PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	5/8/20	Prepared by:	HEMENDRA
PO/WO no.	69329	PO / WO Date.	24/7/20
Supplier Name	Vivid Wired	PO/WO amount	1197-70
Firm/Company	SNCCP	Project	SNCCP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	1760	24/7/20	1197-70
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1197-70

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	–	–	–	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1197-70
Amount E – PO / WO value:	1197-70
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	**14.8.2020**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	5/8						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

GSTIN : 36AVTPS1528D1ZB

PO 69329

TAX INVOICE

Invoice No. : 1760			Transport Mode :
Invoice Date : 24/07/2020			Vehicle Number :
Reverse Charge (Y/N) :			Date of Supply :
State : TELANGANA	Code	36	
Bill to Party			Ship to Party
Address: M/S.SILVER OAK VILLAS LLP (CHERLAPALLY SITE), 5-4-187/3&4 , 2^{ND} FLOOR , SOHAM MANSION, MG ROAD, SECBAD.			GATE PASS NO:1211
GST: 36ADBFS3288A2Z7			GSTIN :
State : TELANGANA	Code		State : Code

Product Description	HSN Code	UOM	Qty.	Rate	Amount	TAXABLE VALUE	CGST RATE	CGST AMT	SGST RATE	SGST AMT	TOTAL
HP 12A LASER TONER REFILLING	3707		03	230.00	690.00	124.20	9%	62.10	9%	62.10	814.20
HP 12 A LASER TONER DRUM	8443		01	325.00	325.00	58.50	9%	29.25	9%	29.25	383.50
					1015.00	182.70					1197.70

RS. ONE THOUSAND ONE HUNDRED NINTY SEVEN AND SEVENTY PAISE ONLY. (RS.1197.70)		1015.00
	ADD :CGST 9%	91.35
	ADD: SGST 9%	91.35
	Total Amount After Tax	1197.70
	GST on Reverse Charge	

Bank Details		
Bank Name	: INDIAN BANk	
Branch	: Narayanguda Branch	
Bank A/C	: 406746378	
Bank IFSC	: IDIB000N015	Common Seal

Certified that the particulars given above are true and correct

For VIVID WORLD

Authorized Signatory

VIVID WORLD Narayanaguda

INWARD WITH TIME:
Inward No. 14523 Dt: 24/7/20
MRN No: Dt:
Received By: Sign:
SILVER OAK VILLAS LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 67993
418

Purchase Order

 31-07-2020 14:29:56

69329
31.07.20 12:25:04

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Vivid World 204, Kubera Towers, Narayanaguda, Hyderabad.	**Doc No**	69329	155888
	Doc Date	24-07-2020	
	Quote No	Nil	
GSTIN 36AVTPS1528D1ZB	**Quote Date**	24-07-2020	
6682-3161/ 6682-3171 92462-15868	**SupplyType**	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3523 - Computers and Peripherals - Toner refill - NA - nos *12A*	3.00	230.00	0.00	18.00	814.20
2	3522 - Computers and Peripherals - Toner drum - NA - nos	1.00	325.00	0.00	18.00	383.50
	Total Order Value . . .					**1,197.70**

Rupees : One Thousand One Hundred Ninty Seven and Paise Seventy Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not conforming to quality and specifications. Above order for site use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Silver Oak Villas LLP***

Authorised Signatory

31/07/2020

Name : ____________

Accepted the above Terms And Conditions

For ***Vivid World***

Name : ____________

Date : __/__/____

Company Name:	Silver Oak Villas LLP	Date:	18-07-2020
Site & Phase :	Silver Oak Villas	Time:	13.30
Supplier:		Req. No.	155888
Material required before date:	21-07-2020	ID No.	58568

No	Description	Size	Quantity	Units	Inward No	Date
1	Cartridge refilling		02	nos		
2						
3						
4						
5				PO 69329.		
6						
7						
8						
9						
10						

APPROVED
31 JUL 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: for promotion team,and Cr team purpose

Prepared By	B.Meenakshi	Approved by	
Sign.& Date	18-07-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.