

Prepared by:		Keerthi Ch			
Report Date:		06.08.2020			
Site		AGH			
Requisition No	Requisition Date	Material Description	Purchase Officer - Remarks	Material delivered?	If material is not delivered - is delay justified?
List of requisitions Where PO/WO is not prepared 3 working days after requisition					
165073	25.07.2020	Sub meters	PO 69395		
165072	21.07.2020	Electrical inside	PO 69389		
165066	21.07.2020	Umbrella	PO 69357		
165055	11.07.2020	Red gulmohar trees	PO to be issue		
165005	21.05.2020	MS Telescopic pole material	PO to be issue		
List of requisitions Where PO/WO is prepared and items have not been received at site					
52963	01.05.20	Batoom Tiles	Collect from SSLLP		
52971	11.05.20	Grills	Collect from SSLLP		
52981	13.05.20	MS Gate	Collect from SSLLP		
52985	16.05.20	Door Frames	Collect from SSLLP		
52997	19.05.20	Slump Cone Test	Delivered		
165004	21.05.20	Carpet Lawm	Supplier arranging the material		
165006	21.05.2020	L angle frame	Supplier arranging the material		
165014	3.06.2020	Gulmohar trees	Collect from SSLLP		
165026	12.06.2020	RO plant Servicing	This week delivery		
165042	02.07.2020	Green files	Stock at SSLLP.Pick up from SSLLP		
165043	03.07.2020	Al windows	Collect from SSLLP		
165054	11.07.2020	Tandoor stone	This week delivery		
165058	16.07.2020	Cement bricks	This week delivery		
165061	18.07.2020	10 mm bolt	This week delivery		
165068	21.07.2020	Measuring tapes	Collect from SSLLP		
165069	21.07.2020	SS screws	Supplier arranging the material		
165075	30.07.2020	Black granite	Supplier arranging the material		
165076	30.07.2020	Pavers& Parking tiles	Supplier arranging the material		