PURCHASE DIVISION

Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 5/8/20. | Prepared by: | SOWMYA |
| PO/WO no. | 69184. | PO / WO Date. | 27/7/20. |
| Supplier Name | SSLLp. | PO/WO amount | 3,304. |
| Firm/Company | Mc Modi Educational Trust. | Project | Mandal Modi memorial hsp |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1. | 12604. | 4/8/20. | 3,304 |
| 2. | | | |
| 3. | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 3,304 |

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 10681 | 4/8/20 | 81744 | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits : | – |
| Amount C –Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 3,304 |
| Amount E – PO / WO value: | 3,304 |
| Amount F – Difference (A – E): | – |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~□ Yes □ No (explained~~ below) |
| Excess / short material received | ~~□ Approved~~ – within acceptable limits □ No (explained below) |
| Close PO / W?O | ☑ Yes □ No – wait for balance material □ No (explained below) |
| Advance paid / PDC given (deduct when paying) | □ Yes – Rs._____/- □ No |
| Payment – due date | **7.8.2020** |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | Sowmya | | | | | | |
| Date | 5/8/20. | | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

ORIGINAL INVOICE

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | Invoice No. | 12604 |
|---|---|---|
| MC Modi Educational Trust | Invoice Date. | 04-08-2020 |
| manilal modi memorial hospital | PO No. | 69184 |
| | PO Date. | 27-07-2020 |
| | Req ID | 58615 |
| GSTIN : 36AAATM5488Q2ZO | Req Date | 21-07-2020 |
| | Loc Req No | 162014 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 9603 - Tools - Measurement Box - NA - Nos 1.25 CFT | | 2 | 1400.00 | 2,800.00 | 18 | 504.00 |
| 2 | | | | | | | |
| 3 | | | | | | | |
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| IGST | CGST | SGST | | | | |
|---|---|---|---|---|---|---|
| | | | Total Taxable Amount | 2,800.00 | | 504.00 |
| | 252.00 | 252.00 | Total Invoice Amount | | 3,304.00 | |

Rupees : Three Thousand Three Hundred Four Only.

**for Summit Sales LLP**

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 6839
Date 8/8

Soumya
*Authorised signatory*

Subject to Hyderabad Jurisdiction

# Purchase Order

 27-07-2020 13:41:44

69184
31.07.20 12:08:29

From Company : **MC Modi Educational Trust**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAATM5488Q2Z0

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP<br>5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc No** | 69184 | 162014 |
| | **Doc Date** | 27-07-2020 | |
| GSTIN 36ACQFS2044C1Z7 | **Quote No** | NIL | |
| 040-66335551 9618244433 | **Quote Date** | 27-07-2020 | |
| | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 9603 - Tools - Measurement Box - NA - Nos<br>*1.25 CFT* | 2.00 | 1,400.00 | 0.00 | 18.00 | 3,304.00 |
| | | | | | **Total Order Value . . .** | **3,304.00** |

Rupees : Three Thousand Three Hundred Four Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | All items shall be of brand/company |
| **Payment Terms** | On delivery and installation |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | All materials must be delivered within 3 days. |
| **Delivery Location** | Manilal Modi Memorial Hospital<br>.<br>Phone. . |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications.Above order is for site civil work purpose. |
| **Completion Date** | NA |
| **Measurment** | Nil |
| **Security** | Material should be stored at your risk and cost in lockable rooms provided. |
| **Remarks** | |

For *MC Modi Educational Trust*
Authorised Signatory
27/07/2020
Name : ____________

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________

Date : __/__/____

## Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | MCMET | Date: | 17.07.2020 |
| Site & Phase : | Manilal Modi Memorial Hospital | Time: | 1:00 PM |
| Supplier | | Req. No. | 162014 |
| Material required before date: | 19.07.2020 | ID No. | 58615 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | **Proportion boxes** | 1.25cft | 2 | No's | 1400]. | 7/8/ |
| 2 | **Proportion boxes** | 3.75cft | 04 | No's | | |
| 3 | | | | | | |
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| 10 | | | | | | |

PO / 69184

Remarks: For site use

| | | | |
|---|---|---|---|
| Prepared By | Priyanka | Approved by | Nikhil |
| Sign.& Date | 17.07.2020 | Sign. & Date | 17.07.2020 |

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
22 JUL 2020
SOHAM MODI
MANAGING DIRECTOR

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | DC No. | 10621 |
|---|---|---|
| MC Modi Educational Trust | DC Date. | 04-08-2020 |
| manilal modi memorial hospital | PO No. | 69184 |
| | PO Date. | 27-07-2020 |
| | Req ID | 58615 |
| GSTIN : 36AAATM5488Q2ZO | Req Date | 21-07-2020 |
| | Loc Req No | 162014 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 9603 - Tools - Measurement Box - NA - Nos | | 2 |
| 2 | | | |
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| INWARD | |
|---|---|
| Inward No: 10051 | Dt: 4/08/20 |
| MRN No: 81744 | Dt: 04/08/20 |
| Received By: security | Sign: |
| MC MODI EDUCATIONAL TRUST | |

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 40349
Date 10/8
Sign. PV

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

# Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | Invoice No. | 12604 |
|---|---|---|
| MC Modi Educational Trust | Invoice Date. | 04-08-2020 |
| manilal modi memorial hospital | PO No. | 69184 |
| | PO Date. | 27-07-2020 |
| | Req ID | 58615 |
| GSTIN : 36AAATM5488Q2ZO | Req Date | 21-07-2020 |
| | Loc Req No | 162014 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 9603 - Tools - Measurement Box - NA - Nos<br>1.25 CFT | | 2 | 1400.00 | 2,800.00 | 18 | 504.00 |
| 2 | | | | | | | |
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| 15 | | | | | | | |

| IGST | CGST | SGST | Total Taxable Amount | 2,800.00 | 504.00 |
|---|---|---|---|---|---|
| | 252.00 | 252.00 | Total Invoice Amount | 3,304.00 | |

Rupees : Three Thousand Three Hundred Four Only.

**for Summit Sales LLP**

Authorised signatory

Subject to Hyderabad Jurisdiction