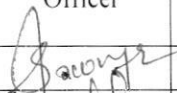


PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		5/8/20		Prepared by:		SOWMYA	
PO/WO no.		69322		PO / WO Date.		24/7/20	
Supplier Name		M/s Vivid world		PO/WO amount		1,003	
Firm/Company		Bslp		Project		Bslp	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	1759	24/7/20		1,003			
2.							
3.							
4.							
Amount A – Bills total(Excluding Transport & Hamali Charges):						1,003	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.				☐ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B –Other Credits :_							
Amount C –Other Debits :_							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						1,003	
Amount E – PO / WO value:						1,003	
Amount F – Difference (A – E):							
Quantity received as per PO / WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ___/- ☐ No				
Payment – due date			14.8.2020				
Remarks: _							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	5/8/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

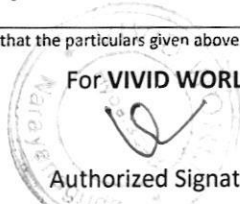
M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

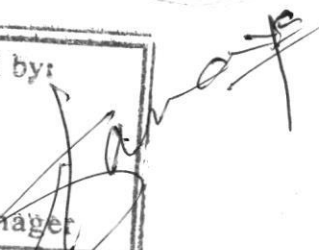
Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad - 500 068, Telangana State. Tel : +91-9246215868

GSTIN : 36AVTPS1528D1ZB

TAX INVOICE

Invoice No. : 1759					Transport Mode :						
Invoice Date : 24/07/2020					Vehicle Number :						
Reverse Charge (Y/N) :					Date of Supply :						
State : TELANGANA			Code	36							
Bill to Party					Ship to Party						
Address: M/S.SUMMIT SALES LLP (CHERLAPALLY SITE), 5-4-187/3&4, 2 ND FLOOR, SOHAM MANSION, MG ROAD, SECBAD.					GATE PASS NO:						
GST: 36ACQFS2044C1Z7					GSTIN :						
State : TELANGANA			Co de		State :			Co de			
Product Description	HSN Code	U O M	Qty	Rate	Amount	TAXABLE VALUE	CGST	SGST	TOTAL		
							RA TE	AMT	RA TE	AMT	
RICOH LASER TONER REFILLING	3707		02	325.00	650.00	117.00	9%	58.50	9%	58.50	
RICOH LASER TONER CHIP	8443		01	200.00	200.00	36.00	9%	18.00	9%	18.00	
					850.00	153.00				1003.00	
					850.00						
RS. ONE THOUSAND AND THREE PAISE ONLY. (RS.1003.00)					ADD :CGST 9%					76.50	
					ADD: SGST 9%					76.50	
					Total Amount After Tax					1003.00	
					GST on Reverse Charge						
Bank Details					Certified that the particulars given above are true and correct						
Bank Name : INDIAN BANK					 For VIVID WORLD Authorized Signatory						
Branch : Narayanguda Branch											
Bank A/C : 406746378											
Bank IFSC : IDIB000N015											
Common Seal											

INWARD	
Inward No: 14620	Dt: 24/7/20
MRN No:	Dt:
Received By:	Sign: 
SUMMIT SALES LLP	

Certified by:

Stores Manager

Purchase Order

Page(s) 1 Of 1

31-07-2020 14:29:56

Bill attached.

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

69322
31.07.20 12:25:04**Supplier Details**

Vivid World
204, Kubera Towers, Narayanaguda, Hyderabad.

GSTIN 36AVTPS1528D1ZB

6682-3161/ 6682-3171

92462-15868

Doc No	69322	14740
Doc Date	24-07-2020	
Quote No	Nil	
Quote Date	24-07-2020	
SupplyType	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3523 - Computers and Peripherals - Toner refill - NA - nos 12A	2.00	325.00	0.00	18.00	767.00
2 3530 - Computers and Peripherals - Toner Magnet - Other - nos	1.00	200.00	0.00	18.00	236.00
Total Order Value . . .					1,003.00

Rupees : One Thousand Three Only.

Terms and Conditions :-**Specification / Brand** As per details given in the quotation**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Same Day

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra, 9502266233, Mahesh.

Penalty For Delay Nil**Transportation Cost** Included in the above price.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right items not conforming to quality and specifications. Above order for site office use purpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Vivid World**

Name : _____

Name : _____

Date : ____/____/____

PO
69322

Requisition Form

Company Name:		SSLLP		Date:		22.7.2020	
Site & Phase :		SHLLP		Time:		13.15	
Supplier				Req. No.		14740	
Material required before date:					ID No.		58696
No	Description	Size	Quantity	Units	Inward No	Date	
1	RICHO CATRIDGE FOR REFILLING		3	NOS			
2							
3							
4							
5							
6							
7							
8							
9							
Remarks: FOR SSLLP USE							
Prepared By		SOWMYA		Approved by			
Sign.& Date		22.07.2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.