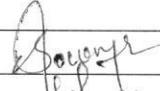


PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	5/8/20.		Prepared by:	SOWMYA			
PO/WO no.	69295		PO / WO Date.	30/7/20			
Supplier Name	S.S Computers		PO/WO amount	1,770.			
Firm/Company	Modi properties pvt ltd.		Project	4.0			
Sl. No.	Bill No.		Bill Date	Bill amount			
1.	015		17/6/20.	1,770			
2.							
3.							
4.							
Amount A – Bills total(Excluding Transport & Hamali Charges):							
1,770.							
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.				☐ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B –Other Credits :-							
Amount C –Other Debits :-							
Amount D (D=A+B-C) – Amount to be credited to the supplier:							
1,770							
Amount E – PO / WO value:							
1,770							
Amount F – Difference (A – E):							
-							
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. _____/- ☐ No				
Payment – due date			14.8.2020				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	5/8/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

(ORIGINAL FOR RECIPIENT)

State Name : Telangana, Code : 36

Terms of Delivery

Destination

E. & O.E

270.00

Tax Amount (in words) :

Authorised Signatory



Purchase Order

Page(s) 1 Of 1

30-07-2020 14:46:17

Bill attached.



69295

31.07.20 12:12:35

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

S.S.COMPUTERS

5-2-199/200/A,1st Floor, Distillery Road,
Ranigunj,Hyderabad,Telangana.

GSTIN 36AAWPY3653P1ZE

9866106959

Doc No	69295	16372
Doc Date	30-07-2020	
Quote No	Nil	
Quote Date	30-07-2020	
SupplyType	Supply	

Kind Attn : Mahendra Kumar Yadagiri

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 5133 - Equipment - other - Battery Charger - NA - nos Acer laptop charger	1.00	1,500.00	0.00	18.00	1,770.00
Total Order Value . . .					1,770.00

Rupees : One Thousand Seven Hundred Seventy Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Aboe order for Minish laptop charging purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **S.S.COMPUTERS**

Name : _____

Date : __/__/__

MEMO

DATE & FROM:	TO & REMARKS.
06/06/2020	To, (PVR)
MINISH	MD SIR, <u>Adaphu</u>
	Laptop code not working. Please
	give approval to buy a new
	code.
	w
	41
	APPROVED BY
	06 JUN 2020
	SUHAM MOJI
	MANAGING DIRECTOR

PO
69295

Company Name		Modi Properties Pvt Ltd			
Site & Phase		Head Office		Requisition No.	16372
Date	30-7-20	Time	2: 00 PM		58859
Supplier					
Material required before				Time:	
Sl. No.	Description	SIZE	QTY	UNITS	
1.	Acer Laptop Charger		1	NOS	
Remarks: For Minish sir Laptop Purpose					
			ID. No:		
Prepared By:	V.Ravali	Approved By:			
Sign. & Date:	30-07-2020	Sign. & Date:			

APPROVED
30 JUL 2020
MINISH PARIKH
MANAGER PROCUREMENT