# PURCHASE DIVISION Advice for approval for credit to supplier

| Date:        |             |                   | 31/7/20          |              | P  | Prepared          | by:           |                    | SO         | WMYA            |              |  |
|--------------|-------------|-------------------|------------------|--------------|--|-------------------|---------------|--------------------|------------|-----------------|--------------|--|
| PO/WO no     | ).          |                   | 69177            |              | P  | PO / WO           | Date.         | -                  | and la     |                 |              |  |
| Supplier N   | ame         |                   |                  |              | P  | PO/WO amount      |               |                    | 27/1/20    |                 |              |  |
| Firm/Com     | pany        | \ \C\ \\ \        | sslp.            | 1            | √ /\.P   | Project           |               |                    |            | 2,106.          |              |  |
| Sl. No.      |             | Sista<br>Bill No. | Owners           | ØSSOC        | rallor   | Bill Date         |               |                    |            | lista hom       | es.          |  |
| 1.           |             |                   |                  |              |  | Jiii Date         | - n .         |                    | Bill       | amount          |              |  |
| 2.           |             |                   | 1257 7           | 1            |  |                   | 38/7/         | 20.                |            | 2,106           |              |  |
|              |             |                   |                  |              |  |                   |               |                    |            |                 |              |  |
| 3.           |             |                   |                  |              |  |                   |               |                    |            |                 |              |  |
| 4            |             |                   |                  |              |  |                   |               |                    |            |                 |              |  |
| Amount A     | – Bills tot | al(Excludin       | ng Transport &   | Hamali C     | harges)  | ):                |               |                    |            | 2,106           |              |  |
| Sl. No.      | DC No       |                   | DC.              | Date         | 2  |                   | MRN No        |                    |            | matches MRN     |              |  |
| 1.           |             | 10537             |                  | 281.         | 1/20   |                   |               |                    | ≠Y         | es 🗆 No         |              |  |
| 2.           |             |                   |                  |              |  |                   |               |                    | □ <b>Y</b> | es 🗆 No         | (i)          |  |
| 3.           |             |                   |                  |              |  |                   |               |                    | □ Y        | es 🗆 No         |              |  |
| 4.           |             |                   |                  |              |  |                   |               |                    | □ Y        | es 🗆 No         |              |  |
| Amount B     | Other Cr    | edits:            | 1                |              |  |                   |               |                    |            |                 |              |  |
| Amount C     | -Other De   | bits:             |                  |              |  |                   |               |                    |            | -               |              |  |
| Amount D     | (D=A+B-0    | C) – Amou         | nt to be credite | ed to the su | ipplier:   |                   |               |                    |            | 2,106.          |              |  |
| Amount E     | - PO / WC   | value:            |                  |              |  |                   |               |                    |            | ₹,106.          |              |  |
| Amount F     | - Differen  | ce (A – E):       |                  | -            |  |                   |               |                    |            | 7,106,          |              |  |
| Quantity re  | ceived as p | per PO /Wo        | O                |              | Yes  | s $\square$ Exces | s receive     | ed   Short re      | ceive      | d □ Other (expl | ained below) |  |
| Is differenc | e between   | PO / Bill a       | cceptable?       |              | □ Yes □ No (explained below)                                 |                   |               |                    |            |                 |              |  |
| Excess / she | ort materia | l received        |                  |              | ☐ Approved – within acceptable limits ☐ No (explained below) |                   |               |                    |            |                 |              |  |
| Close PO /   | W?O         |                   |                  |              | ✓Yes □ No – wait for balance material □ No (explained below) |                   |               |                    |            |                 |              |  |
| Advance pa   | id / PDC g  | given (dedı       | ict when payin   | g)           | /  | s – Rs <u>.</u>   | <u>/-</u> □ N |                    |            |                 |              |  |
| Payment -    | due date    |                   |                  |              | 1.8.20   | 020               |               |                    |            |                 |              |  |
| Remarks:     |             |                   |                  |              |  |                   |               |                    |            |                 |              |  |
|              |             |                   |                  |              |  |                   |               |                    |            |                 | st0.         |  |
| Approve      |             | rchase            | Purchase         | Procur       |  | M                 | D             | Accounts           |            | Accountant      | Accounts     |  |
| by           | 1 0         | fficer            | Manager          | Mana         | ager   |                   |               | receiver o<br>bill | f          |                 | Manager      |  |
| Sign:        | Sou         | oys               |                  |              |  |                   |               |                    |            |                 |              |  |
| Date         | 181         | 7/20.             |                  |              |  |                   |               |                    |            |                 |              |  |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 WAL INVOICE
Email: purchase@modiproperties

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1:28-07-2020

| IGST                   | CGST                 | SGST                | Total Taxabl |       |                 | 1,785.00          |      | 321.30         |
|------------------------|----------------------|---------------------|--------------|-------|-----------------|-------------------|------|----------------|
| 15                     |                      |                     |              |       |                 |                   |      |                |
| 14                     |                      |                     |              |       |                 |                   |      |                |
| 14                     |                      |                     |              |       |                 |                   |      |                |
| 13                     |                      |                     |              |       |                 |                   |      |                |
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| 7                      |                      |                     |              |       |                 |                   |      |                |
| 6                      |                      |                     |              |       |                 |                   |      |                |
| 5                      |                      |                     |              |       |                 |                   |      |                |
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| 4                      |                      |                     |              |       |                 |                   |      |                |
| 3                      |                      |                     |              |       |                 |                   |      |                |
|                        |                      |                     |              |       |                 |                   |      |                |
| 2                      |                      |                     |              |       |                 |                   |      |                |
| 1 4113 - Consu         | ımables - sodium hyp | oclorite - 5 Ltrs - |              | 2     | 892.30          | 1,783.00          | 16   | 321.30         |
|                        | Description of Go    |                     | HSN/SAC      | Qty 2 | Rate<br>892.50  | Gross<br>1,785.00 | Tax% | Tax Amt 321.30 |
| GSTIN: 36              |                      |                     |              |       | Loc Req No      | 99748             |      |                |
|                        |                      |                     |              |       | Req Date        | 25-07-20          | 20   |                |
|                        |                      |                     |              |       | PO Date. Req ID | 27-07-20<br>58758 | 20   | ,              |
| Sy.no.193, Kapra, Ecil |                      |                     |              |       | PO No.          | 69177             |      |                |
| Customer Detail        | ners Association     |                     |              |       | Invoice Date.   | 28-07-20          | 20   |                |

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

#### Purchase Order

Page(s) 1 Of 1

27-07-2020 13:10:18

| 69177    |          |
|----------|----------|
| 31.07.20 | 12:08:29 |

From Company: Vista Homes Owners Association

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003

GSTNo.:.

| Dog No.           |                        |  |
|-------------------|------------------------|--|
| DOC NO            | 69177                  | 99748  |
| Doc Date          | 27-07-2020             |  |
| Quote No          | Nil                    |  |
| <b>Quote Date</b> | 27-07-202              | 20   |
| SupplyType        | Supply                 |  |
|                   | Quote No<br>Quote Date | Doc Date 27-07-202  Quote No Nil  Quote Date 27-07-202 |

#### Kind Attn: Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

| Item Name   | Qty  | Rate     | Dis%      | GST   | Amount   |
|---|------|----------|-----------|-------|----------|
| 1 4113 - Consumables - sodium hypoclorite - 5 Ltrs - Nos    |      |          | 213 70    | 931   | Amount   |
| Social Hypoclorite - 5 Ltrs - Nos                           | 2.00 | 892.50   | 0.00      | 18.00 | 2,106.30 |
| Rupees : Two Thousand One Hundred Six and Paise Thirty Only |      | Total Or | der Value | e     | 2,106.3  |

#### Terms and Conditions :-

Specification / Brand As per details given in the quotation.

**Payment Terms** 

After Delivery & Production of bill

Tax

Inclusive of all taxes

**Delivery Date** 

Next Day.

**Delivery Location** 

Vista Homes

Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school

Phone.

Penality For Delay

Nil

Transportation Cost

Transport cost shall be borne by us.

Contact: 8790166611

Warranty

Nil

Advance Paid

Nil

Other Terms

We reserve the right items not confirming to qlty & specs. Above order for Labour and staff safety use purpose

**Completion Date** Measurment

Nil Nil Nil

Security

Remarks

For Vista Homes Owners Association

Authorised Signatory

Name : \_

Accepted the above Terms And Conditions

For Summit Sales LLP

| Name: |  |  |
|-------|--|--|
|       |  |  |

| · | Date ://_ |
|---|-----------|

|       |                            | R                             | Requisitio | n Form    |            |       |                 |      |  |
|-------|----------------------------|-------------------------------|------------|-----------|------------|-------|-----------------|------|--|
| Com   | pany Name:                 | VISTA HOMES OWNER ASSOCIATION |            | Date:     |            |       | 25.07.2020      |      |  |
| Site  | & Phase:                   | Vista Homes                   |            | Time:     |            | 15:35 |                 |      |  |
| Supp  | lier                       | -                             | Red        | q. No.    |            | 99748 |                 |      |  |
| Mate  | rial required before date: | 27.07.2020                    | ID         | No.       |            | 5875  | 8               |      |  |
| No    | Des                        | cription                      | Size       | Quantity  | Units      | -     |                 | Date |  |
| 1     | Sodium hydrocloride        |                               | 05 ltrs    | 02        | No's       |       | $\neg \uparrow$ |      |  |
| 2     |                            |                               |            |           |            |       |                 |      |  |
| 3     | 6                          | 0,0                           |            | 1         |            |       | $\overline{}$   |      |  |
| 4     |                            | 13                            |            | TAF       |            | n I   | _               |      |  |
| 5     |                            | 101                           |            |           | W          |       |                 |      |  |
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| 7     |                            |                               |            | MIN       | ISH PARI   | KH    | $\neg \uparrow$ |      |  |
| 8     |                            |                               |            | MANAG     | ER PROCURE | MENT  |                 |      |  |
| Rema  | rks: For Site use purpose. |                               |            |           |            |       |                 |      |  |
| Prepa | red By                     | T.Madhu                       | App        | proved by |            |       |                 |      |  |
| Sign. | & Date                     | 25.07.2020                    | Sign       | n. & Date |            |       |                 |      |  |

Note: On receipt of material at site write inward number and date in last 2 columns.

### **Summit Sales LLP**

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1:28-07-2020

| Customer Details   | DC No.                                  | 10537      |     |
|--|---|------------|-----|
| Vista Homes Owners Association                           | DC Date.                                | 28-07-2020 |     |
| Sy.no.193, Kapra, Ecil                                   | PO No.                                  | 69177      |     |
|  | PO Date.                                | 27-07-2020 |     |
|  | Req ID                                  | 58758      |     |
| COUDING 26   | Req Date                                | 25-07-2020 |     |
| GSTIN: 36  | Loc Req No                              | 99748      |     |
| Description of Goods                                     |   | HSN/SAC    | Qty |
| 1 4113 - Consumables - sodium hypoclorite - 5 Ltrs - Nos |   |            |     |
| 2  |   |            |     |
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Subject to Hyderabad Jurisdiction

| INWA           | RD     |    |       |
|----------------|--------|----|-------|
| Inward No 2022 | Dt: 28 | 7  | 20    |
| MRN No: 8LSS7  | Dt:    | -  | 0     |
| Received Iss   | Sign:  | 6  | 1     |
| Vista H        | omes   | JK | Pilli |

for Summit Sales LLP

Authorised signatory

## **Summit Sales LLP**

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

| Customer<br>Vista Hom | es Owners Associat  | ion                    |      |                |      | Invoice No.   | 12517    |      | 1 of 1 : 28-07-      |
|-----------------------|---------------------|------------------------|------|----------------|------|---------------|----------|------|----------------------|
| Sv.no 193             | Kapra, Ecil         | ЮП                     |      |                |      | Invoice Date. | 28-07-20 | 020  |                      |
| -5,                   | -supra, Lell        |                        |      |                |      | PO No.        | 69177    |      |                      |
|                       |                     |                        |      |                |      | PO Date.      | 27-07-20 | 020  |                      |
|                       |                     |                        |      |                |      | Req ID        | 58758    | 720  |                      |
| GSTIN:                | 36                  |                        |      |                |      | Req Date      | 25-07-20 | 20   |                      |
|                       |                     |                        |      |                |      | Loc Req No    | 99748    | 20   |                      |
|                       | Description         | n of Goods             |      | HSN/SAC        | Qty  | Rate          | Gross    | T 01 |                      |
| 1 4113 - 0            | Consumables - sodiu | ım hypoclorite - 5 Ltı | rs - |                | 2    | 892.50        |          | Tax% | Tax Amt              |
|                       |                     |                        |      |                |      | 072.50        | 1,785.00 | 18   | 321.3                |
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| IGST                  | CCCT                |                        |      |                |      |               |          |      |                      |
|                       | CGST                | SGST                   | Tota | al Taxable Amo | ount | 1.7           | 705.00   |      |                      |
| 7.00                  | 160.65              | 160.65                 | Т.,  | 1 7            |      | 1,7           | 785.00   |      | 321.30               |
| Dees: Two             | Thousand One H.     | undred Six and Pa      | -    |                |      |               | 2,10     | 5.30 |                      |

for Summit Sales LLP

Authorised signatory

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