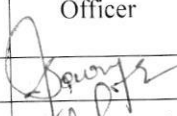


PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	5/8/20.		Prepared by:	SOWMYA
PO/WO no.	69324.		PO / WO Date.	13/7/20
Supplier Name	M/s. Vivid world.		PO/WO amount	1,156
Firm/Company	SSLP		Project	SSLP
Sl. No.	Bill No.	Bill Date	Bill amount	
1.	1746	13/7/20.	1,156	
2.				
3.				
4.				
Amount A – Bills total(Excluding Transport & Hamali Charges):				1,156
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.				☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No
Amount B –Other Credits :-				-
Amount C –Other Debits :-				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				1,156
Amount E – PO / WO value:				1,156
Amount F – Difference (A – E):				-
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)	
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ____/- ☐ No	
Payment – due date			14.8.2020	
Remarks:-				
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D
Sign:				
Date	6/8/20.			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

GSTIN : 36AVTPS1528D1ZB

TAX INVOICE

Invoice No. : 1746

Invoice Date : 13/07/2020

Reverse Charge (Y/N) :

State : TELANGANA

Code

36

Transport Mode :

Vehicle Number :

Date of Supply :

Bill to Party

Address: M/S. SUMMIT SALES LLP,
5-4-187/3&4, 2ND FLOOR, SOHAM MANSION,
MG ROAD, SECBAD.

GST: 36ACQFS2044C1Z7.

State : TELANGANA

Co
de

Qty

Rate

GATE PASS NO:1171

GSTIN :

State :

Co
de

TOTAL

Product Description

HSN
Code

U
O
M

Qty

Rate

Amount

TAXABLE
VALUE

CGST

SGST

RA
TE

AMT

RA
TE

AMT

RICOH LASER TONER REFILLING

3707

01

325.00

325.00

58.50

9%

29.25

9%

29.25

383.50

HP 12A LASER TONER REFILLING

3707

01

230.00

230.00

41.40

9%

20.70

9%

20.70

271.40

HP 12A LASER TONER DRUM

8443

01

325.00

325.00

58.50

9%

29.25

9%

29.25

383.50

HP 12A LASER TONER BLADE

8443

01

100.00

100.00

18.00

9%

9.00

9%

9.00

118.00

980.00

176.40

1156.40

980.00

RS. ONE THOUSAND ONE HUNDRED FIFTY SIX AND FORTY PAISE ONLY....

(RS.1156.40)

ADD :CGST 9%

88.20

ADD: SGST 9%

88.20

Total Amount After Tax

1156.40

GST on Reverse Charge

Bank Details

Bank Name : INDIAN BANK

Branch : Narayanguda Branch

Bank A/C : 406746378

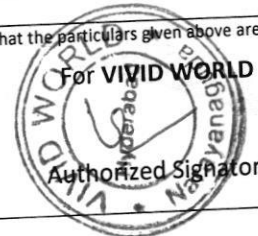
Bank IFSC : IDIB000N015

Common Seal

Certified that the particulars given above are true and correct

For VIVID WORLD

Authorized Signatory



Purchase Order



69324

31.07.20 12:25:04

Page(s) 1 Of 1

31-07-2020 14:29:56

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Vivid World
204, Kubera Towers, Narayanaguda, Hyderabad.

Doc No	69324	16375
Doc Date	13-07-2020	
Quote No	Nil	
Quote Date	13-07-2020	
SupplyType	Supply	

GSTIN 36AVTPS1528D1ZB

6682-3161/ 6682-3171

92462-15868

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3523 - Computers and Peripherals - Toner refill - NA - nos 12A	1.00	325.00	0.00	18.00	383.50
2 3530 - Computers and Peripherals - Toner Magnet - Other - nos	1.00	230.00	0.00	18.00	271.40
3 3523 - Computers and Peripherals - Toner refill - NA - nos	1.00	325.00	0.00	18.00	383.50
4 3530 - Computers and Peripherals - Toner Magnet - Other - nos	1.00	100.00	0.00	18.00	118.00
Total Order Value . . .					1,156.40

Rupees : One Thousand One Hundred Fifty Six and Paise Fourty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penalty For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not conforming to quality and specifications. Above order for site HO use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

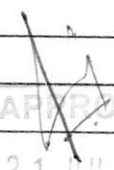
For **Vivid World**

Name : _____

Name : _____

Date : ____/____/____

Requisition Form

Company Name:		Summit Sales LLP		Date		13-07-2020	
Site Phase :		Head Office		Time:			
Su				Req. No.		16375	
Material required before date:					ID No.		58892
No	Description	Size	Quantity	Units	Inward No	Date	
1	12A toner refilling		1	No			
2	12A toner Drum		1	No			
3	12A blade		1	No			
4	Ricoh refilling		1	No			
5							
6							
7							
8							
9							
10							
Remarks: This is for Purchase dept							
Prepared By		Suneel		Approved by		 MANISH PARIKH MANAGER PROCUREMENT	
Sign. & Date		13-07-2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.