PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	29/7/20.	Prepared by:	SOWMYA
PO/WO no.	69187.	PO / WO Date.	27/7/20.
Supplier Name	SSllp.	PO/WO amount	8,400.
Firm/Company	Modi properties pvt ltd.	Project	MPL.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12507	28/7/20.	2,352
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,352

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10528	28/7/20	81551.	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No
Amount B –Other Credits :_				–
Amount C –Other Debits :_				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				2,352
Amount E – PO / WO value:				8,400
Amount F – Difference (A – E):				6,048/–

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☐ No
Payment – due date	**1.8.2020**
Remarks: Part billed.	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	29/7/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	12507
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	28-07-2020
	PO No.	69187
	PO Date.	27-07-2020
	Req ID	58415
GSTIN : 36AABCM4761E1ZM	Req Date	11-07-2020
	Loc Req No	11799

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4662 - Electrical - other - Tubelight fitting - 2ft - nos D 531065	9405	10	210.00	2,100.00	12	252.00
2							
3							
4							
5							
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8							
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10							
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14							
15							

IGST	CGST	SGST	Total Taxable Amount	2,100.00	252.00
	126.00	126.00	Total Invoice Amount	2,352.00	

Rupees : Two Thousand Three Hundred Fifty Two Only.

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 67890
Date 3/7
Sign.

for Summit Sales LLP

Authorised Signatory

Subject to Hyderabad Jurisdiction

Purchase Order

Page 1 Of 1 28-07-2020 5:20:59 PM

69187

31.07.20 12:08:29

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	69187	11799
	Doc Date	27-07-2020	
GSTIN 36ACQFS2044C1Z7	**Quote No**	Nil	
040-66335551 9618244433	**Quote Date**	23-06-2020	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4663 - Electrical - other - Tubelight fitting - 4ft - nos *D 532065*	10.00	225.00	0.00	12.00	2,520.00
2	4662 - Electrical - other - Tubelight fitting - 2ft - nos *D 531065*	25.00	210.00	0.00	12.00	5,880.00
			Total Order Value . . .			**8,400.00**

Rupees : Eight Thousand Four Hundred Only.

Terms and Conditions :-

Specification / Brand	All items shall be of Wipro brand
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nl
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. above order for labour quarter purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

Bill no. 12507 - 28/7/20.
Amt - 2,352
Balance - 6,048
Sowye

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : PSL

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	MPPL	Date:	10-07-2020
Site & Phase :	May Flower Platinum	Time:	12.20
Supplier		Req. No.	11799
Material required before date:	13-07-2020	ID No.	58415

No	Description/Brand/Model No.	Warm or White	Wattage	Quantity	Units	Inward No	Date
1	Surface Mounted Tube Light - 4'0" - Brand - Wipro - Garnet Batten - D532065 - Daylight	White	20 watts	10	No's		
2	Surface Mounted Tube light- 2'0'' Brand- wipro - Granet Batten-D531065 -Daylight	White	10watts	25	Nos		
3							
4	69182						
5							
6							
7							
8			20 JUL 2020				
9							
10							

Remarks:For Labour Quaters &site use purpose

Prepared By	K.Narender Reddy	Approved by	SV.Subbareddy
Sign.& Date	10-07-2020	Sign. & Date	

Note: .

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10528
Modi Properties Private Limited,.	DC Date.	28-07-2020
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	69187
	PO Date.	27-07-2020
	Req ID	58415
GSTIN : 36AABCM4761E1ZM	Req Date	11-07-2020
	Loc Req No	11799

	Description of Goods	HSN/SAC	Qty
1	4662 - Electrical - other - Tubelight fitting - 2ft - nos	9405	10
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INWARD
No. 13668 Dt. 28/7/20
GRN No. 8155 Dt:
Received By: Sign: Nizam
Modi Properties Pvt. Ltd
Sy.No.82/1

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 49198
Date 5/8
Sign.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	12507
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	28-07-2020
	PO No.	69187
	PO Date.	27-07-2020
	Req ID	58415
GSTIN : 36AABCM4761E1ZM	Req Date	11-07-2020
	Loc Req No	11799

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4662 - Electrical - other - Tubelight fitting - 2ft - nos	9405	10	210.00	2,100.00	12	252.00
	D 531065						
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INWARD
Inward No 13668 Dt 28/7/20
MRN No 8155 Dt:
Received By: Sign: Nizam
Modi Properties Pvt. Ltd
Sy.No.82/1

IGST	CGST	SGST				
			Total Taxable Amount	2,100.00		252.00
	126.00	126.00	Total Invoice Amount		2,352.00	

Rupees : Two Thousand Three Hundred Fifty Two Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction