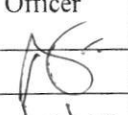


PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		5/8/20		Prepared by:		HEMENDRA	
PO/WO no.		68201		PO / WO Date.		22/6/20	
Supplier Name		T. push palathu		PO/WO amount		8374	
Firm/Company		Sovelp		Project		Sov 52	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	174	28/7/20		2650			
2.							
3.							
4.							
Amount A – Bills total(Excluding Transport & Hamali Charges):						2650	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.			81549	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B –Other Credits :						1007	
Amount C –Other Debits :						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						3657	
Amount E – PO / WO value:						8374	
Amount F – Difference (A – E):						5729	
Quantity received as per PO / WO			☐ Yes ☐ Excess received ☒ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ___/- ☒ No				
Payment – due date			14.8.2020				
Remarks: Final 1:4							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	5/8/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN: 36APYPY9568E1ZM

TAX INVOICE

Cell : 88978 95924

Composite Scheme

**Y. PUSHPALATHA****GARDEN CONTRACTOR**H.No. 4-1270, Marthanda Nagar, New Hafeezpet,
Ranga Reddy Dist, Hyderabad - 500 049.M/s. Silver oak villas. Llp.
Cherlagally.

Sl.No.

174

Date :

28/07/2020

Party's GSTIN

P.O. No.

68201

S.No.	PARTICULARS	HSN Code	Qty.	Rate	Amount Rs.	Ps.
1	Grass supply of plants	.	250 100's		3657.00	

Rupees in words: Three Thousand Six Hundred
Fifty Seven only.

Y. PUSHPALATHA

Authorised Signature

Purchase Order

Page(s) 1 Of 1

23-06-2020 1:41:15 PM



68201

24.06.20 12:19:10

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Y PUSHPALATHA
4-1270,Marthanda nagar, New Hafeezpet, Ranga Reddy Dist, Hyderabad

GSTIN 36APYPY9568E1ZM

8897895924

Doc No	68201	155805
Doc Date	22-06-2020	
Quote No	Nil	
Quote Date	22-06-2020	
SupplyType	Supply	

Kind Attn : Radha Krishna

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6031 - Miscellaneous - Plants - NA - nos Golden duranta	250.00	10.00	0.00	6.00	2,650.00
2 6096 - Miscellaneous - Grass - NA - Bags	12.00	450.00	0.00	6.00	5,724.00
Total Order Value . . .					8,374.00

Rupees : Eight Thousand Three Hundred Seventy Four Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Within 7 days

Delivery Location Silver Oak Villas Phase - IX
Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint
Phone. Contact: Security 65908777, 9502288244 Sanjay

Penalty For Delay Nil

Transportation Cost Extra.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Site use purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

Part received

Tel bill no 163 Amount Rs 5,400/-

Balance has to be received Rs 2,974/-
6/7/2020For **Silver Oak Villas LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Y PUSHPALATHA**

Name : _____

Date : ____/____/____

Requisition Form

Company Name:		Silver Oak Villas LLP		Date:		19.06.20	
Site & Phase :		Silver Oak Villas		Time:		12.00	
Supplier				Req. No.		155805	
Material required before date:			Urgent		ID No.		57836

No	Description	Size	Quantity	Units	Inward No	Date
1	Golden Durantha		250	nos		
2	Shaded Grass		12	Bags		
3		3' to 5'	100	nos		
4						
5						
6						
7						
8						
9						
10						
11						

Remarks:

Prepared By		Kiran kumar		Approved by	
Sign.& Date		19.06.20		Sign. & Date	

APPROVED BY
 23 JUN 2020
 SOHAM MOBI
 MANAGING DIRECTOR

Requisition Form

Company Name:		Silver Oak Villas LLP		Date:		25.09.19	
Site & Phase :		Silver Oak Villas		Time:		12.00	
Supplier				Req. No.			
Material required before date:					ID No.		

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: -

Prepared By		K.PURSHOTHAM		Approved by	
Sign.& Date				Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Estimate/Draft PO

Page(s) 1 Of 1

22-06-2020 4:07:29 PM

Original / Office Copy / Purchase Div.Copy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Y PUSHPALATHA
4-1270,Marthanda nagar, New Hafeezpet, Ranga Reddy Dist, Hyderabad

GSTIN 36APYPY9568E1ZM

8897895924

Doc No	68201	155805
Doc Date	22-06-2020	
Quote No	Nil	
Quote Date	22-06-2020	
SupplyType	Supply	

Kind Attn : Radha Krishna

Estimate/Draft PO for the Supply of following Items.

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Total Order Value . . .					8,374.00

Rupees : Eight Thousand Three Hundred Seventy Four Only.

Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Within 7 days

Delivery Location Silver Oak Villas Phase - IX
Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint
Phone. Contact: Security 65908777, 9502288244 Sanjay

Penalty For Delay Nil**Transportation Cost** Extra.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Site use purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Y PUSHPALATHA**

Name : _____

Name : _____

Date : __/__/__