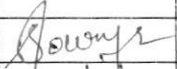


PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		31/7/20.		Prepared by:		SOWMYA	
PO/WO no.		69081		PO / WO Date.		24/7/20	
Supplier Name		SS 11p.		PO/WO amount		6,979.	
Firm/Company		Gov 11p.		Project		Gov 11p.	
Sl. No.	Bill No.	Bill Date	Bill amount				
1.	12546.	30/7/20.	6,979				
2.							
3.							
4.							
Amount A – Bills total(Excluding Transport & Hamali Charges):			6,979				
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	10566.	30/7/20	81620	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B –Other Credits :							
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:			6,979				
Amount E – PO / WO value:			6,979				
Amount F – Difference (A – E):							
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. _____/- ☐ No				
Payment – due date			7.8.2020				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	31/7/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 30-07-2020

Customer Details				Invoice No.		12546	
Silver Oak Villas LLP Sy No. 291, Phase 1X, Cherlapally, Hyderabad GSTIN : 36ADBFS3288A2Z7				Invoice Date.		30-07-2020	
				PO No.		69081	
				PO Date.		24-07-2020	
				Req ID		58567	
				Req Date		18-07-2020	
				Loc Req No		155887	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7542 - Stationery - other - Ledger Paper - NA - Legal Size White		6	425.00	2,550.00	12	306.00
2	7555 - Stationery - other - Paper - A4 - bundles	4810	12	230.00	2,760.00	12	331.20
3	7560 - Stationery - other - Pen - NA - nos blue/black -24 each	9608	48	5.50	264.00	12	31.68
4	7509 - Stationery - other - Calculator - NA - nos		2	155.00	310.00	18	55.80
5	7593 - Stationery - other - Stapler - other - nos	9608	2	37.00	74.00	18	13.32
6	7505 - Stationery - other - Binder Clips - other -	8305	6	40.00	240.00	18	43.20
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
Total Taxable Amount				6,198.00		781.20	
Total Invoice Amount				6,979.20			
Rupees : Six Thousand Nine Hundred Seventy Nine and Paise Twenty Only.							

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

Purchase Order

Page(s) 1 Of 1

24-07-2020 2:29:17 PM



69081

24.07.20 11:20:52

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	69081	155887
Doc Date	24-07-2020	
Quote No	Nil	
Quote Date	24-07-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7542 - Stationery - other - Ledger Paper - NA - bundles Legal Size White	6.00	425.00	0.00	12.00	2,856.00
2 7555 - Stationery - other - Paper - A4 - bundles	12.00	230.00	0.00	12.00	3,091.20
3 7560 - Stationery - other - Pen - NA - nos blue/black -24 each	48.00	5.50	0.00	12.00	295.68
4 7509 - Stationery - other - Calculator - NA - nos	2.00	155.00	0.00	18.00	365.80
5 7593 - Stationery - other - Stapler - other - nos	2.00	37.00	0.00	18.00	87.32
6 7505 - Stationery - other - Binder Clips - other - boxes	6.00	40.00	0.00	18.00	283.20
Total Order Value . . .					6,979.20
Rupees : Six Thousand Nine Hundred Seventy Nine and Paise Twenty Only.					

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Silver Oak Villas Phase - IX
Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint
Phone. Contact: Security 65908777, 9502288244 Sanjay

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for Site office purpose.

Completion Date NA

Measurment NA

Security Nil

Remarks

For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : 

Name : _____

Date : __/__/__

Requisition Form

Company Name:		Silver Oak Villas LLP		Date:		18-07-2020	
Site & Phase :		Silver Oak Villas		Time:		13.30	
Supplier				Req. No.		155887	
Material required before date:			21-07-2020		ID No.		58562

No	Description	Size	Quantity	Units	Inward No	Date
1	Legal size papers(white)	standard	06	Bundles		
2	paper bundles	A4	12	Bundles		
3	Blue pens		24	nos		
4	Calculator		02	nos		
5	Pen stands		02	nos		
6	Staplers		02	nos		
7	Black pens		24	Nos		
8	Double tape		06	Nos		
9	Abro tape single side		06	Nos		
10	Plaster (white color)		06	Nos		
11	Binder clips	25mm	06	Boxes		

Remarks: -For site office use purpose

Prepared By		B.Meenakshi		Approved by	
Sign.& Date		18-07-2020		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 30-07-2020

Customer Details		DC No.	10566
Silver Oak Villas LLP		DC Date.	30-07-2020
Sy No. 291, Phase 1X, Cherlapally, Hyderabad		PO No.	69081
		PO Date.	24-07-2020
		Req ID	58567
		Req Date	18-07-2020
GSTIN : 36ADBFS3288A2Z7		Loc Req No	155887
	Description of Goods	HSN/SAC	Qty
1	7542 - Stationery - other - Ledger Paper - NA - bundles		6
2	7555 - Stationery - other - Paper - A4 - bundles	4810	12
3	7560 - Stationery - other - Pen - NA - nos	9608	48
4	7509 - Stationery - other - Calculator - NA - nos		2
5	7593 - Stationery - other - Stapler - other - nos	9608	2
6	7505 - Stationery - other - Binder Clips - other - boxes	8305	6
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

INWARD WITH TIME:	
Inward No. 14550	Dr: 26/7/20
MRN No: 81620	Dr: 31/7/2020
Received By:	Sign:
SILVER OAK VILLAS LLP	

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

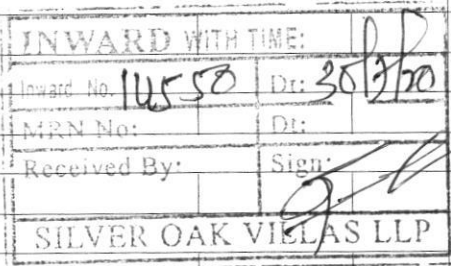
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 30-07-2020

Customer Details				Invoice No.	12546		
Silver Oak Villas LLP				Invoice Date.	30-07-2020		
Sy No. 291, Phase 1X, Cherlapally, Hyderabad				PO No.	69081		
GSTIN : 36ADBFS3288A2Z7				PO Date.	24-07-2020		
				Req ID	58567		
				Req Date	18-07-2020		
				Loc Req No	155887		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7542 - Stationery - other - Ledger Paper - NA - Legal Size White		6	425.00	2,550.00	12	306.00
2	7555 - Stationery - other - Paper - A4 - bundles	4810	12	230.00	2,760.00	12	331.20
3	7560 - Stationery - other - Pen - NA - nos blue/black -24 each	9608	48	5.50	264.00	12	31.68
4	7509 - Stationery - other - Calculator - NA - nos		2	155.00	310.00	18	55.80
5	7593 - Stationery - other - Stapler - other - nos	9608	2	37.00	74.00	18	13.32
6	7505 - Stationery - other - Binder Clips - other -	8305	6	40.00	240.00	18	43.20
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
Total Taxable Amount				6,198.00		781.20	
Total Invoice Amount				390.60		6,979.20	
Rupees : Six Thousand Nine Hundred Seventy Nine and Paise Twenty Only.							



for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction