PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	5/8/20.	Prepared by:	SOWMYA
PO/WO no.	69347	PO / WO Date.	1/8/20
Supplier Name	SSIlp.	PO/WO amount	448
Firm/Company	NE	Project	NE
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12610	4/8/20.	448
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			448

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10627	4/8/20	81781	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	448
Amount E – PO / WO value:	448
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable~~ limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ ~~No~~
Payment – due date	**7.8.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	5/8/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	12610
Nilgiri Estates	Invoice Date.	04-08-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	69347
	PO Date.	01-08-2020
	Req ID	58908
	Req Date	01-08-2020
GSTIN : 36AAHFN0766F1ZA	Loc Req No	72911

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4112 - Consumables - Sanitizer - 500 ml - Nos		2	200.00	400.00	12	48.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	400.00		48.00
	24.00	24.00	Total Invoice Amount	448.00		

Rupees : Four Hundred Fourty Eight Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 68145
Date 8/8
Sign.

Purchase Order

Page(s) 1 Of 1   01-08-2020 16:05:52

69347
31.07.20 12:25:05

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551   9618244433

Doc No	69347	72911
Doc Date	01-08-2020	
Quote No	Nil	
Quote Date	01-08-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4112 - Consumables - Sanitizer - 500 ml - Nos	2.00	200.00	0.00	12.00	448.00
					Total Order Value . . .	**448.00**

Rupees : Four Hundred Fourty Eight Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172, 8297349480
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for sales ,head office staff safety use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Nilgiri Estates*
Authorised Signatory

01/08/2020

Name : ____________

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	NILGIRI ESTATES	Date:	31-07-2020
Site & Phase :	NILGIRI ESTATES	Time:	11:50 AM
Supplier		Req. No.	72911
Material required before date:	Urgent	ID No.	58908

No	Description	Size	Quantity	Units	Inward No	Date
1	**Sanitizer**	STD	02	No's		
2						
3						
4	PO					
5	69347					
6						
7						
8						
9						
10						

Remarks:Fov site use purpose

APPROVED
01 AUG 2020
MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	ANIL.M	Approved by	Vijay raj
Sign.& Date	31.07.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:	Nilgiri Estates	Date:	
Site & Phase :	Nilgiri Estates	Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10627
Nilgiri Estates	DC Date.	04-08-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	69347
	PO Date.	01-08-2020
	Req ID	58908
GSTIN : 36AAHFN0766F1ZA	Req Date	01-08-2020
	Loc Req No	72911

	Description of Goods	HSN/SAC	Qty
1	4112 - Consumables - Sanitizer - 500 ml - Nos		2
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

INWARD
Inward No: 8908 Dt: 4/8/20
MRN No: 8781 Dt: 5/8/20
Received By: Ashish
Sign
Nilgiri Estates

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 40279
Date 6/8

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Nilgiri Estates	Invoice No.	12610
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	Invoice Date.	04-08-2020
	PO No.	69347
	PO Date.	01-08-2020
	Req ID	58908
	Req Date	01-08-2020
GSTIN : 36AAHFN0766F1ZA	Loc Req No	72911

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4112 - Consumables - Sanitizer - 500 ml - Nos		2	200.00	400.00	12	48.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD
Inward No: 21908 Dt: 4/8/20
MRN No: 81781 Dt: 5/8/20
Received By: Ashish
Sign
Nilgiri Estates

IGST	CGST	SGST				
			Total Taxable Amount	400.00		48.00
	24.00	24.00	Total Invoice Amount	448.00		

Rupees : Four Hundred Fourty Eight Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction