PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	5/8/20	Prepared by:	v. Pavali
PO/WO no.	58969	PO / WO Date.	31/5/19
Supplier Name	sai vithal Enterprises	PO/WO amount	40,000/-
Firm/Company	nista homes	Project	nista homes
Sl. No.	Bill No.	Bill Date	Bill amount
1.	35	6/6/20	10,000/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			10,000/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	473	21/3/20		☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount B –Other Credits :_				—
Amount C –Other Debits :_				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				10,000/-
Amount E – PO / WO value:				40,000/-
Amount F – Difference (A – E):				30,000/-

Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	11/8/20

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	v. Pavali						
Date	5/8/20.						

APPROVED
05 AUG 2020
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

TAX INVOICE

✆ : 8367679193

SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.
Office : Street No. 17, Tarnaka, Secunderabad.
GSTIN : 36ACZPL1512H1ZF
(COMPOSITION TAXABLE PERSON NOT ELIGIBLE TO COLLECT TAX ON SUPPLIES)

M/s Vista Homes	**Inv. No.** [redacted] 035 Date : 06.06.20
Kalligudi	D.C. No. Date :
	P. O. 58969 Date :
	Payment
Party GSTIN 36AAGFV2068P1ZJ	State : **TELANGANA** Code : **36**

S.No.	PARTICULARS	HSN CODE	QTY.	RATE	UNIT	AMOUNT Rs. Ps.
1.	20 mm Metal					
2.	Baby Chips					
3.	Stone Dust					
4.	Sand					
5.	Red Mutti					
6.	Granite					
7.	40mm Hand Metal					
8.	Crusher Sand					
9.	12mm Metal					
10.	Cement Solid Bricks 4x8x16 -		500	20'	Nos	10,000=00

Rupees in words Ten Thousand only	TOTAL	10,000=00
	SGST @ %	-
	CGST @ %	-
	GRAND TOTAL	10,000=00

E. & O.E.

For **SRI SAI VISHAL ENTERPRISES**

INWARD
No. 6792
Date 3/7
Sign.
VASDI PROPERTIES PVT. LTD. SEC'BAD

SRI SAI VISHAL ENTERPRISES

Bill NO: 035 Vista Home Date: 06.06.20

DATE	V.NO	DC.NO	4 X8X16	PO.NO	PO.DATE
21.03.20	4225	473	500 Nos	58969	
		Total	500 Nos		

Purchase Order

31-05-2019 12:08:57 PM

Original / Office Copy / Purchase Div.Copy

046377

OFFICE COPY

ompany : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

pplier Details

ai Vishal Enterprises
D No.C-3 by 3-1 Mallapur village,near hanuman temple,opp.Noma functional hall-Nacharam-Hyd

9391029193

Doc No	58969	98817
Doc Date	31-05-2019	
Quote No	Nil	
Quote Date	20-05-2019	
SupplyType	Supply	

Kind Attn : Mr.Narsing Rao.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST%	Amount
1 1004 - Building material - Cement Solid Blocks - 4 In x8 In x16 In - nos	2,000.00	20.00	0.00	0.00	40,000.00
		Total Order Value . . .			**40,000.00**

Rupees : Fourty Thousand Only.

Terms and Conditions :-

Specification / Brand	items shall be of approx.2-16 kgs, strength minimum 30kgs/cm2. QC report a must!
Payment Terms	Within 30 days of delivery of all materials & production of bill.
Tax	All taxes included in above price.
Delivery Date	As per request of Project Manager
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: 8790166611
Penality For Delay	Bills must be submitted to H.O. wittin 30days of supply of material.10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs.Breakage not more than 3% on your A/C with free replacement. Above order for E Block west side retaining wall brick work Purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

O.B - 4" - 2000
B-31 500
1500 B on 14/08/19

B-35 - 500 - P
1000 - B - on 5/8/20.

For *Vista Homes*

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For *Sai Vishal Enterprises*

Name :

Date : __/__/____

Requisition Form

...any Name:	VISTA HOMES	Date:	15.05.2019
...e & Phase :	PHASE-1	Time:	10:30
Supplier		Req. No.	98817
Material required before date:	18.05.2019		49093

No	Description	Size	Quantity	Units	Inward No	Date
1	Cement bricks	4"x 8"x 16"	2000	No's		
2	58969.					
3						
4						
5						
6						
7						
8						
9						
10						
11						

Remarks: For E Block West side Retaining wall brick work Purpose.

APPROVED FOR CONSTRUCTION

18 MAY 2019

SOHAM MODI
MANAGING DIRECTOR

Prepared By	T.MADHU	Approved by	
Sign.& Date	15.05.2019	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Purchase Order

 31-05-2019 12:08:57 PM

Original / Office Copy / Purchase Div.Copy

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details

Sai Vishal Enterprises
D No.C-3 by 3-1 Mallapur village,near hanuman temple,opp.Noma functional hall-Nacharam-Hyd

9391029193

Doc No	58969	98817
Doc Date	31-05-2019	
Quote No	Nil	
Quote Date	20-05-2019	
SupplyType	Supply	

Kind Attn : Mr.Narsing Rao.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST%	Amount
1	1004 - Building material - Cement Solid Blocks - 4 In x8 In x16 In - nos	2,000.00	20.00	0.00	0.00	40,000.00
					Total Order Value . . .	**40,000.00**

Rupees : Fourty Thousand Only.

Terms and Conditions :-

Specification / Brand	Items shall be of approx.2-16 kgs, strength minimum 30kgs/cm2. QC report a must!
Payment Terms	Within 30 days of delivery of all materials & production of bill.
Tax	All taxes included in above price.
Delivery Date	As per request of Project Manager
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: 8790166611
Penality For Delay	Bills must be submitted to H.O. wittin 30days of supply of material.10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs.Breakage not more than 3% on your A/C with free replacement. Above order for E Block west side retaining wall brick work Purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Vista Homes*

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For ***Sai Vishal Enterprises***

Name : ____________

Date : __/__/____

Cement Blocks – Weekly Delivery Report

Company/ firm:	Vista Home	Requisition nos.:	98817	Total PO quantity:	2000
Project:	Vista Homes	PO No(s):	58969	Quantity delivered in earlier period:	Nil
Block /Flat / Villa no.		Total material delivered	Yes/ No	Quantity delivered during week:	500
Supplier:	Sai Vishal	Close PO:	Yes / No	Balance quantity to be delivered:	1500
Sign of security		Sign of Admin		Sign of Project manager	
Date		Date		Date	

Details of solid blocks – delivered in earlier period

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.							
	Total						

Details of solid blocks – Delivered during the Week

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1	21.03.20	10:12	4"x8"x16"	500	473	24538	78739
	Total			500			

Note: 1. Report to be sent to HO every Saturday with delivery challans of this week [illegible] 2. Report must have totals [illegible] 3. Specify block size and block type (solid / hollow). 4. Total quantity and delivered quantity excludes all types of blocks.