# PURCHASE DIVISION Advice for approval for credit to supplier



Date: 03/08/2020					Prepared by: T.D. Murthy					
PO/WO no	no. 69098		PO	PO / WO Date.		24/07/2020				
Supplier Name Sri Sai Rohith Marketing Company			ny PO/	PO/WO amount		Rs. 2,832/-				
Firm/Comp	any	Modi Properties F	PVT LTD	Proj	Project			Mayfl	ower Platinum	
Sl. No.		Bill No.		Bill	Bill Date			Bill ar	nount	
1.		371		25/0	07/202	20		Rs. 2,	832/-	
2.		-		-				-		
3.		-		-						
4.					-					
Amount A	– Bills tot	tal(Excluding Trans	port & Hamali	Charges):				Rs. 2,	832/-	
Sl. No.	DC No		DC. Date			MRN No.		DC m	atches MRN	
1.	371		25/07/2020			81471		Yes	□ No	
2.		*						□ Yes	□ No	
3.								□ Yes	□ No	
Amount B	Other Cr	redits :	1					-		
Amount C	-Other Do	ebits:						-		
Amount D	(D=A+B-	·C) – Amount to be	credited to the	supplier:				Rs. 2,	832/- 2	
Amount E	– PO / Wo	O value:						Rs. 2,	832/-	
Amount F	– Differen	nce (A – E):				2				
Quantity re	eceived as	per PO /WO		Yes	□ Exc	ess receive	d 🗆 Short re	ceived	□ Other (expla	ined below)
Is difference	e between	n PO / Bill acceptab	ole?	Yes	□ No	(explained	below)			
Excess / sh	ort materi	al received		Appi	roved	– within ac	cceptable lin	nits 🗆 N	No (explained b	elow)
Close PO /	W?O			Yes	□ No	– wait for l	balance mate	erial 🗆	No (explained	below)
Advance p	aid / PDC	given (deduct whe	n paying)	□ Yes	– Rs <u>.</u>	<u>/-</u> p/No	0			
Payment -	due date			15/08/2	2020					
Remarks:	)	1								
Approve	enerio p min			eurement anager		M D	Accounts receiver of bill		Accountant	Accounts Manager
Sign:		Say								
Date	1	010-								

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

INVOICE NO: 371

TAX IS PAYABLE ON REVERSE CHARGE (YES/NO)

INVOICE DATE: 25-7-2020

**DETAILS OF RECEIVER (BILLED TO)** 

1. Once goods sold will not be taken back

3. Subject to Secunderabad juridiction only.

Receiver Stamp & Signature.....

E.&O.E

Interest @24% p.a. will be charged if payment is not made within 15 days from the date of the Bill.

4. Our Responsibilty ceases sooner the goods leave our premises

### TAX INVOICE

Orginal for Recepient Duplicate for Supplier/Transporter Triplecate for Supplier

TRANSPORTATION NAME:....

VEHICLE NO: .....L/R.NO: .....

DATE & TIME OF SUPPLY: .....

PLACE OF SUPPLY: .....

For SRI SAI ROHIT MARKETING.CO

**Authorised Signature** 

**DETAILS OF CONSIGNEE (SHIPPED TO)** 

## **SRI SAI ROHIT MARKETING .CO**

Dealers In: All Kinds of Aluminium Section Sheets, Glass, Plywood & Hardware Etc., New Narsimha Nagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad-76. T.S. CELL: 98665 12288

MIS Mody Profestios PVI. 219. S-4-1871384, Ilnd Flaw, Mis Road. Sewnderable Soood. STATE CODE GSTIN NO: 36 AARCM 4761E12M				STATE CODE GSTIN NO:					
S.No. HSN CODE THICKNESS DISCRIPTION			NO. OF.PCS	QUANTITY IN.SQ.MTRS	Amount Rs.	ount Ps.			
0	4412	6,,	flyword 8x4->	3 mm	96 m	25/-	2400 2	F	
			e **		٥				
	The paper of the control of the cont	Invaro No.	HUAL LMI						
		Modi P	Sy, No.82/!		TOTAL BEFO		2400	صد	
					ADD:SGST	91.	2162	~	
					ADD:SGS1	17.	216~	-	
	BAN	K DETAILS: HDI	FC BANK, HABSIGUDA BRANCH			AMOUNT GST	)	$\vdash$	
	SRI SAI ROHIT MARKETING.CO A/C NO. 50200007478658 IFSC CODE: HDFC0000368					GRAND TOTAL	2832	~	

### **Purchase Order**

ag 1 Of 1

24-Jul-20 1:26:09 PM



24.07.20 11:20:52

From Company: Modi Properties Pvt.Ltd.

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003

G S T No.: 36AABCM4761E1ZM

Supplier Details			
Sri Sai Rohith Marketing Company	Doc No	69098	11792
New Narsimhanagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad - 500 076.	Doc Date	24-07-2020 Nil	
	Quote No		
GSTIN 36AMHPC9678H1ZM	<b>Quote Date</b>	24-07-202	20
9866512288	SupplyType	Supply	

#### Kind Attn: Mr. C. Laxman Kumar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2229 - Carpentry - wood - Plywood - 6mm - sft	96.00	25.00	0.00	18.00	2,832.00
Rupees : Two Thousand Eight Hundred Thirty Two Only.		Total Or	der Valu	e	2,832.00

#### Terms and Conditions :-

Specification / Brand

commercial auality ply wood rate per board is 800+18% GST

**Payment Terms** 

After delivery

Tax

Included

**Delivery Date** 

With in a day

**Delivery Location** 

May Flower Platinum

Sy 82/1, Mallapur, Nacharam.

Phone. 7680971999

**Penality For Delay** 

Nil

**Transportation Cost** Nil

Warranty

Nil

**Advance Paid** 

Nil

Other Terms

We reserve the rights to reject the items if not as per specified, damages is in suppliers account above order is for A105,106 Kitchens purpose.

**Completion Date** 

Nil

Measurment Security

Nil Nil

Remarks

Nil

For Modi Properties Pvt.Ltd.

Authorised Signatory

Accepted the above Terms And Conditions For Sri Sai Rohith Marketing Company

ame :	Name :	Date ://

## Requisition Form

Company Name:		Modi Properties Pvt Ltd		Date	•		09-07-2020		
Site	Site & Phase :		May Flower Platinum		::		13;08		
Sup	plier			Req.	No.		11792	,	
Mate	erial required before date:		11-07-2020	ID N	0.		as I		
No	Descrip	tion	Si	ze	Quantity	Units	Inward No	Date	
1	Ply wood 6mm thickness		8':	(4'	3	Nos			
2									
3	/								
4	26								
5	000				\				
6	(2)				1	1'			
7	G				AP	ROYED			
8					2.4	21 771			
9					MINIS	SH PARIK			
10					MANAGER	PROCUREM	ENT		
			-						
Rema	arks : For A105,106 kitchen	lice numa	50	-					
272	Prepared By K.sravani				oved by		SV.subbareddy		
Sign.	Sign.& Date 09-07-2020		0	Sign.	& Date				