

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		1/8/20		Prepared by:		Sowmya	
PO/WO no.		68727		PO / WO Date.		9/7/20	
Supplier Name		SSM.		PO/WO amount		2,313	
Firm/Company		NE		Project		NE	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	12566	31/7/20.		1,239.			
2.							
3.							
Amount A – Bills total(Excluding Transport & Hamali Charges):						1,239	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	10586	31/7/20		☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B –Other Credits :							
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						1,239	
Amount E – PO / WO value:						2,313	
Amount F – Difference (A – E):							
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. /- ☐ No				
Payment – due date			25.7.2020				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	1/8/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 31-07-2020

Customer Details				Invoice No.	12566		
Nilgiri Estates				Invoice Date.	31-07-2020		
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad				PO No.	68727		
				PO Date.	09-07-2020		
				Req ID	58342		
				Req Date	08-07-2020		
GSTIN : 36AAHFN0766F1ZA				Loc Req No	72852		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2100 - Carpentry - hardware - Fischer - 6mm - pkts	3926	10	105.00	1,050.00	18	189.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
	IGST	CGST	SGST	Total Taxable Amount	1,050.00		189.00
		94.50	94.50	Total Invoice Amount	1,239.00		

Rupees : One Thousand Two Hundred Thirty Nine Only.

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorized signatory

Purchase Order

Page(s) 1 Of 1

09-07-2020 2:46:49 PM



68727

08.07.20 3:08:59

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	68727	72852
Doc Date	09-07-2020	
Quote No	Nil	
Quote Date	09-07-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2100 - Carpentry - hardware - Fischer - 6mm - pkts	10.00	105.00	0.00	18.00	1,239.00
2 2305 - Carpentry - hardware - Wood Screws - 35 x 8 mm - nos	10.00	46.00	0.00	18.00	542.80
3 2304 - Carpentry - hardware - Wood Screws - 30 x 8 mm - nos	10.00	45.00	0.00	18.00	531.00
Total Order Value . . .					2,312.80
Rupees : Two Thousand Three Hundred Twelve and Paise Eighty Only.					

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax GST included in above price.

Delivery Date Next Day.

Delivery Location Nilgiri Homes Phase - II
Sy.No.143/133/134/135/136, Rampally Village.
Phone. Malleshham 9553797190

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right items not confirming to qty & specs. Breakage in your account. Above order for Site use purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks

Part received
1st bill no 12246 Amount Rs 1,073/-
Balance has to be receivable 1,239/-
✓
20/7/2020

For **Nilgiri Estates**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : 

Name : _____

Date : __/__/__

Requisition Form

Company Name:		NILGIRI ESTATES		Date:		08-07-2020	
Site & Phase :		NILGIRI ESTATES		Time:		11:34	
Supplier				Req. No.		72852	
Material required before date:			Urgent		ID No.		58342

No	Description	Size	Quantity	Units	Inward No	Date
1	Fischer's	6 mm	10	Boxes		
2	Wooden Screw's	2 1/2"	10	Boxes		
3	Wooden Screw's	3"	10	Boxes		
4						
5						
6						
7						
8						
9						

Remarks: For Site purpose .

Prepared By	Anil .M	Approved by	
Sign.& Date	08-07-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:		Nilgiri Estate		Date:			
Site & Phase :		Nilgiri Estate		Time:			
Supplier				Req. No.			
Material required before date:					ID No.		

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

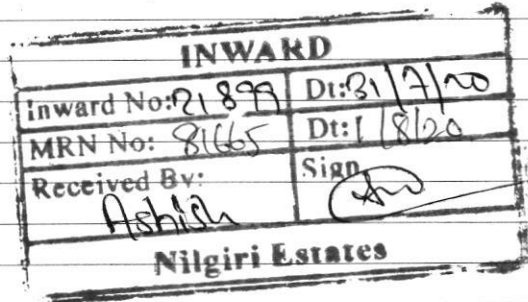
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 31-07-2020

Customer Details		DC No.	10586
Nilgiri Estates		DC Date.	31-07-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad		PO No.	68727
		PO Date.	09-07-2020
		Req ID	58342
		Req Date	08-07-2020
GSTIN : 36AAHFN0766F1ZA		Loc Req No	72852
	Description of Goods	HSN/SAC	Qty
1	2100 - Carpentry - hardware - Fischer - 6mm - pkts	3926	10
2			
3			
4			
5			
6			
7			
8			
9			
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11			
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for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 31-07-2020

Customer Details

Nilgiri Estates

Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad

GSTIN : 36AAHFN0766F1ZA

Invoice No.	12566
Invoice Date.	31-07-2020
PO No.	68727
PO Date.	09-07-2020
Req ID	58342
Req Date	08-07-2020
Loc Req No	72852

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2100 - Carpentry - hardware - Fischer - 6mm - pkts	3926	10	105.00	1,050.00	18	189.00
2							
3							
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7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST			
				94.50			
SGST				94.50			
Total Taxable Amount				1,050.00			
Total Invoice Amount				1,239.00			

Rupees : One Thousand Two Hundred Thirty Nine Only.

for Summit Sales LLP

Authorised signatory

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