PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	10/8/20.	Prepared by:	SOWMYA
PO/WO no.	68913	PO / WO Date.	18/7/20.
Supplier Name	G.P Buildcon Materials	PO/WO amount	5,570
Firm/Company	Serene Constructions LLP.	Project	Serene farms.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	GP/20-21/100	21/7/20.	5,570
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			5,570

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			81643	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount B –Other Credits :				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				5,570
Amount E – PO / WO value:				5,570
Amount F – Difference (A – E):				–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	**14.8.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	10/8/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

G.P. BUILDCON MATERIALS
G-1 , Sai Srinivasa Towers, 29 - Sripuri Colony
Kakaguda, Secunderabad - 15
GSTIN/UIN: 36AIZPG8119P1Z9
State Name : Telangana, Code : 36
Contact : 9866116375,9490056802
E-Mail : g.pbuildcon999@gmail.com

Invoice No.	Dated
GP/20-21/100	**21-Jul-2020**
Delivery Note	
Buyer's Order No.	Dated
68913	**18-Jul-2020**
Despatch Document No.	Delivery Note Date
Despatched through	Destination
DIRECT	**MGROAD**

Buyer
Serene Constructions LLP
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
GSTIN/UIN : 36ACVFS7909P1ZV
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**GBH 200** *SLNO;022004983*	84672100	**1 NOS**	4,720.00	NOS		**4,720.00**
	CGST @ 9 %			9	%		**424.80**
	SGST @ 9 %			9	%		**424.80**
	ROUNDF						**0.40**
	Total		**1 NOS**				**₹ 5,570.00**

INWARD
Inward No: 5196 Dt: 3/7/2020
MRN No: 81643 Dt: 01/08/2020
Received By: Sandeep
Sign:
Serene Construction (Hyd) LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 68123
Date 8/8
Sign.

Amount Chargeable (in words) *E. & O.E*
INR Five Thousand Five Hundred Seventy Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
84672100	4,720.00	9%	424.80	9%	424.80	849.60
Total	**4,720.00**		**424.80**		**424.80**	**849.60**

Tax Amount (in words) : **INR Eight Hundred Forty Nine and Sixty paise Only**

Company's Bank Details
Bank Name : **ICICI BANK LTD**
A/c No. : **630805500095**
Branch & IFS Code : **VIKRAMPURI & ICIC0006308**

Company's PAN : **AIZPG8119P**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for G.P. BUILDCON MATERIALS

G.P. BUILDCON MATERIALS Secunderabad

Authorised Signatory

SUBJECT TO SECUNDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 18-07-2020 1:29:30 PM Original

68913
21.07.20 2:16:55

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
G.P.Buildcon materials	**Doc No**	68913	150262
flat.no.G1, Saisrinivasa towers, Sri puri Colony, Kakaduda, secunderbad	**Doc Date**	18-07-2020	
	Quote No	Nil	
	Quote Date	18-07-2020	
	SupplyType	Supply	

Kind Attn : Mr.Pavan

Purchase Order for the Supply of following Items

Hammer drill correct!

	Item Name	Qty	Rate	Dis%	GST%	Amount
1	5028 - Equipment - machinery - Hammering Machine - other - nos *GBH-200*	1.00	4,720.00	0.00	18.00	5,569.60
					Total Order Value . . .	**5,569.60**

Rupees : Five Thousand Five Hundred Sixty Nine and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand	Item shall be of 'bosch Drilling machine with with drill bits
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site work Purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

APPROVED BY
18 JUL 2020
SOHAM MODI
MANAGING DIRECTOR

For ***Serene Constructions LLP***

Authorised Signatory

18/07/2020

Name : ____________

Contact - -

Accepted the above Terms And Conditions

For ***G.P.Buildcon materials***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SERENE CONSTRUCTION LLP	Date:	10-06-20
Site & Phase:	Serene farms	Time:	13:20
Supplier		Req. No.	150262
Material required before date:	10-06-20	ID No.	57554.

No	Description	Size	Quantity	Units	Inward No	Date
1	Hammer drill machine 4BH 200.	Std	1	nos	4720 -	7/8/
2						
3						
4						
5	68913					
6						
7						
8						
9						
10						

Remarks: THE ABOVE MATERIALS ARE REQUIRED FOR WALL HOLE FOR MS PORTICO WORK AND OTHERS WORK TOO

Prepared By	SYED GOLAM SARWAR	Approve by	
Sign. & Date	10-06-20	Sign. & Date	

NOTE: on receipt of material at site write inward number and date in last 2 columns.

17/01/2020

APPROVED BY
18 JUL 2020
SOHAM MODI
MANAGING DIRECTOR