PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	07/08/2020	Prepared by:	T.D. Murthy
PO/WO no.	69052	PO / WO Date.	23/07/2020
Supplier Name	Rajadhani Tiles Company	PO/WO amount	Rs. 95,550/-
Firm/Company	Serene Constructions LLP	Project	Serene Farms
Sl. No.	Bill No.	Bill Date	Bill amount
1.	0043	05/08/2020	Rs. 1,06,575/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 1,06,575/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	189	01/08/2020	81676	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits :	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 1,06,575/-
Amount E – PO / WO value:	Rs. 95,550/-
Amount F – Difference (A – E):	Rs. 11,025/-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – Rs. 47,775 /- □ No
Payment – due date	**15/08/2020**

Remarks: **Loading & unloading charges included in above bill.**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]						
Date	7/8/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

CASH / CREDIT

© : 9848525411
: 8885561492

RAJADHANI TILES COMPANY

MARBLES & GRANITE

Dealers in : Rajastan Marbles, Granite, Kota Stone, Bangalore Stone, Tandur Stone and all types of Parking & Flooring Tiles

Plot No. 78, H.No. 4-40/7/2, Nagaram Village, Keesara Mdl., Medchal Dist - 500 083.

GSTIN : 36AAPPU3108E1ZM

Invoice No. [redacted] 43 No 0053

Date : 5/8/2020

Billed to : Name : Serene construction LLP Address Yenkeypalli, hydereabad, Telangana. State Telangana Code 36	Party GSTIN : 36ACVFS7909P1ZV Mode of Supply (Transportation) PON : 69052 Place of Supply : Despatch Particulars : Vehicle No. AP31Y5649 State Code : **TELANGANA - 36**

S.No.	DESCRIPTION	HSN/SAC	QTY.	RATE	UNIT PRICE	AMOUNT Rs. Ps.
1]	Shabad stone 2 X 2 size		7,000	13		91,000.00
2]	Unloading charge		7,000	1.50		10,500.00

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 68093 Date 3/8 Sign.

Electronic Reference Number :	Total Taxable Value	101,500.00
Rupees in words One lakh Six thousand five hundred Seventy five only.	CGST @ 2.5 %	2,537.50
	SGST @ 2.5 %	2,537.50
1. Interest @ 18% will be strictly charged extra of bills are not paid within ....days. 2. We are not responsible for transit damages. 3. No rejection is entertained beyond 15 days from the date of receipt of material your end. 4. All disputes are subject to Hyderabad Jurisdiction.	IGST @ %	—
	(Subject to Reverse Charges)	—
	GRAND TOTAL	106,575.00

For **RAJADHANI TILES COMPANY**

Receiver's Signature with Seal

✆ : 9848525411
: 8885561492

RAJADHANI TILES COMPANY

Plot No. 78, H.No. 4-40/7/2, Nagaram Village, Keesara Mdl.,
Medchal Dist - 500 083, Telangana.

M/s. Serene constructions llp

No. : 189
Date : 01/08/2020
Order No. : 69052
Vehicle No. AP31Y5649

S.NO.	PARTICULARS	QTY.	RATE	AMOUNT Rs. Ps.
1.	Shabad Stones	3612 sft		
	(2'x2') = 903			
	nos			
			TOTAL	

INWARD
Inward No: 5202 Dt: 01/08/2020
MRN No: 81676 Dt: 01/08/2020
Received By: Sandeep Sign:
Serene Construction (Hyd) LLP

PROPERTIES PVT. LTD.
INWARD
No. 49304
Date 7/8
Sign
SEC'BAD

Goods once sold will not be taken back

Thank you E. & O.E. Signature

✆: 9848525411
: 8885561492

RAJADHANI TILES COMPANY

Plot No. 78, H.No. 4-40/7/2, Nagaram Village, Keesara Mdl.,
Medchal Dist - 500 083, Telangana.

M/s. Sereene Construction LLP

No.: 190
Date: 03-08-2020
Order No.: 69052
Vehicle No. AP 81 X 5649

S.NO.	PARTICULARS	QTY.	RATE	AMOUNT Rs. Ps.
	Shabad Stone	896 Nos		
	2"X2"	3388 SFt		
			TOTAL	

INWARD
Inward No: 3208 Dt: 03-08-20
MRN No: 8682 Dt: 03/08/2020
Received By: Sandeep Sign:
Serene Construction (Hyd) LLP

PROPERTIES PVT. LTD. SEC'BAD INWARD
No. 40303
Date 7/8

Goods once sold will not be taken back

Thank you E. & O.E. Signature

Purchase Order

 25-07-2020 10:52:00

69052
24.07.20 11:20:52

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Rajadhani Tiles Company	**Doc No**	69052	150296
#Plot no. 78, Beside Sri Ram Kanta Weight Bridge, Nagaram, Keesara(M), R.R. Dist.	**Doc Date**	23-07-2020	
	Quote No	Nil	
GSTIN 36AAPPU3108E1ZM	**Quote Date**	30-09-2018	
9848525411	**SupplyType**	Supply	

Kind Attn : Mr. U.S. Mishra

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8522 - Stone - other - Shabad Stone - 2 ft x2 ft - sft *1750 nos*	7,000.00	13.00	0.00	5.00	95,550.00
					Total Order Value . . .	**95,550.00**

Rupees : Ninty Five Thousand Five Hundred Fifty Only.

Terms and Conditions :-

Specification /	All items shall be of min.20mm maximum 25mm thickness.
Payment Terms	50% advance and balance after delivery of all materials & production of bill.
Tax	All taxes included in above price.
Delivery Date	Within 4days.
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Rs. 47,775/- to be pay vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to qlty and specs. Breakage in your a/c. Above order for Villa no. 8,9,10,11 & 12 . loading/unloading charges extra @Rs. 1.50/- per sft.
Completion Date	NA
Measurment	Final payment as per actual measurements on site.
Security	Nil
Remarks	

For ***Serene Constructions LLP***

Authorised Signatory

Name : ____________

Contact ..

Accepted the above Terms And Conditions

For ***Rajadhani Tiles Company***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SERENE CONSTRUCTION LLP	Date:	16-07-20
Site & Phase:	Serene farms	Time:	12:18
Supplier		Req. No.	150296
Material required before date:	20-06-20	ID No.	58525

No	Description	Size	Quantity	Units	Inward No	Date
1	Shabad stone	2' x 2'	7000	SFT		
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: The above STONE IS REQUIRE FOR LAWN OF VILLA 8,9,10,11,12

Prepared By	SYED GOLAM SARWAR	Approve by	
Sign. & Date	15-07-20	Sign. & Date	

NOTE: on receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
29 JUL 2020
SOHAM MODI
MANAGING DIRECTOR

Estimate/Draft PO

 23-07-2020 5:18:27 PM

Original / Office Copy / Purchase Div.Copy

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Rajadhani Tiles Company	**Doc No**	69052	150296
#Plot no. 78, Beside Sri Ram Kanta Weight Bridge, Nagaram, Keesara(M), R.R. Dist.	**Doc Date**	23-07-2020	
	Quote No	Nil	
GSTIN 36AAPPU3108E1ZM	**Quote Date**	30-09-2018	
9848525411	**SupplyType**	Supply	

Kind Attn : Mr. U.S. Mishra

Estimate/Draft PO for the Supply of following Items.

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Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Rs. 47,775/- to be pay vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to qlty and specs. Breakage in your a/c. Above order for Villa no. 8,9,10,11 & 12 . loading/unloading charges extra @Rs. 1.50/- per sft.
Completion Date	NA
Measurment	Final payment as per actual measurements on site.
Security	Nil
Remarks	

24/2

APPROVED BY
24 JUL 2020
SOHAM MODI
MANAGING DIRECTOR

Draft PO for Approval

For *Serene Constructions LLP*
Authorised Signatory

Accepted the above Terms And Conditions
For *Rajadhani Tiles Company*

Name : ______________________ Name : ______________________ Date : __/__/____