PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/7/20.	Prepared by:	SOWMYA
PO/WO no.	68843.	PO / WO Date.	14/7/20
Supplier Name	Ssllp.	PO/WO amount	9,527
Firm/Company	Ssov llp	Project	Ssov llp.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12472	27/7/20.	867.30
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			867.30

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10493	27/7/20	81487.	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	-
Amount C –Other Debits :_	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	867
Amount E – PO / WO value:	9,527
Amount F – Difference (A – E):	

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.______/- □ No
Payment – due date	**31.7.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	28/7/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	12472
Silver Oak Villas LLP	Invoice Date.	27-07-2020
Sy No. 291, Phase 1X, Cherlapally, Hyderabad	PO No.	68843
	PO Date.	14-07-2020
	Req ID	58454
	Req Date	13-07-2020
GSTIN : 36ADBFS3288A2Z7	Loc Req No	155861

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2100 - Carpentry - hardware - Fischer - 6mm - pkts	3926	7	105.00	735.00	18	132.30
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	735.00		132.30
	66.15	66.15	Total Invoice Amount	867.30		

Rupees : Eight Hundred Sixty Seven and Paise Thirty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 67834
Date 31/7
Sign

Purchase Order

 14-07-2020 4:44:09 PM

68843
15.07.20 12:16:57

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	68843	155861
Doc Date	14-07-2020	
Quote No	Nil	
Quote Date	14-07-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2100 - Carpentry - hardware - Fischer - 6mm - pkts	12.00	105.00	0.00	18.00	1,486.80
2	2099 - Carpentry - hardware - Fischer - 5mm - pkts	12.00	142.00	0.00	18.00	2,010.72
3	2156 - Carpentry - hardware - S.S. Screws - other - pkts *32 x 8*	6.00	125.00	0.00	18.00	885.00
4	2285 - Carpentry - hardware - SS Hinges - Others - nos	20.00	218.00	0.00	18.00	5,144.80
	Total Order Value . . .					**9,527.32**

Rupees : Nine Thousand Five Hundred Twenty Seven and Paise Thirty Two Only.

Part received
Ref Bill No 12557 Amount Rs 8,660/-
Balance has to be received Rs 867/-
22/7/2020.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Breakage in your account. Above order for Site use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Silver Oak Villas LLP***
Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ______________________ Date : __/__/____

Requisition Form

Company Name:	SOVLLP	Date:	08-07-2020
Site & Phase :	Silver Oak Villas	Time:	11.00
Supplier		Req. No.	155861
Material required before date:	14-07-2020	ID No.	58454

No	Description	Size	Quantity	Units	Inward No	Date
1	Fischers	6mm	12	Boxes		
2	Fischers	5mm	12	Boxes		
3	SS Screws 68843		06	Packets		
4	SS Hinges		20	Nos		
5						
6						
7						
8						
9						
10						

Remarks: -For site use purpose

Prepared By	G.Mona	Approved by	
Sign.& Date	08-07-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10493
Silver Oak Villas LLP	DC Date.	27-07-2020
Sy No. 291, Phase 1X, Cherlapally, Hyderabad	PO No.	68843
	PO Date.	14-07-2020
	Req ID	58454
GSTIN : 36ADBFS3288A2Z7	Req Date	13-07-2020
	Loc Req No	155861

	Description of Goods	HSN/SAC	Qty
1	2099 - Carpentry - hardware - Fischer - 5mm - pkts	3926	7
2			
3			
4			
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6			
7			
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INWARD WITH TIME: 13'00
Inward No. 14584 Dt: 27/7/20
MRN No: 81487 Dt: 27/7/20
Received By: Sign
SILVER OAK VILLAS LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 40131
Date 29/7
Sign P.B.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	Invoice No.	12472
Silver Oak Villas LLP	Invoice Date.	27-07-2020
Sy No. 291, Phase 1X, Cherlapally, Hyderabad	PO No.	68843
	PO Date.	14-07-2020
	Req ID	58454
GSTIN : 36ADBFS3288A2Z7	Req Date	13-07-2020
	Loc Req No	155861

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2100 - Carpentry - hardware - Fischer - 6mm - pkts	3926	7	105.00	735.00	18	132.30
2							
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15							

INWARD WITH TIME: 13:00
Inward No. 14534 Dt: 27/7/20
MRN No: Dt:
Received By: Sign:
SILVER OAK VILLAS LLP

IGST	CGST	SGST	Total Taxable Amount	735.00		132.30
	66.15	66.15	Total Invoice Amount	867.30		

Rupees : Eight Hundred Sixty Seven and Paise Thirty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory