PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	5/8/20.	Prepared by:	SOWMYA
PO/WO no.	69372	PO / WO Date.	3/8/20
Supplier Name	SSllp.	PO/WO amount	5,256.
Firm/Company	Modi realty Mallapur llp.	Project	GMR
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12608	4/8/20.	2,402
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,402

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10625	4/8/20	81740	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,402
Amount E – PO / WO value:	5,256.
Amount F – Difference (A – E):	2854

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No~~ (explained below)
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	**7.8.2020**

Remarks: Short Recd

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	5/8/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	12608
Modi Reality Mallapur LLP	Invoice Date.	04-08-2020
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,	PO No.	69372
	PO Date.	03-08-2020
	Req ID	58928
GSTIN : 36AAEFM1459R1ZP	Req Date	03-08-2020
	Loc Req No	68365

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4000 - Consumables - Acid - NA - ltrs	2806	6	16.00	96.00	18	17.28
2	4041 - Consumables - Mopping stick - NA - nos	9603	4	125.00	500.00	18	90.00
3	4071 - Consumables - Wiper - Other - nos	9603	4	87.00	348.00	18	62.64
4	4003 - Consumables - Bombay Broom - Big - nos	9603	5	56.00	280.00	0	0.00
5	4040 - Consumables - Mopping Cloth - NA - nos	6307	10	16.00	160.00	5	8.00
6	4008 - Consumables - Cleaning Cloth - other - nos	6307	10	16.00	160.00	5	8.00
7	4112 - Consumables - Sanitizer - 500 ml - Nos		3	200.00	600.00	12	72.00
8							
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IGST	CGST	SGST	Total Taxable Amount	2,144.00		257.92
	128.96	128.96	Total Invoice Amount	2,401.92		

Rupees : Two Thousand Four Hundred One and Paise Ninty Two Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. INWARD No. 68143 Date 8/8 Sign. SEC'BAD

Authorised signatory

Purchase Order

 04-08-2020 14:03:34

69372
31.07.20 12:25:05

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	69372	68365
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	03-08-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	03-08-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4000 - Consumables - Acid - NA - ltrs	15.00	16.00	0.00	18.00	283.20
2	4041 - Consumables - Mopping stick - NA - nos	4.00	125.00	0.00	18.00	590.00
3	4022 - Consumables - Dettol - NA - nos *Hand wash*	5.00	65.00	0.00	18.00	383.50
4	4071 - Consumables - Wiper - Other - nos	4.00	87.00	0.00	18.00	410.64
5	4003 - Consumables - Bombay Broom - Big - nos	5.00	56.00	0.00	0.00	280.00
6	4040 - Consumables - Mopping Cloth - NA - nos	10.00	16.00	0.00	5.00	168.00
7	4008 - Consumables - Cleaning Cloth - other - nos	10.00	16.00	0.00	5.00	168.00
8	4112 - Consumables - Sanitizer - 500 ml - Nos	3.00	200.00	0.00	12.00	672.00
9	4066 - Consumables - Water bottle - NA - nos *20 ltrs*	10.00	195.00	0.00	18.00	2,301.00
				Total Order Value . . .		**5,256.34**

Rupees : Five Thousand Two Hundred Fifty Six and Paise Thirty Four Only.

Partly Bill : 12608 Dt: 4/8/2.
11/8/20 Amt : 2402
Bal : 2854 /-

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil

For *Modi Reality Mallapur LLP*
Authorised Signatory

04/08/2020

Name : ______________

Contact - -

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ______________

Date : __/__/____

Requisition Form

npany Name:	MODI REALTY MALLAPUR LLP	Date:	01.08.2020
ite & Phase :	GULMOHAR RESIDENCY	Time:	13:30
Supplier		Req. No.	68365
Material required before date: 04.08.2020		ID No.	58952

No.	Description	Size	Quantity	Units	Inward No	Date
1.	Dettol hand wash	Std	05	No's		
2.	Acid bottles	std	15	No's		
3.	Mopping sticks 69372	Std	4	No's		
4.	Whipping sticks	Std	4	No's		
5.	Bombay broom	Big	5	No's		
7.	White cloths	Std	10	No's		
8	Yellow cloths	Std	10	No's		
9	Sanitizers	Std	3	No's		
10	Water can (drinking)	20 Lts	10	No's		
11						
12						

Remarks: For SITE OFFICE CLEANING WORK PURPOSE

Prepared By	RAM PRASAD	Approved by	
Sign.& Date	01.08.2020	Sign. & Date	

Note:

15.27

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10625
Modi Reality Mallapur LLP	DC Date.	04-08-2020
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,	PO No.	69372
	PO Date.	03-08-2020
	Req ID	58928
GSTIN : 36AAEFM1459R1ZP	Req Date	03-08-2020
	Loc Req No	68365

	Description of Goods	HSN/SAC	Qty
1	4000 - Consumables - Acid - NA - ltrs	2806	6
2	4041 - Consumables - Mopping stick - NA - nos	9603	4
3	4071 - Consumables - Wiper - Other - nos	9603	4
4	4003 - Consumables - Bombay Broom - Big - nos	9603	5
5	4040 - Consumables - Mopping Cloth - NA - nos	6307	10
6	4008 - Consumables - Cleaning Cloth - other - nos	6307	10
7	4112 - Consumables - Sanitizer - 500 ml - Nos		3
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INWARD
MODI REALTY MALLAPUR LLP
Ward No. 937 Dt. 4/8/20
MRN No. 81740 Dt. 4/8/20
Received By Rawan Sign 4/8/20

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 40365
Date 10/8
Sign.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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14							
15							

INWARD
MODI REALTY MALLAPUR LLP
Ward No. 937 Dt. 4/8/20
MRN No. .... Dt. ....
Received By Sravan Sign 4/8/20

IGST	CGST	SGST	Total Taxable Amount	2,144.00		257.92
	128.96	128.96	Total Invoice Amount	2,401.92		

Rupees : Two Thousand Four Hundred One and Paise Ninty Two Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory