27

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	28/7/20.	Prepared by:	SOWMYA
PO/WO no.	69088.	PO / WO Date.	24/7/20
Supplier Name	SSllp.	PO/WO amount	8,296.00
Firm/Company	Vista homes.	Project	Vista homes.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12458	25/7	5,172
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			5,172.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10479	25/7/20	81471	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,172
Amount E – PO / WO value:	8,296.
Amount F – Difference (A – E):	3,124

Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved~~ – within acceptable limits □ No (explained below)
Close PO / W?O	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	**31.7.2020**

Remarks: Short Recd

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	28/7/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	12458
Vista Homes	Invoice Date.	25-07-2020
Kapra, Opp to MRR School, Ecil	PO No.	69088
	PO Date.	24-07-2020
SY.no.193	Req ID	58671
	Req Date	22-07-2020
GSTIN : 36AAGFV2068P1ZJ	Loc Req No	99741

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	8	80.00	640.00	18	115.20
2	4022 - Consumables - Dettol - NA - nos	3401	6	80.00	480.00	18	86.40
	Hand wash						
3	4098 - Consumables - Dust pan - NA - nos		6	25.00	150.00	18	27.00
4	4008 - Consumables - Cleaning Cloth - other - nos	6307	20	16.00	320.00	5	16.00
5	4040 - Consumables - Mopping Cloth - NA - nos	6307	20	16.00	320.00	5	16.00
6	4046 - Consumables - Phinyle - 1Ltr - nos	2907	6	50.00	300.00	18	54.00
7	4071 - Consumables - Wiper - Other - nos	9603	10	87.00	870.00	18	156.60
8	4041 - Consumables - Mopping stick - NA - nos	9603	6	125.00	750.00	18	135.00
9	4066 - Consumables - Water bottle - NA - nos		12	52.00	624.00	18	112.32
	1 lr						
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	4,454.00	718.52
	359.26	359.26	Total Invoice Amount	5,172.52	

Rupees : Five Thousand One Hundred Seventy Two and Paise Fifty Two Only.

for Summit Sales LLP

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 67848 Date 31/7

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 24-07-2020 2:29:17 PM

69088
24.07.20 11:20:52

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details			
Summit Sales LLP	**Doc No**	69088	99741
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	24-07-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	24-07-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	12.00	80.00	0.00	18.00	1,132.80
2	4003 - Consumables - Bombay Broom - Big - nos	24.00	56.00	0.00	0.00	1,344.00
3	4014 - Consumables - Colin - 500ml - nos	12.00	74.00	0.00	18.00	1,047.84
4	4022 - Consumables - Dettol - NA - nos *Hand wash*	6.00	80.00	0.00	18.00	566.40
5	4098 - Consumables - Dust pan - NA - nos	6.00	25.00	0.00	18.00	177.00
6	4008 - Consumables - Cleaning Cloth - other - nos	20.00	16.00	0.00	5.00	336.00
7	4040 - Consumables - Mopping Cloth - NA - nos	20.00	16.00	0.00	5.00	336.00
8	4046 - Consumables - Phinyle - 1Ltr - nos	12.00	50.00	0.00	18.00	708.00
9	4071 - Consumables - Wiper - Other - nos	10.00	87.00	0.00	18.00	1,026.60
10	4041 - Consumables - Mopping stick - NA - nos	6.00	125.00	0.00	18.00	885.00
11	4066 - Consumables - Water bottle - NA - nos *1 lr*	12.00	52.00	0.00	18.00	736.32
					Total Order Value . . .	**8,295.96**

Rupees : Eight Thousand Two Hundred Ninty Five and Paise Ninty Six Only.

Partly bill : 12458 Dt : 25/7
A+ : 5172 /-
3/8/20 Bal : 3124 /-

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax GST included in above price.

Delivery Date Next Day.

Delivery Location Vista Homes
Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school
Phone. Contact: 8790166611

Penality For Delay Nil

For ***Vista Homes***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	Vista Homes	Date:	22.07.2020
Site & Phase :	Vista Homes	Time:	10:33
Supplier:		Req. No.	99741
Material required before date:	27.07.20	ID No.	58671

No	Description	Size	Quantity	Units	Inward No	Date
1	**Lizol**		12	No's		
2	Bombay Brooms	Big	24	No's		
3	Colin		12	No's	73	
4	Hand wash		06	No's	80	
5	Dust pans		06	No's		
6	Yellow Cloths		20	No's		
7	Mopping cloths		20	No's		
8	Phenyl		12	No's	50	
9	Wipers		10	No's	83	
	Mopping sticks		06	No's	125	
11	Water Bottles		12	No's		

1-9088

APPROVED
22 JUL 2020
MANOJ PARIKH

Remarks: For site use purpose.

Prepared By	Snehapriya	Approved by	Madhu
Sign.& Date	22.07.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10479
Vista Homes	DC Date.	25-07-2020
Kapra, Opp to MRR School, Ecil	PO No.	69088
	PO Date.	24-07-2020
SY.no.193	Req ID	58671
	Req Date	22-07-2020
GSTIN : 36AAGFV2068P1ZJ	Loc Req No	99741

	Description of Goods	HSN/SAC	Qty
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	8
2	4022 - Consumables - Dettol - NA - nos	3401	6
3	4098 - Consumables - Dust pan - NA - nos		6
4	4008 - Consumables - Cleaning Cloth - other - nos	6307	20
5	4040 - Consumables - Mopping Cloth - NA - nos	6307	20
6	4046 - Consumables - Phinyle - 1Ltr - nos	2907	6
7	4071 - Consumables - Wiper - Other - nos	9603	10
8	4041 - Consumables - Mopping stick - NA - nos	9603	6
9	4066 - Consumables - Water bottle - NA - nos		12
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INWARD	
Inward No: 25009	Dt: 25/7/20
MRN No: 81476	Dt:
Received By:	Sign:
Vista Homes	

INWARD 40125 29/7

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

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9	4066 - Consumables - Water bottle - NA - nos 1 lr		12	52.00	624.00	18	112.32
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