PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	6/8/20.	Prepared by:	SOWMYA
PO/WO no.	68997	PO / WO Date.	21/7/20
Supplier Name	Elegant Enterprises	PO/WO amount	2,449
Firm/Company	Nilgiri Estates	Project	NE
Sl. No.	Bill No.	Bill Date	Bill amount
1.	EE 2021 - 0107	22/7/20.	2,683
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,683.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.				□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	-
Amount C –Other Debits :_	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,683
Amount E – PO / WO value:	2,449
Amount F – Difference (A – E):	

Quantity received as per PO /WO	□ Yes ☑ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	**14.8.2020**
Remarks:_	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	6/8/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN: 36AJBPK0412E1ZY	☑ Orignal for Receipient	☐ Duplicate for Supplier / Transporter	☐ Triplicate for Supplier	GST INVOICE CASH | CREDIT

Elegant Enterprises

5-4-187/7/3, Karbala Maidan, M. G. Road, Secunderabad-500003
Phone: 040- 6638-5358, E-mail address: eleganthyd@hotmail.com

Preventers I Annunciators I Switchgears I Starters I Wires & Cables I Capacitors I Panel & Cable Accessories I Oil Seals
Step Down Transfromers I L.E.D Lights I Earthing Equipiments I Carbon Brushes I PVC Insulation Tapes I Lugs I Spares

Reverse Charge : Nil
Invoice Number : EE2021-0107
Invoice Date : 22 July 2020
State : Telangana State Code : 36

Transportation Mode : Not Applicable
Vehicle/LR Number : Not Applicable
Date of Supply : 22 July 2020
Place of Supply : Hyderabad

Details of Buyer I Billed to:

Name : M/s Nilgiri Estates
Address : 5-4-187/3 & 4, 3rd Floor,
Mahatma Gandhi Road,
Secunderabad - 500003
GSTIN : 36AAHFN0766F1ZA
State : Telangana State Code : 36

Delivery Challan No. : Not Applicable Date : - x -
Purchase Order No. : 68997 Date : 21.07.2020
Delivery Location : Nilgiri Homes Phase-II Sy. No. 133/134/135/136 Rampally Vill. Contact: Mallesham - 9553797190
Term of Payment : ☐ Against Delivery ☐ Against Proforma Invoice ☑ Within 30 days from date of Invoice.

Sl. No.	Description of Goods	HSN/SAC	Quantity	UoM	CGST %	SGST %	IGST %	Rate	Amount
1	Dowells 70Sq.mm Aluminium Lugs-ALS	8536	20.00	No's	9.00	9.00	0.00	10.50	210.00
2	Dowells 95Sq.mm Aluminium Lugs-ALS	8536	2.00	No's	9.00	9.00	0.00	11.25	22.50
3	Dowells 185Sq.mm Aluminium Lugs-ALS	8536	8.00	No's	9.00	9.00	0.00	25.50	204.00
4	Dowells 6Sq.mm Copper Lugs-CUS	8536	150.00	No's	9.00	9.00	0.00	6.50	975.00
5	Dowells 6Sq.mm Copper Lugs-Pin	8536	100.00	No's	9.00	9.00	0.00	2.60	260.00
6	Dowells 57mm S/C Brass Cable Gland for 185Sq.mm x 3.5C Cable	8536	2.00	No's	9.00	9.00	0.00	301.00	602.00

INWARD
Inward No: 2554 Dt: 23/7/20
MRN No: 8464 Dt: 25/7/20
Received By: Ashish Sign.
Nilgiri Estates

Elegant Enterprises ★ Secunderabad ★ ELEGANT

Total Invoice Amount in Words:
Rupees Two Thousand Six Hundred Eighty Three Only.

Total Amount Before Tax:		2,273.50
Add : C G S T	:	204.62
Add : S G S T	:	204.62
Add : I G S T	:	0.00
R/o + Transportation	:	0.27
Total Amount	:	Rs. 2,683.00

Our Bank Details:
Name of the Bank : HDFC Bank
Branch Address : Paradise, S.D. Road, Sec-Bad-3
Account No. : 50200009719725
IFS Code : HDFC0000042

Receiver's Seal and Signature with Name & Mobile Number
8639649100

Terms and Conditions :
1. Goods once sold will not be taken back of exchanged
2. Interest at 24% P. A. will be charged affter .... Days.
3. Our risk & responsibility cease on the delivery of goods.
4. All disputes are subject to Secunderabad Jurisdiction
5. We declare that this invoice shows the actual price of the goods described and that all particulars are true & correct.

for Elegant Enterprises
Authorised Signatory
E & O. E

** Guarantee & Warranty Voids if Proper Earth Connection is not given to LED Light Fixtures.
**No Guarantee & Warranty on Breakages & Burnout.

Material Duly Checked By and Delivered to: Mr.
Eway Bill No. Not Applicable Dated: Not Applicable

Head Office : Block - A ' 413 ' Shanti Bagh Apartments, 7 - 1 - 3, Begumpet, Hyderabad - 500016

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 67969
Date 31/7

Purchase Order

 21-07-2020 5:22:54 PM

68997
21.07.20 2:16:56

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Elegant Enterprises 5-4-187/7/3,Karbala Maidan, M.G.Road, Secunderbad-500003.	**Doc No**	68997	72875
	Doc Date	21-07-2020	
	Quote No	Nil	
GSTIN 36AJBPK0412E1ZY	**Quote Date**	21-07-2020	
66385358 9985113450/9885073880	**SupplyType**	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4589 - Electrical - other - Lugs - NA - nos *70 sq mm*	20.00	10.50	0.00	18.00	247.80
2	4589 - Electrical - other - Lugs - NA - nos *6 sqmm Copper Lugs CUS type*	150.00	6.50	0.00	18.00	1,150.50
3	4589 - Electrical - other - Lugs - NA - nos *6 sqmm Copper Lugs Pin type*	100.00	2.60	0.00	18.00	306.80
4	4749 - Electrical - other - Cable Gland - NA - Nos *240 sqmm 3.5c*	2.00	315.00	0.00	18.00	743.40
					Total Order Value . . .	**2,448.50**

Rupees : Two Thousand Four Hundred Fourty Eight and Paise Fifty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172, 8297349480
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Aboe order for Site use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Nilgiri Estates***

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For ***Elegant Enterprises***

Name :

Date : __/__/____

Requisition Form

Company Name:	NILGIRI ESTATES	Date:	17.07.2020
Site & Phase :	NILGIRI ESTATE	Time:	12:30
Supplier		Req. No.	72875
Material required before date:		ID No.	58592

No	Description	Size	Quantity	Units	Inward No	Date
1	40 Amps 3 pole Isolator	STD	05	No's		
2	16 Amps MCB	STD	10	No's		
3	2HP stater	STD	02	No's		
4	Lugs	70 mm	20	No's		
5	Video door phone 68997	STD	05	No's		
6	Street Lights	STD	09	No's		
7	50 volts LED Light	STD	06	No's		
8	C type lugs	4mm	150	No's		
9	MCB lugs	4mm	100	No's		
10						

Remarks: - For Site use purpose			
Prepared By	Anil	Approved by	Vijay Raj
Sign.& Date	17.07.2020	Sign. & Date	APPROVED BY 18 JUL 2020 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						