/20.	Prepared by:	SOWMYA
PO/WO no.	69091	PO / WO Date.	24/7/20
Supplier Name	SSl/p.	PO/WO amount	2,602
Firm/Company	Modi properties pvt ltd	Project	MPL
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12455	24/7/20.	2,366
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,366.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10476	24/7/20	81458	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,366.
Amount E – PO / WO value:	2,602
Amount F – Difference (A – E):	236

Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ~~□ No~~
Payment – due date	**31.7.2020**

Remarks: part billed

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	27/7/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	12455
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	24-07-2020
	PO No.	69091
	PO Date.	24-07-2020
	Req ID	58690
	Req Date	22-07-2020
GSTIN : 36AABCM4761E1ZM	Loc Req No	11826

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7560 - Stationery - other - Pen - NA - nos	9608	40	3.50	140.00	12	16.80
	blue-3 and black 2						
2	7593 - Stationery - other - Stapler - other - nos	9608	3	37.00	111.00	18	19.98
3	7594 - Stationery - other - Stapler pin - other - boxes	7415	5	6.00	30.00	18	5.40
4	7544 - Stationery - other - Marker - NA - nos	9608	30	16.00	480.00	12	57.60
	Blck 10 nos red 10 nos blue 10 nos						
5	7605 - Stationery - other - Whitner Pen - NA - nos	9608	5	21.00	105.00	18	18.90
6	7563 - Stationery - other - Pencil - NA - boxes	4421	2	42.00	84.00	12	10.08
7	7528 - Stationery - other - Fevistick - NA - nos	9608	5	230.00	1,150.00	12	138.00
8							
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14							
15							

IGST	CGST	SGST	Total Taxable Amount	2,100.00		266.76
	133.38	133.38	Total Invoice Amount	2,366.76		

Rupees : Two Thousand Three Hundred Sixty Six and Paise Seventy Six Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD

67851
3/7

Purchase Order

 24-07-2020 2:29:17 PM

69091
24.07.20 11:20:52

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	69091	11826
Doc Date	24-07-2020	
Quote No	Nil	
Quote Date	24-07-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7560 - Stationery - other - Pen - NA - nos *blue-3 and black 2*	100.00	3.50	0.00	12.00	392.00
2	7593 - Stationery - other - Stapler - other - nos	3.00	37.00	0.00	18.00	130.98
3	7594 - Stationery - other - Stapler pin - other - boxes	5.00	6.00	0.00	18.00	35.40
4	7544 - Stationery - other - Marker - NA - nos *Blck 10 nos red 10 nos blue 10 nos*	30.00	16.00	0.00	12.00	537.60
5	7605 - Stationery - other - Whitner Pen - NA - nos	5.00	21.00	0.00	18.00	123.90
6	7563 - Stationery - other - Pencil - NA - boxes	2.00	42.00	0.00	12.00	94.08
7	7528 - Stationery - other - Fevistick - NA - nos	5.00	230.00	0.00	12.00	1,288.00
					Total Order Value . . .	**2,601.96**

Rupees : Two Thousand Six Hundred One and Paise Ninty Six Only.

Part Bill : 12455 Dt : 24/=
A-t : 2366/-
3/8/20
Bal : 236/-

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site office purpose.
Completion Date	NA
Measurment	NA
Security	Nil

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ________

Date : __/__/___

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	20-07-2020
Site & Phase :	May Flower Platinum	Time:	13;13
Supplier		Req.No.	11826
Material required before date:	11-05-2020	ID No.	58690.

No	Description	Size	Quantity	Units	Inward No	Date
1	Blue /Black pens	Std	05	Boxs		
2	Staplers & pins small	Std	05	Nos		
3	Whitener s	Std	05	Nos		
4	Pencils 109091	Std	02	Boxs		
5	Fevisticks	Std	05	Nos		
6	Black/ Red/ blue markers	Std	05	Boxs		
7						

Remarks : for site use purpose			
Prepared By	K.sravani	Approved by	SV.subbareddy
Sign.& Date	20-07-2020	Sign. & Date	

24 JUL 2020

MINISH PARI...

MANAGER PROCURE...

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10476
Modi Properties Private Limited,.	DC Date.	24-07-2020
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	69091
	PO Date.	24-07-2020
	Req ID	58690
	Req Date	22-07-2020
GSTIN : 36AABCM4761E1ZM	Loc Req No	11826

	Description of Goods	HSN/SAC	Qty
1	7560 - Stationery - other - Pen - NA - nos	9608	40
2	7593 - Stationery - other - Stapler - other - nos	9608	3
3	7594 - Stationery - other - Stapler pin - other - boxes	7415	5
4	7544 - Stationery - other - Marker - NA - nos	9608	30
5	7605 - Stationery - other - Whitner Pen - NA - nos	9608	5
6	7563 - Stationery - other - Pencil - NA - boxes	4421	2
7	7528 - Stationery - other - Fevistick - NA - nos	9608	5
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MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 40137
Date 29/7
Sign. [signature]

INWARD
Inward No. 13647 Dt: 24/7/20
MRN No: 81458 Dt:
Received By: Sign: Nizam
Modi Properties Pvt. Ltd
Sy.No.82/1

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	24-07-2020
	PO No.	69091
	PO Date.	24-07-2020
	Req ID	58690
GSTIN : 36AABCM4761E1ZM	Req Date	22-07-2020
	Loc Req No	11826

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INWARD
Inward No: 13697 Dt: 24/7/20
MRN No: 8158 Dt:
Received By: Sign: Nizam
Modi Properties Pvt. Ltd
Sy.No.82/1

IGST	CGST	SGST			
			Total Taxable Amount	2,100.00	266.76
	133.38	133.38	Total Invoice Amount	2,366.76	

Rupees : Two Thousand Three Hundred Sixty Six and Paise Seventy Six Only.

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