(35)

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	27/7/20.	Prepared by:	SOWMYA
PO/WO no.	69082	PO / WO Date.	24/7/20
Supplier Name	SSllp.	PO/WO amount	8,499
Firm/Company	Modi properties pvt ltd	Project	MPL
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12454	24/7/20.	6,658
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			6,658

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10475	24/7/20.	81457	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount B –Other Credits :				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				6,658
Amount E – PO / WO value:				8,499
Amount F – Difference (A – E):				1841

Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable lim~~its □ No (explained below)
Close PO / W?O	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.______/- ~~□ No~~
Payment – due date	**31.7.2020**
Remarks:	Short Recd

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	27/7/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	12454
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	24-07-2020
	PO No.	69082
	PO Date.	24-07-2020
	Req ID	58606
GSTIN : 36AABCM4761E1ZM	Req Date	21-07-2020
	Loc Req No	11816

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7571 - Stationery - other - Projects folder - NA - nos		300	5.50	1,650.00	18	297.00
	A3						
2	7578 - Stationery - other - Ring Binder - other - nos		12	195.00	2,340.00	18	421.20
	A3						
3	7578 - Stationery - other - Ring Binder - other - nos		10	95.00	950.00	18	171.00
	A4						
4	7507 - Stationery - other - Box file - Big - nos		20	37.00	740.00	12	88.80
5							
6							
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10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	5,680.00		978.00
	489.00	489.00	Total Invoice Amount	6,658.00		

Rupees : Six Thousand Six Hundred Fifty Eight Only.

for Summit Sales LLP

Authorised signatory

MODI PROPERTIES PVT. LTD. INWARD No. 67854 Date 31/7

Subject to Hyderabad Jurisdiction

Purchase Order

 24-07-2020 2:29:17 PM

69082
24.07.20 11:20:52

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	69082	11816
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	24-07-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	24-07-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7571 - Stationery - other - Projects folder - NA - nos *A3*	300.00	5.50	0.00	18.00	1,947.00
2	7578 - Stationery - other - Ring Binder - other - nos *A3*	20.00	195.00	0.00	18.00	4,602.00
3	7578 - Stationery - other - Ring Binder - other - nos *A4*	10.00	95.00	0.00	18.00	1,121.00
4	7507 - Stationery - other - Box file - Big - nos	20.00	37.00	0.00	12.00	828.00
					Total Order Value . . .	**8,498.80**

Rupees : Eight Thousand Four Hundred Ninty Eight and Paise Eighty Only.

Partly D.C.No: 12454 Dt: 24/7/
Amt: 6658/-
3/8/20
Bal: 1841/-

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site office use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	16-07-2020
Site & Phase :	May Flower Platinum	Time:	10:58
Supplier		Req.No.	11816
Material required before date:	18-07-2020	ID No.	58606

No	Description	Size	Quantity	Units	Inward No	Date
1	DRAWING COVERS	A3	300	NOS		
2	RING BINDERS[BIG] 69082	STD	20	NOS		
3	BOX FILE	STD	20	NOS		
4	RING BINDERS[SMALL]	STD	10	NOS		
5						
6						
7						
9						
10						

Remarks : For office staff use purpose

Prepared By	K.sravani	Approved by	SV.subbareddy
Sign.& Date	16-07-2020	Sign. & Date	

24 JUL 2020

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10475
Modi Properties Private Limited,.	DC Date.	24-07-2020
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	69082
	PO Date.	24-07-2020
	Req ID	58606
	Req Date	21-07-2020
GSTIN : 36AABCM4761E1ZM	Loc Req No	11816

	Description of Goods	HSN/SAC	Qty
1	7571 - Stationery - other - Projects folder - NA - nos		300
2	7578 - Stationery - other - Ring Binder - other - nos		12
3	7578 - Stationery - other - Ring Binder - other - nos		10
4	7507 - Stationery - other - Box file - Big - nos		20
5			
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MODI PROPERTIES PVT. LTD. * SEC'BAD
INWARD
No. 40138
Date 29/7
Sign.

INWARD
Inward No 13646 Dt 24/7/20
GRN No: 81457 Dt:
Received By: Sign: Nizam
Modi Properties Pvt. Ltd
Sy.No.82/1

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	12454
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	24-07-2020
	PO No.	69082
	PO Date.	24-07-2020
	Req ID	58606
	Req Date	21-07-2020
GSTIN : 36AABCM4761E1ZM	Loc Req No	11816

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INWARD
Inward No 13646 Dt 24/7/20
GRN No 81457 Dt:
Received By: Sign: Nizam
Modi Properties Pvt. Ltd
Sy.No.82/1

IGST	CGST	SGST				
			Total Taxable Amount	5,680.00		978.00
	489.00	489.00	Total Invoice Amount	6,658.00		

Rupees : Six Thousand Six Hundred Fifty Eight Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory