

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		29/7/20.		Prepared by:		SOWMYA	
PO/WO no.		68955		PO / WO Date.		20/7/20	
Supplier Name		Sslp.		PO/WO amount		10,557	
Firm/Company		Govt		Project		Govt	
Sl. No.	Bill No.	12487		Bill Date	28/7/20.		Bill amount
1.							7,831
2.							
3.							
4.							
Amount A – Bills total(Excluding Transport & Hamali Charges):							7,831
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	10507	28/7/20	81526.	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B –Other Credits :							-
Amount C –Other Debits :							-
Amount D (D=A+B-C) – Amount to be credited to the supplier:							7,831
Amount E – PO / WO value:							10,557
Amount F – Difference (A – E):							2,726.
Quantity received as per PO /WO			☐ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☐ Yes ☒ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ____/- ☐ No				
Payment – due date			1.8.2020				
Remarks: part billed							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	<i>[Signature]</i>						
Date	29/7/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 28-07-2020

Customer Details				Invoice No.	12487		
Silver Oak Villas LLP Sy No. 291, Phase 1X, Cherlapally, Hyderabad GSTIN : 36ADBFS3288A2Z7				Invoice Date.	28-07-2020		
				PO No.	68955		
				PO Date.	20-07-2020		
				Req ID	58563		
				Req Date	18-07-2020		
				Loc Req No	155886		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7353 - Plumbing - other - Green Hose pipe - Other - 5 nos		150	24.26	3,639.00	18	655.02
2	7109 - Plumbing - other - Araldite - other - gms	3506	1	577.50	577.50	18	103.96
3	4112 - Consumables - Sanitizer - 500 ml - Nos		1	200.00	200.00	12	24.00
4	9538 - Tools - Hacksaw blade - single - nos	8202	100	8.00	800.00	18	144.00
5	4057 - Consumables - Sponges - NA - nos	3921	100	8.30	830.00	18	149.40
6	7278 - Plumbing - PVC - Solvent Cement - 250ml -	35061010	10	60.00	600.00	18	108.00
7							
8							
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10							
11							
12							
13							
14							
15							
IGST		CGST	SGST	Total Taxable Amount		6,646.50	1,184.38
		592.19	592.19	Total Invoice Amount		7,830.87	
Rupees : Seven Thousand Eight Hundred Thirty and Paise Eighty Seven Only.							

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

Purchase Order

Page 1 of 1

20-07-2020 16:23:37



Copy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

68955
21.07.20 2:16:56

Supplier Details			
Summit Sales LLP	Doc No	68955	155886
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad	Doc Date	20-07-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	Quote Date	20-07-2020	
040-66335551	SupplyType	Supply	
9618244433			

Kind Attn : **Hamendra, Prabhakar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7353 - Plumbing - other - Green Hose pipe - Other - Mtrs 5 nos	150.00	24.26	0.00	18.00	4,294.02
2 7109 - Plumbing - other - Araldite - other - gms	5.00	577.50	0.00	18.00	3,407.25
3 4112 - Consumables - Sanitizer - 500 ml - Nos	1.00	200.00	0.00	12.00	224.00
4 9538 - Tools - Hacksaw blade - single - nos	100.00	8.00	0.00	18.00	944.00
5 4057 - Consumables - Sponges - NA - nos	100.00	8.30	0.00	18.00	979.40
6 7278 - Plumbing - PVC - Solvent Cement - 250ml - nos	10.00	60.00	0.00	18.00	708.00
Total Order Value . . .					10,556.67

Rupees : Ten Thousand Five Hundred Fifty Six and Paise Sixty Seven Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	



Bill No - 12487 - 28/7/20
Amt - 9831
Bal - 2,126/-
Sanjay

For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : ____/____/____

Requisition Form

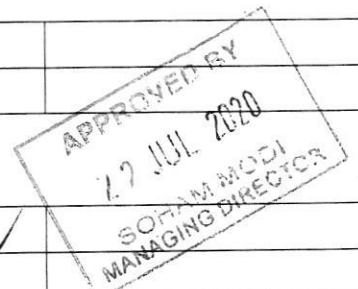
Company Name:		Silver Oak Villas LLP		Date:		18.07.20	
Site & Phase :		Silver Oak Villas		Time:		15.00	
Supplier				Req. No.		155886	
Material required before date:			Urgent		ID No.		58563

No	Description	Size	Quantity	Units	Inward No	Date
1	Curing pipes		5	Nos		
2	Araldite		5	Nos		
3	Sanitizer		1	Bottle		
4	Axea Blade(single)		100	Nos		
5	Sponges		100	Nos		
6	PVC solvent Cement		10	Nos		
7						
8						
9						
10						

Remarks: -For site use purpose

Prepared By		G. Chandra kanth		Approved by			
Sign. & Date		18.07.20		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.



Company Name:				Date:			
Site & Phase :				Time:			
Supplier				Req. No.			
Material required before date:					ID No.		

No	Description	Size	Quantity	Units	Inward No	Date
1						
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10						

Remarks: -

Prepared By		K.PURSHOTAM		Approved by			
Sign. & Date		24.03.17		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

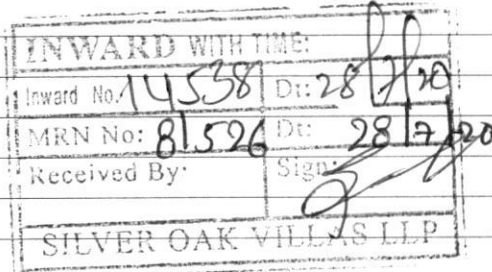
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

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		Req ID	58563
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GSTIN : 36ADBFS3288A2Z7		Loc Req No	155886
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2	7109 - Plumbing - other - Araldite - other - gms	3506	1
3	4112 - Consumables - Sanitizer - 500 ml - Nos		1
4	9538 - Tools - Hacksaw blade - single - nos	8202	100
5	4057 - Consumables - Sponges - NA - nos	3921	100
6	7278 - Plumbing - PVC - Solvent Cement - 250ml - nos	35061010	10
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

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