PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	1/8/20.	Prepared by:	Soumya.
PO/WO no.	69265	PO / WO Date.	29/4/20.
Supplier Name	SSllp.	PO/WO amount	752.
Firm/Company	Serene Constructions llp	Project	Serene farms.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12556.	31/7/20.	752
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			752

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10576.	31/7/20		☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	752
Amount E – PO / WO value:	752
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☐ No
Payment – due date	8/8/20.
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Soumya						
Date	1/8/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Serene Constructions LLP	Invoice No.	12556
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203	Invoice Date.	31-07-2020
	PO No.	69265
	PO Date.	29-07-2020
	Req ID	58805
GSTIN : 36ACVFS7909P1ZV	Req Date	28-07-2020
	Loc Req No	150318

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4036 - Consumables - Keychain rings - NA - nos		50	4.50	225.00	18	40.50
2	6100 - Miscellaneous - Plastic Cards - Others - nos		75	5.50	412.50	18	74.24
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	637.50		114.74
	57.37	57.37	Total Invoice Amount	752.25		

Rupees : Seven Hundred Fifty Two and Paise Twenty Five Only.

MODI PROPERTIES PVT. LTD. INWARD No. 68036 Date 5/8 Sign SEC'BAD

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised Signatory

Purchase Order

 30-07-2020 5:13:31 PM

69265
31.07.20 12:12:34

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Summit Sales LLP	**Doc No**	69265	150318
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	29-07-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	07-08-2019	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4036 - Consumables - Keychain rings - NA - nos	50.00	4.50	0.00	18.00	265.50
2	6100 - Miscellaneous - Plastic Cards - Others - nos	75.00	5.50	0.00	18.00	486.75
					Total Order Value . . .	**752.25**

Rupees : Seven Hundred Fifty Two and Paise Twenty Five Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Serene Constructions LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Serene Constructions LLP	Date:	28-07-2020
Site & Phase :	SERENE FARMS	Time:	12.25
Supplier		Req. No.	150318
Material required before date: Urgent		ID No.	58805

No	Description	Size	Quantity	Units	Inward No	Date
1	**Plastic Cards(keys)**	Std	75	Nos		
2	Key Chain Rings 69265	Std	50	Mtrs		
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: The Above material is required for set the site villa keys in serene farms

Prepared By	M Mahesh	Approved by	
Sign.& Date	28-07-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10576
Serene Constructions LLP	DC Date.	31-07-2020
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203	PO No.	69265
	PO Date.	29-07-2020
	Req ID	58805
GSTIN : 36ACVFS7909P1ZV	Req Date	28-07-2020
	Loc Req No	150318

	Description of Goods	HSN/SAC	Qty
1	4036 - Consumables - Keychain rings - NA - nos		50
2	6100 - Miscellaneous - Plastic Cards - Others - nos		75
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INWARD
Inward No: 5201 Dt: 31/07/2020
MRN No: 81650 Dt: 01/08/2020
Received By: Sandeep Sign:
Serene Construction (Hyd) LLP

for Summit Sales LLP

MODI PROPERTIES PVT. LTD. INWARD No. 40296 Date 7/8

Subject to Hyderabad Jurisdiction

Authorised Signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Serene Constructions LLP	Invoice No.	12556
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203	Invoice Date.	31-07-2020
	PO No.	69265
	PO Date.	29-07-2020
	Req ID	58805
GSTIN : 36ACVFS7909P1ZV	Req Date	28-07-2020
	Loc Req No	150318

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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2	6100 - Miscellaneous - Plastic Cards - Others - nos		75	5.50	412.50	18	74.24
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10							
11							
12							
13							
14							
15							

INWARD
Inward No: Dt:
MRN No: Dt:
Received By: Sign:
Serene Construction (Hyd) LLP

IGST	CGST	SGST				
			Total Taxable Amount	637.50		114.74
	57.37	57.37	Total Invoice Amount	752.25		

Rupees : Seven Hundred Fifty Two and Paise Twenty Five Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory