PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	1/8/20.	Prepared by:	Sowmya.
PO/WO no.	69305	PO / WO Date.	31/7/20.
Supplier Name	SSllp.	PO/WO amount	1,549
Firm/Company	NE	Project	NE
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12562	31/7/20.	1,549.
2.			
3.			
Amount A – Bills total(Excluding Transport &Hamali Charges):			1,549

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10582	31/7/20		☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,549
Amount E – PO / WO value:	1,549
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	8/8/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	8/8/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit.2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wosupto Rs. 5,000/-, Purchase Manager upto 25,000/- and Purchase Director thereafter. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	
Nilgiri Estates	
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	
GSTIN : 36AAHFN0766F1ZA	

Invoice No.	12562
Invoice Date.	31-07-2020
PO No.	69305
PO Date.	31-07-2020
Req ID	58853
Req Date	30-07-2020
Loc Req No	72905

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2094 - Carpentry - hardware - Dambar - NA - Kgs		125	10.50	1,312.50	18	236.24
	Bitumin Mix 5 bags						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	1,312.50		236.24
	118.12	118.12	Total Invoice Amount	1,548.75		

Rupees : One Thousand Five Hundred Fourty Eight and Paise Seventy Five Only.

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 68042
Date 5/8
Sign.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

Page(s) 1 Of 1   31-07-2020 11:39:21 AM

69305
31.07.20 12:25:04

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Summit Sales LLP	**Doc No**	69305	72905
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	31-07-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	14-11-2019	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2094 - Carpentry - hardware - Dambar - NA - Kgs *Bitumin Mix 5 bags*	125.00	10.50	0.00	18.00	1,548.75
					Total Order Value . . .	**1,548.75**

Rupees : One Thousand Five Hundred Fourty Eight and Paise Seventy Five Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Nilgiri Homes Phase - II Sy.No.143/133/134/135/136, Rampally Village. Phone. Mallesham 9553797190
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NIL
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for road repairing work purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Nilgiri Estates***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	NILGIRI ESTATES	Date:	29-07-2020
Site & Phase :	NILGIRI ESTATES	Time:	05:00 PM
Supplier		Req. No.	72905
Material required before date:	Urgent	ID No.	58853

No	Description	Size	Quantity	Units	Inward No	Date
1	**BT Patching Material**	25 Kgs	05	No's		
2	69305					
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:For Road Repairing Work purpose

Prepared By	Rahul.T	Approved by	Vijay raj
Sign.& Date	29-07-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:	Nilgiri Estates	Date:	
Site & Phase :	Nilgiri Estates	Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	DC No.	10582
Nilgiri Estates	DC Date.	31-07-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	69305
	PO Date.	31-07-2020
	Req ID	58853
	Req Date	30-07-2020
GSTIN : 36AAHFN0766F1ZA	Loc Req No	72905

	Description of Goods	HSN/SAC	Qty
1	2094 - Carpentry - hardware - Dambar - NA - Kgs		125
2			
3			
4			
5			
6			
7			
8			
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11			
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29			
30			

INWARD
Inward No: 21825 Dt: 31/7/20
MRN No: 81662 Dt: 01/8/20
Received By: Ashish Sign
Nilgiri Estates

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 40277
Date 6/8
Sign

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	12562
Nilgiri Estates	Invoice Date.	31-07-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	69305
	PO Date.	31-07-2020
	Req ID	58853
	Req Date	30-07-2020
GSTIN : 36AAHFN0766F1ZA	Loc Req No	72905

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2094 - Carpentry - hardware - Dambar - NA - Kgs		125	10.50	1,312.50	18	236.24
	Bitumin Mix 5 bags						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD
Inward No: 21815 Dt: 31/7/20
MRN No: 81662 Dt: 1/8/20
Received By: Ashish Sign
Nilgiri Estates

IGST	CGST	SGST	Total Taxable Amount	1,312.50		236.24
	118.12	118.12	Total Invoice Amount	1,548.75		

Rupees : One Thousand Five Hundred Fourty Eight and Paise Seventy Five Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction