(2)

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	30/7/20.	Prepared by:	SOWMYA
PO/WO no.	68350.	PO / WO Date.	27/6/20.
Supplier Name	Veerabhadra Enterprises	PO/WO amount	26,238
Firm/Company	SSLLP	Project	SSLLP.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	131	27/6/20.	25,318
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			25,318

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	–	–	81467.	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount B –Other Credits :_				–
Amount C –Other Debits :_				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				25,318
Amount E – PO / WO value:				26,238
Amount F – Difference (A – E):				-920

Quantity received as per PO /WO	☑ Yes □ Excess received ☒ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes ☒ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	**1.8.2020**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	30/7/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN No. 36AEMPG9276J1ZV

TAX INVOICE / CASH/CREDIT

Ph : 66338850
Cell : 7989596166

Veerabhadra Enterprises

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

Name : Summit Sales LLP

Address : DOC - 88350 - 14659

GSTIN No. 36ACQFS2044C1Z7

State : T.S State Code : 36

Invoice No. : 131

Invoice Date : 27/6/2020

DC No. :

State : Telangana State Code : 36

Transportation Mode : Vehicle Number : Date of Supply :

S. No.	Description of Goods	HSN Code	Qty.	Rate	Taxable Value 5%	18%	12% - 0%
1)	L.I.S.O. 500ML		48nos	76/-		3648=00	
2)	Harpic 500 ML		24nos	77/-		1848=00	
3)	Room Freshner.		60nos	80/-		4800=00	
4)	Jem Pump (Savoor)		60nos	63/-		3780=00	
5)	Savlon Antiseptic.		12L	245/-		2940=00	
6)	Dust Bin. small		12nos	50/-		600=00	
7)	Water Bottel ~~set~~		36nos	40/-		1440=00	
8)	Bucket with mug.		12nos	200/-		2400=00	

INWARD
Inward No: 14622 Dt: 25/7/20
MRN No: 81467 Dt: 25/8/20
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

INWARD
Inward No: 14490 Dt: 01/7/20
MRN No: 80763 Dt: 03/7/20
Received By: Sign:
SUMMIT SALES LLP

Amount in Words

Total Amount before Tax	21456=00
Add SGST	1931=04
Add CGST	1931=04
Add IGST	
Round Off	-0=08
Total Amount after Tax	25318=00
Total Tax Amount.	
GRAND TOTAL	25318=00

Bank Details :
A/c. No. 303011023425
Branch : General Bazar, Secunderabad.
IFSC Code : KKBK0007450
Main Branch : Kotak Mahindra Bank

Terms & Conditions :

- All Cheques Should be in Favour of M/s. Veerabhadra Enterprises, Hyderabad only
- Cheques Subject to realisation.
- Goods once sold will not be taken back.

67074
4/7/20

Certified that the particulars given above are true and correct

For Veerabhadra Enterprises

Authorised Signatory

 27-06-2020 16:08:46

Purchase Order

68350
24.06.20 12:19:12

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Veerabhadra Enterprises
D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003.

GSTIN 36AEMPG9276J1ZV
040 - 66338850 9246269111

Doc No	68350	14659
Doc Date	27-06-2020	
Quote No	Nil	
Quote Date	27-06-2020	
SupplyType	Supply	

Kind Attn : Mr. Venkatesh.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	48.00	76.00	0.00	18.00	4,304.64
2	4035 - Consumables - Harpic - Cleaner - 500ml - nos	24.00	77.00	0.00	18.00	2,180.64
3	4001 - Consumables - Air Freshner - NA - nos *Room freshner*	60.00	80.00	0.00	18.00	5,664.00
4	4022 - Consumables - Dettol - NA - nos *Santoor hand wash*	60.00	63.00	0.00	18.00	4,460.40
5	4022 - Consumables - Dettol - NA - nos 12 *Antispentic*	24.00	155.00	0.00	18.00	4,389.60
6	4026 - Consumables - Dust bin - NA - nos	12.00	50.00	0.00	18.00	708.00
7	4066 - Consumables - Water bottle - NA - nos	36.00	40.00	0.00	18.00	1,699.20
8	4006 - Consumables - Bucket - other - nos *with mug*	12.00	200.00	0.00	18.00	2,832.00
					Total Order Value . . .	**26,238.48**

Rupees : Twenty Six Thousand Two Hundred Thirty Eight and Paise Fourty Eight Only.

Terms and Conditions :-

APPROVED BY
27 JUN 2020
SOHAM MODI
MANAGING DIRECTOR

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain Purpose
Completion Date	Nil

For ***Summit Sales LLP***

Authorised Signatory

27/06/2020

Name : ____________

Accepted the above Terms And Conditions

For ***Veerabhadra Enterprises***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	27.06.2020
Site & Phase :	SHLLP	Time:	1.30
Supplier		Req. No.	14659
Material required before date:		ID No.	58015

No	Description	Size	Quantity	Units	Inward No	Date
1	HARPIC		24 ✓	NOS		
2	LIZOL		48 ✓	NOS		
3	HAND WASH -SANTOOR		60 ✓	NOS		
4	ROOM FRESHNER PO 68350		24 ✓	NOS		
5	WATER BOTTLES		36 ✓	NOS		
6	DETTOL LIQUID		24 ✓	NOS		
7	DUST BIN		12 ✓	NOS		
8	PLASTIC BUCKET WITH MUG		12 ✓	NOS		
9	JANTA PASTE — 68351		30	NOS		
10	THERMOCOL		100	NOS		
11	BOMBAY BROOMS	SMALL	300	NOS		
12	GOVA ROPE		20	BDL		
13	BLEACHING POWDER		200	KGS		
14	HACKSAW BLADE	DOUBLE	200	NOS		
15	MOPPING STICK		30	NOS		
16	BINDING WIRE		500	KG		
17	GREEN HOSE PIPE		20	BDL		
18	PLASTIC GAMPA		60	NOS		

Remarks: FOR STOCK MAINTENANCE

Prepared By	SOWMYA	Approved by	
Sign.& Date	27.06.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
27 JUN 2020
SOHAM MODI
MANAGING DIRECTOR