PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	07/08/2020	Prepared by:	T.D. Murthy
PO/WO no.	68037	PO / WO Date.	19/06/2020
Supplier Name	Sri Sai Rohith Marketing Company	PO/WO amount	Rs. 1,90,664/-
Firm/Company	Summit Sales LLP	Project	Summit Housing LLP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	364	17/07/2020	Rs. 1,90,664/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 1,90,664/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	-	17/07/2020	81263	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits :	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 1,90,664/-
Amount E – PO / WO value:	Rs. 1,90,664/-
Amount F – Difference (A – E):	-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – Rs. 95,332/- □ No
Payment – due date	**15/08/2020**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]						
Date	7/8/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN NO. 36AMHPC9678H1ZM

TAX INVOICE

Orginal for Recepient
Duplicate for Supplier/Transporter
Triplecate for Supplier

SRI SAI ROHIT MARKETING .CO

Dealers In: All Kinds of Aluminium Section Sheets, Glass, Plywood & Hardware Etc.,

New Narsimha Nagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad-76. T.S. CELL: 98665 12288

TAX IS PAYABLE ON REVERSE CHARGE (YES/NO)

INVOICE NO: 364

INVOICE DATE: 17-07-2020

TRANSPORTATION NAME:

VEHICLE NO: L/R.NO:

DATE & TIME OF SUPPLY:

PLACE OF SUPPLY:

DETAILS OF RECEIVER (BILLED TO)

M/s :- Summit Sales LLP
5-4-187/3 & 4, II-floor,
MG-Road, Secunderabad-03

STATE CODE GSTIN NO: 36ACQF8204C1Z7

DETAILS OF CONSIGNEE (SHIPPED TO)

Po No 68037

STATE CODE GSTIN NO:

S.No.	HSN CODE	THICKNESS	DISCRIPTION	NO. OF.PCS	QUANTITY IN.SQ.MTRS	RATE PER.SQ.MTR	Amount Rs. Ps.
1	7610		Aluminium 3 Track windows 4'x4'	15 Nos	240 Sft	310/-	74,400=00
2	7610		Aluminium 3 Track windows 3'x3'	4 Nos	36 Sft	320/-	11,520=00
3	7610		Aluminium 2 Track windows 4'x3'	5 Nos	60 Sft	215/-	12,900=00
4	7610		Aluminium Ventilator 2'x2'	25 Nos	100 Sft	450/-	45,000=00
5	7610		Aluminium operable windows 2'x3'	8 Nos	48 Sft	370/-	17,760=00
					TOTAL BEFORE TAX		1,61,580=00
					ADD:CGST	9%	14,542=00
					ADD:SGST	9%	14,542=00
					ADD:IGST		
					TAX AMOUNT GST		
					GRAND TOTAL		1,90,664=00

BANK DETAILS: HDFC BANK, HABSIGUDA BRANCH
SRI SAI ROHIT MARKETING.CO
A/C NO. 50200007478658 IFSC CODE: HDFC0000368

Rupees in Words....................

1. Once goods sold will not be taken back
2. Interest @24% p.a. will be charged if payment is not made within 15 days from the date of the Bill.
3. Subject to Secunderabad juridiction only.
4. Our Responsibilty ceases sooner the goods leave our premises

E.&O.E

Receiver Stamp & Signature....................

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 67678 Date. 21/7 Sign.

For SRI SAI ROHIT MARKETING.CO

Rohit

Authorised Signature

Shop : 040-65556190
Cell : 9866512288
9391015017

SRI SAI ROHITH MARKETING CO

Dealers in : All Kinds of Aluminium Section Sheets & Allied Products
New Narsimha Nagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad 076

We Deal with : SAINT-GOBAIN MODIGUARD ASAHI INDIA

Ref.: Date: 17/07/2020

P.O. No:. 68037

Summit Sales LLP

(1) Alluminium 3 Track window 4'x4' → 15 nos
(2) Alluminium 3 Track window 3'x3' → 4 nos
(3) Alluminium 2 Track window 4'x3' → 5 nos
(4) Alluminium Ventilator. 2'x2' → 25 nos
(5) Alluminium Openable window 2'x3' → 8 nos

(10) Lock set not Received

INWARD	
Inward No: 14598	Dt: 17/7/20
GRN No: 81263	Dt: 18/7/20
Received By:	Sign:
SUMMIT SALES LLP	

Certified by:

Stores Manager

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 46044
Date 23/7

Purchase Order

 19-06-2020 12:33:32

68037
16.06.20 2:49:39

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Sai Rohith Marketing Company	**Doc No**	68037	14614
New Narsimhanagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad - 500 076.	**Doc Date**	19-06-2020	
	Quote No	Nil	
GSTIN 36AMHPC9678H1ZM	**Quote Date**	06-03-2020	
9866512288	**SupplyType**	Supply	

Kind Attn : Mr. C. Laxman Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2214 - Carpentry - windows - Al. Sliding - other - sft *47.50" x 47.50" - 3 track - 15 nos*	240.00	310.00	0.00	18.00	87,792.00
2	2214 - Carpentry - windows - Al. Sliding - other - sft *35.50" x 35.50" - 3 track - 04 nos*	36.00	320.00	0.00	18.00	13,593.60
3	2214 - Carpentry - windows - Al. Sliding - other - sft *35.50" x 47.50" - 2 track - 05 nos*	60.00	215.00	0.00	18.00	15,222.00
4	2205 - Carpentry - windows - Al. Openable - other - sft *35.50" x 23.50" - 08 nos*	48.00	370.00	0.00	18.00	20,956.80
5	2218 - Carpentry - windows - Al.Ventilator - other - sft *23.50" x 23.50" - 25 nos*	100.00	450.00	0.00	18.00	53,100.00
					Total Order Value . . .	**190,664.40**

Rupees : One Lakh(s) Ninty Thousand Six Hundred Sixty Four and Paise Fourty Only.

Terms and Conditions :-

Specification / Brand	Aluminium Sections shall be of 'Agarvanshi' brand specifications as per Cir.No. 565(a). Approved rates on dtd. 10/08/2018.
Payment Terms	50% as advance & balance 50% on delivery of all materials.
Tax	All taxes included in above price.
Delivery Date	Within 4days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Rs. 95,332/- to be pay vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintaine purpose.
Completion Date	Work to be completed in 2days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

For *Summit Sales LLP*
Authorised Signatory

Name : 19/06/2020

Accepted the above Terms And Conditions
For *Sri Sai Rohith Marketing Company*

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	12.06.2020
Site & Phase :	SHLLP	Time:	16.10
Supplier		Req. No.	14614
Material required before date:		ID No.	57603

No	Description	Size	Quantity	Units	Inward No	Date
1	AL WINDOWS- 3 TRACK	4'X4'	30	NOS		
2	AL WINDOWS- 3 TRACK	3'X3'	7	NOS		
3	AL WINDOWS- 2 TRACK 68017	4'X4'	18	NOS		
4	AL WINDOWS- 2 TRACK	4'x3'	10	NOS		
5	AL WINDOWS- 2 TRACK	3'x4'	10	NOS		
6	AL OPENABLE VENTILATOR 68028	2'X2'	50	NOS		
7	AL OPENABLE VENTILATOR	3'X2'	15	NOS		
8						

Remarks: FOR STOCK MAINTAINCE

Prepared By	SOWMYA	Approved by	APPROVED BY 12 JUN 2020 SOHAM MODI MANAGING DIRECTOR
Sign.& Date	12.06.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Estimate/Draft PO

Page(s) 1 Of 1 16-06-2020 17:26:19

Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Draft PO for Approval

Supplier Details

Mr. M. Sudarshan
H.No. 1348, Pioneer Bazar, Bolarum, Secunderabad.

GSTIN 36BBIPM8347N1ZW

9849102251

Doc No	68038	14614
Doc Date	16-06-2020	
Quote No	Nil	
Quote Date	06-03-2020	
SupplyType	Supply	

Kind Attn : Mr. M. Sudarshan

Estimate/Draft PO for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2214 - Carpentry - windows - Al. Sliding - other - sft *47.50" x 47.50" - 3 track - 15 nos*	240.00	310.00	0.00	18.00	87,792.00
2	2214 - Carpentry - windows - Al. Sliding - other - sft *35.50" x 35.50" - 3 track - 03 nos*	27.00	320.00	0.00	18.00	10,195.20
3	2214 - Carpentry - windows - Al. Sliding - other - sft *35.50" x 47.50" - 2 track - 05 nos*	60.00	215.00	0.00	18.00	15,222.00
4	2205 - Carpentry - windows - Al. Openable - other - sft *35.50" x 23.50" - 07 nos*	42.00	370.00	0.00	18.00	18,337.20
5	2218 - Carpentry - windows - Al.Ventilator - other - sft *23.50" x 23.50" - 25 nos*	100.00	450.00	0.00	18.00	53,100.00
					Total Order Value . . .	**184,646.40**

Rupees : One Lakh(s) Eighty Four Thousand Six Hundred Fourty Six and Paise Fourty Only.

Terms and Conditions :-

Specification / Brand	Aluminium Sections shall be of 'Agarvanshi' brand specifications as per Cir.No. 565(a). Approved rates on dtd. 10/08/2018.
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Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Rs. 92,323/- to be pay vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintaine purpose.
Completion Date	Work to be completed in 2days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

T.D. [signature] 16/6/20.

For *Summit Sales LLP*

Authorised Signatory

Draft PO for Approval

Accepted the above Terms And Conditions

For ***Mr. M. Sudarshan***

Name : ____________

Name : ____________

Date : __/__/____

Estimate/Draft PO

Page(s) 1 Of 1   16-06-2020 17:26:19   Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Draft PO for Approval

Supplier Details			
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New Narsimhanagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad - 500 076.	**Doc Date**	16-06-2020	
	Quote No	Nil	
GSTIN 36AMHPC9678H1ZM	**Quote Date**	06-03-2020	
9866512288	**SupplyType**	Supply	

Kind Attn : Mr. C. Laxman Kumar

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4	2205 - Carpentry - windows - Al. Openable - other - sft *35.50" x 23.50" - 08 nos*	48.00	370.00	0.00	18.00	20,956.80
5	2218 - Carpentry - windows - Al.Ventilator - other - sft *23.50" x 23.50" - 25 nos*	100.00	450.00	0.00	18.00	53,100.00
					Total Order Value . . .	**190,664.40**

Rupees : One Lakh(s) Ninty Thousand Six Hundred Sixty Four and Paise Fourty Only.

P.O. 68038 — 184,646.40

3,75,310-80

Total Value =>

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Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

APPROVED BY
17 JUN 2020
SOHAM MODI
MANAGING DIRECTOR

T.D. [signature] 16/6/20

P.T.O

For *Summit Sales LLP*
Authorised Signatory

Draft PO for Approval

Accepted the above Terms And Conditions
For *Sri Sai Rohith Marketing Company*

Name : ____________   Name : ____________   Date : __/__/____