

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		30/7/20		Prepared by:		Gowrya	
PO/WO no.		69086		PO / WO Date.		24/7/20	
Supplier Name		G.p Buildcon Materials		PO/WO amount		13,865	
Firm/Company		Sslp		Project		Sslp	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	Gp/20-21/111	25/7/20		13,865			
2.							
3.							
4.							
Amount A – Bills total(Excluding Transport & Hamali Charges):						13,865	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.			81479	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B –Other Credits :							
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						13,865	
Amount E – PO / WO value:						13,865	
Amount F – Difference (A – E):							
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. /- ☒ No				
Payment – due date			1.8.2020				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Gowrya						
Date	30/7/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

 G.P. BUILDCON MATERIALS G-1 , Sai Srinivasa Towers, 29 - Sripuri Colony Kakaguda, Secunderabad - 15 GSTIN/UIN: 36AIZPG8119P1Z9 State Name : Telangana, Code : 36 Contact : 9866116375,9490056802 E-Mail : g.pbuildcon999@gmail.com	Invoice No.	Dated
	GP/20-21/111	25-Jul-2020
	Delivery Note	
	Buyer's Order No.	Dated
	69086 - 14737	24-Jul-2020
Buyer M/S SUMMIT SALES LLP 5-4-187/3&4,II ND FLOOR,M.G ROAD SECUNDERABAD GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
	Direct	Mgroad

[illegible][illegible]

E. & O.E

INR Thirteen Thousand Eight Hundred Sixty Five Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
3926	11,750.00	9%	1,057.50	9%	1,057.50	2,115.00
Total	11,750.00		1,057.50		1,057.50	2,115.00

Tax Amount (in words) : **INR Two Thousand One Hundred Fifteen Only**

Company's PAN : AIZPG8119P

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details

Bank Name : ICICI BANK LTD

A/c No. : 630805500095

Branch & IFS Code: **VIKRAMPURI & ICIC0006388**

for G.P. BUILDING MATERIALS

Secunderabad
Authorised Signatory

SUBJECT TO SECUNDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

Page(s) 1 Of 1

24-07-2020 2:29:17 PM



69086

24.07.20 11:20:52

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
G.P.Buildcon materials flat.no.G1, Saisrinivasa towers, Sri puri Colony, Kakaduda, secunderbad GSTIN 36AIZPG8119P1Z9	Doc No	69086	14737
	Doc Date	24-07-2020	
	Quote No	Nil	
	Quote Date	24-07-2020	
	SupplyType	Supply	

Kind Attn : Mr.Pavan

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2100 - Carpentry - hardware - Fischer - 6mm - pkts	50.00	100.00	0.00	18.00	5,900.00
2 2099 - Carpentry - hardware - Fischer - 5mm - pkts	50.00	135.00	0.00	18.00	7,965.00
Total Order Value . . .					13,865.00

Rupees : Thirteen Thousand Eight Hundred Sixty Five Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all GST taxes
Delivery Date	with in 4 days.
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra, 9502266233, Mahesh.
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintenance purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **G.P.Buildcon materials**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		SSLLP		Date:		21.7.2020	
Site & Phase :		SHLLP		Time:		14.30	
Supplier				Req. No.		14737	
Material required before date:					ID No.		

No	Description	Size	Quantity	Units	Inward No	Date
1	FISHER PLUG 1 69086	5MM	50	BOXES		
2	FISHER PLUG 1	6MM	50	BOXES		
3	HOLD FAST	4"	250	KGS		
4						
5						
6						
7						
8						
9						

Remarks: FOR STOCK MAINTENANCE AT SSLLP

Prepared By	SOWMYA	Approved by	
Sign. & Date	21.07.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.



APPROVED BY
 22 JUL 2020
 SOHAM MCDI
 MANAGING DIRECTOR