

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		5/8/20		Prepared by:		HEMENDRA	
PO/WO no.		68892		PO / WO Date.		16/7/20	
Supplier Name		Radco - System		PO/WO amount		1019	
Firm/Company		Sov LLP		Project		Sov 12	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	085	22/7/20		1020			
2.							
3.							
4.							
Amount A – Bills total(Excluding Transport & Hamali Charges):						1020	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.			81460	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B –Other Credits :-						-	
Amount C –Other Debits :-						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						1020	
Amount E – PO / WO value:						1019	
Amount F – Difference (A – E):						-	
Quantity received as per PO / WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. _____/- ☒ No				
Payment – due date			14.8.2020				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	5/8/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

INVOICE

Cell : 9246101075



Radiant Systems

We are spl. in : ACP, Neon, Digital & Vinyl Sign Boards, ACP Cladding, Metal & Acrylic Letters with LED's

3-5-115/3 & 4, 1st Floor, Opp. APCO, Vittalwadi, Narayanaguda,
Hyderabad - 500 029. T.S. E-mail : rsgkst@gmail.com

M/s. Silver Oak Villas -LLP.SI.No. 085Secunderabad.T.S. Customer GST No 36ADBF53288A277.Date : 22/7/2020

Sl. No.	DESCRIPTION	Qty.	Rate	Amount Rs.	Ps.
01.	Steel Matt Etching Name Plates of Each Size 12"x3". (2 nos).	2 Nos. 72- Sq. Inch	Rs. 12/ Sq. Inch.	Rs. 864/-	00

P.O. No: 68892.



Bank Name : Bank of Maharashtra
A/c. Name : Radiant Systems
C-A/c : 20007000152
IFSC : MAHB0000383
Br. Kachiguda, Hyd-27. T.S.

CGST % Rs. 78/-SGST % Rs. 78/-

IGST %

Advance

Balance

GRAND TOTAL Rs. 1020/-Rupees in words One thousand & Twenty only

GSTIN : 36AIKPG0292N1WZ

INWARD WITH TIME:	
Inward No. <u>10526</u>	Di: <u>25/7/20</u>
MRN No: <u>81460</u>	Di: <u>25/7/20</u>
Received By: <u>[Signature]</u>	Sign: <u>[Signature]</u>
SILVER OAK VILLAS LLP	

Customer's Signature

For M/s. Radiant Systems

Signature

Purchase Order

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16-07-2020 3:18:56 PM



68892

15.07.20 12:16:58

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Radiant Systems
H.No. 3-5-967, Narayanguda, Hyderabad.

GSTIN 36AIKPG0292L1Z2

6457-5075..

9246101075

Doc No	68892	155872
Doc Date	16-07-2020	
Quote No	Nil	
Quote Date	16-07-2020	
SupplyType	Supply	

Kind Attn : Ravi Kiran

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6074 - Miscellaneous - SS Name Plates - other - Sq.inches GOVIND BHAVAN 12" x 3"	36.00	12.00	0.00	18.00	509.76
2	6074 - Miscellaneous - SS Name Plates - other - Sq.inches SRI LAKSHMI NARASHIMA NILAYAM 12" x 3 "	36.00	12.00	0.00	18.00	509.76
Total Order Value . . .						1,019.52

Rupees : One Thousand Nineteen and Paise Fifty Two Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Within 7 days
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penalty For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	5 years warranty on finish.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for V.no.25 & 27 purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Silver Oak Villas LLP**

Authorised Signatory

Name : 

Accepted the above Terms And Conditions

For **Radiant Systems**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		Silver Oak Villas LLP		Date:	15-07-2020	
Site & Phase :		Silver Oak Villas		Time:	13.25	
Supplier				Req. No.	155872	
Material required before date:				ID No.	58486	
No	Description	Size	Quantity	Units	Inward No	Date
1	SS Name Plate: GOVIND BHAVAN	12" X 3"	01	Nos		
2	SS Name Plate:- SRI LAKSHMI NARASHIMA NILAYAM	12" X 3"	01	Nos		
3						
4						
5						
6						
7						
8						
9						
Remarks: - For Villa .no 25 & 27 Name plate purpose .						
Prepared By		K.PURSHOTHAM		Approved by		
Sign.& Date		15-07-2020		Sign. & Date		

Note: On receipt of material at site write inward number and date in last 2 columns.