PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	1/8/20	Prepared by:	Sowmya.
PO/WO no.	69264	PO / WO Date.	29/7/20
Supplier Name	SSllp.	PO/WO amount	9,322
Firm/Company	Serene Constructions llp	Project	Serene farms.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12561	31/7/20.	9,322
2.			
3.			
Amount A – Bills total(Excluding Transport &Hamali Charges):			9,322

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10581	31/7/20		☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	9,322
Amount E – PO / WO value:	9,322
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	8/8/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	1/8/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit.2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wosupto Rs. 5,000/-, Purchase Manager upto 25,000/- and Purchase Director thereafter. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Serene Constructions LLP	Invoice No.	12561
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203	Invoice Date.	31-07-2020
	PO No.	69264
	PO Date.	29-07-2020
	Req ID	58806
GSTIN : 36ACVFS7909P1ZV	Req Date	28-07-2020
	Loc Req No	150316

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4057 - Consumables - Sponges - NA - nos	3921	75	8.30	622.50	18	112.04
2	7353 - Plumbing - other - Green Hose pipe - Other - 10 nos		300	24.26	7,278.00	18	1,310.04
3							
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15							

IGST	CGST	SGST			
			Total Taxable Amount	7,900.50	1,422.08
	711.04	711.04	Total Invoice Amount	9,322.59	

Rupees : Nine Thousand Three Hundred Twenty Two and Paise Fifty Nine Only.

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 68041
Date 5/8
Sign.

for Summit Sales LLP

Authorised Signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 30-07-2020 5:13:31 PM

69264
31.07.20 12:12:34

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	69264	150316
	Doc Date	29-07-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	29-07-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4057 - Consumables - Sponges - NA - nos	75.00	8.30	0.00	18.00	734.55
2	7353 - Plumbing - other - Green Hose pipe - Other - Mtrs *10 nos*	300.00	24.26	0.00	18.00	8,588.04
					Total Order Value . . .	**9,322.59**

Rupees : Nine Thousand Three Hundred Twenty Two and Paise Fifty Nine Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for V.no.13,25,30 use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Serene Constructions LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	Serene Constructions LLP	Date:	28-07-2020
Site & Phase :	SERENE FARMS	Time:	10.15
Supplier		Req. No.	150316
Material required before date:	Urgent	ID No.	58807

No	Description	Size	Quantity	Units	Inward No	Date
1	**Sponjes**	Std	75	Nos		
2	Green hose Pipe	Std	300	Mtrs		
3	69264					
4						
5						
6						
7						
8						
9						
10						

Remarks:The Above Material is required for civil mason work at villas 13,25,30 etc & Water to Gardens some villas at Site.

Prepared By	M Mahesh	Approved by	
Sign.& Date	28-07-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	DC No.	10581
Serene Constructions LLP	DC Date.	31-07-2020
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203	PO No.	69264
	PO Date.	29-07-2020
	Req ID	58806
GSTIN : 36ACVFS7909P1ZV	Req Date	28-07-2020
	Loc Req No	150316

	Description of Goods	HSN/SAC	Qty
1	4057 - Consumables - Sponges - NA - nos	3921	75
2	7353 - Plumbing - other - Green Hose pipe - Other - Mtrs		300
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INWARD
Inward No: 3206 Dt: 31/7/2020
GRN No: 81654 Dt: 01/08/2020
Received By: Sandeep Sign:
Serene Construction (Hyd) LLP

MODI PROPERTIES PVT. LTD. INWARD
No. 40293
Date 7/8
Sign.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		Invoice No.	12561
Serene Constructions LLP		Invoice Date.	31-07-2020
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203		PO No.	69264
		PO Date.	29-07-2020
		Req ID	58806
GSTIN :	36ACVFS7909P1ZV	Req Date	28-07-2020
		Loc Req No	150316

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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2	7353 - Plumbing - other - Green Hose pipe - Other - 10 nos		300	24.26	7,278.00	18	1,310.04
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14							
15							

INWARD
Inward No: Dt:
MRN No. Dt:
Received By: Sign:
Serene Construction (Hyd) LLP

IGST	CGST	SGST			
			Total Taxable Amount	7,900.50	1,422.08
	711.04	711.04	Total Invoice Amount	9,322.59	

Rupees : Nine Thousand Three Hundred Twenty Two and Paise Fifty Nine Only.

for Summit Sales LLP

Authorised signatory

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