PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	10/8/20.	Prepared by:	SOWMYA
PO/WO no.	68451.	PO / WO Date.	30/6/20.
Supplier Name	Leepdakshi Tarpaulin Industries	PO/WO amount	4,200
Firm/Company	- SS GVRC.	Project	H.O.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	1473.	16/7/20	4,200.
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			4,200

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			8170	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount B –Other Credits :				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				4,200
Amount E – PO / WO value:				4,200
Amount F – Difference (A – E):				-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.______/- □ No
Payment – due date	**14.8.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	10/8/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Invoice No. : 1473

Date : 16/07/2020

LEPAKSHI TARPAULIN INDUSTRIES

1st Floor, Shop No.F10, S.A. Trade Centre, Above Bombay Hotel, Ranigunj 'X' Road, Secunderabad-500 003.
Phone : (O) 2770 6071, 9121013748, Cell : 99591 02999,
E-mail: lepakshitarp@gmail.com, Lnt_91@yahoo.in, www.lepakshitarpaulin.com

State Code : 36

GSTIN : 36ADOPN7656C1Z7

Details of Receiver (Billed to)	Details of Consignee (Shipped to)
Name : GV RESERCH CENTERS PVT LTD	Name :
Address : M.G. ROAD SEC BAD-3	Address :
Ph. Cell :	Ph. Cell :
GSTIN/UIN : 36AAHCG4562D1ZP	GSTIN/UIN :
P.O. No. & Dt. 68451 dt 30/06/2020	Vehicle No. :

Sl. No.	HSN (SAC) Code	Description of the Goods	Qty.	Rate	Amount Rs.	Taxable Value	CGST Rate	CGST Amount	SGST Rate	SGST Amount	IGST Rate	IGST Amount
1)	6201	RAIN COATS (LONG)	10 No's	400/-	4000	4000	2.5%	100	2.5%	100		
		TOTAL				4000	(+)	100	(+)	100	2	4200

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 6827 Date 8/8 Sign

Inward No: 1611 Dt: 01/08/20
MRN No: 81710 Dt: 16:30
Received By: Security Sign:
G.V. RESEARCH CENTERS PVT. LTD.

(Rupees : in words Rs:- 4200 only/-........only

E-way Bill No. ______ TOTAL INVOICE RS. 4200

TERMS & CONDITIONS :
1. Goods once sold will not be taken back or exchanged.
2. Subject to Secunderabad Jurisdiction only.
3. The customer should inform the firm if there is any complaint regarding the quality or quantity of the material within 48 hours from the date of Invoice.
4. Inspection should be carried out at our factory premises only.
5. Interest will be charged at the rate of 24% per annum for all overdue payments.
6. Our risk & responsibility ceases as soon as the goods are despatched from our premises.

OUR BANK DETAILS :
Bank Name : PUNJAB NATIONAL BANK
Bank Account Number : 3631002100019635
Branch : M.G. Road, Sec'bad
IFSC : PUNB0363100

For LEPAKSHI TARPAULIN INDUSTRIES

Authorised Signatory

Purchase Order

 30-06-2020 4:36:15 PM Or

68451
24.06.20 12:19:13

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500(
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Lepakshi Tarpaulin Industries	**Doc No**	68451	163072
# 5-5-65, 1st Floor, Shop No. F10, S.A. Trade Centre, Above Bombay Hotel, Ranigunj 'X' Road, Secunderabad-3.	**Doc Date**	30-06-2020	
	Quote No	Nil	
GSTIN 36ADOPN7656C1Z7 2770 6071	**Quote Date**	30-06-2020	
66486071 9642662732	**SupplyType**	Supply	

Kind Attn : Mr. Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4052 - Consumables - Raincoats - NA - nos *XL - 04 nos L -3 nos M - 3 nos*	10.00	400.00	0.00	5.00	4,200.00
					Total Order Value . . .	**4,200.00**

Rupees : Four Thousand Two Hundred Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Lotus' brand.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Nil
Transportation Cost	Included by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for staff use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

01/07/2020

Name : ____________

Accepted the above Terms And Conditions

For ***Lepakshi Tarpaulin Industries***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	GVRC	Date:	27.06.20
Site & Phase :	INNOPOLIS	Time:	10:50
Supplier		Req. No.	163072
Material required before date:	urgent	ID No.	58038

No	Description	Size	Quantity	Units	Inward No	Date
1	Rain coats - male	XL	04	No's		
2	Rain coats - male	L	03	No's		
3	Rain coats - female 6845	M	03	No's		
4						
5						
6						
7						
8						
9						
10						

Remarks : FOR STAFF AT SITE PURPOSE

Prepared By	Harini	Approved by	VENKATESH.G
Sign.& Date	27.06.2020	Sign. & Date	27.06.2020

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
29 JUN 2020
SOHAM MODI
MANAGING DIRECTOR