PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	5/8/20	Prepared by:	HEMENDRA
PO/WO no.	69007	PO / WO Date.	27/7/20
Supplier Name	Lepakshi Tarp Ind	PO/WO amount	1260
Firm/Company	MRM LLP	Project	UMR
Sl. No.	Bill No.	Bill Date	Bill amount
1.	1544	30/7/20	1260
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1260

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			81627	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	-
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1260
Amount E – PO / WO value:	1260
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No~~ (explained below)
Excess / short material received	~~□ Approved – within~~ acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	**14.8.2020**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]						
Date	5/8/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Invoice No.: 1544

Date : 30/07/2020.

LEPAKSHI TARPAULIN INDUSTRIES

Lepakshi

1st Floor, Shop No.F10, S.A. Trade Centre, Above Bombay Hotel, Ranigunj 'X' Road, Secunderabad-500 003.
Phone : (O) 2770 6071, 9121013748, Cell : 99591 02999,
E-mail: lepakshitarp@gmail.com, Lnt_91@yahoo.in, www.lepakshitarpaulin.com

State Code : 36

GSTIN : 36ADOPN7656C1Z7

Details of Receiver (Billed to)	Details of Consignee (Shipped to)
Name : Modi Reality Mallapur LLP	Name :
Address : 5-4-187/3 & 3, 2ND Floor, Soham mansion, M.G. Road, Sec-bad-03.	Address :
Ph. Cell :	Ph. Cell :
GSTIN/UIN : 36AAEFM1457R1ZP	GSTIN/UIN :
P.O. No. & Dt. 69007/68357 - 22/07/20.	Vehicle No. :

Sl. No.	HSN (SAC) Code	Description of the Goods	Qty.	Rate	Amount Rs.	Taxable Value	CGST Rate	CGST Amount	SGST Rate	SGST Amount	~~IGST~~ Rate	~~IGST~~ Amount
1)	6601	Rain Coats -	3	400	1200	1200	2.5%	30	2.5%	30		
			TOTAL			1200	+	30	+	30	=	1260

INWARD
MODI REALTY MALLAPUR LLP
Ward No. 932 Dt. 30/7/20
MR No. Dt.
Received By Raman Sign 30/7/20

81627

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 67930
Date 31/7
Sign.

(Rupees : in words Twelve hundred & Sixty only. only

E-way Bill No.

TOTAL INVOICE RS. - 1260/-

TERMS & CONDITIONS :
1. Goods once sold will not be taken back or exchanged.
2. Subject to Secunderabad Jurisdiction only.
3. The customer should inform the firm if there is any complaint regarding the quality or quantity of the material within 48 hours from the date of Invoice.
4. Inspection should be carried out at our factory premises only.
5. Interest will be charged at the rate of 24% per annum for all overdue payments.
6. Our risk & responsibility ceases as soon as the goods are despatched from our premises.

OUR BANK DETAILS :
Bank Name : PUNJAB NATIONAL BANK
Bank Account Number : 3631002100019635
Branch : M.G. Road, Sec'bad
IFSC : PUNB0363100

For LEPAKSHI TARPAULIN INDUSTRIES

Authorised Signatory

Purchase Order

 22-07-2020 4:00:42 PM Or

69007
24.07.20 11:20:52

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Lepakshi Tarpaulin Industries	**Doc No**	69007	68357
# 5-5-65, 1st Floor, Shop No. F10, S.A. Trade Centre, Above Bombay Hotel, Ranigunj 'X' Road, Secunderabad-3.	**Doc Date**	22-07-2020	
	Quote No	Nil	
GSTIN 36ADOPN7656C1Z7 2770 6071	**Quote Date**	22-07-2020	
66486071 9642662732	**SupplyType**	Supply	

Kind Attn : Mr. Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4052 - Consumables - Raincoats - NA - nos	3.00	400.00	0.00	5.00	1,260.00
	Total Order Value . . .					**1,260.00**

Rupees : One Thousand Two Hundred Sixty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Lotus' brand.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security ______, Admin 9502211011
Penality For Delay	Nil
Transportation Cost	Included by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Staff use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Lepakshi Tarpaulin Industries***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MODI REALTY MALLAPUR LLP	Date:	16.07.2020
Site & Phase :	GULMOHAR RESIDENCY	Time:	16:15
Supplier		Req. No.	68357
Material required before date:	20.07.2020	ID No.	58531

No	Description	Size	Quantity	Units	Inward No	Date
1.	RAIN COATS	STD	03	NO'S		
2.	69007					
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						

Remarks: For GMR staff use purpose

Prepared By	Sravani.A	Approved by	
Sign.& Date	16.07.2020	Sign. & Date	

Note:

APPROVED BY
17 JUL 2020
SOHAM MODI
MANAGING DIRECTOR