19

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/7/20.	Prepared by:	SOWMYA
PO/WO no.	68898	PO / WO Date.	23/7/20
Supplier Name	SSllp.	PO/WO amount	1,934
Firm/Company	Vista homes.	Project	Vista homes.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12466.	27/7/20.	1,934
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,934

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10487	27/7/20		☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,934
Amount E – PO / WO value:	1,934
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.______/- □ No
Payment – due date	**31.7.2020**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	28/7/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	Invoice No.	12466
Vista Homes	Invoice Date.	27-07-2020
Kapra, Opp to MRR School, Ecil	PO No.	68898
	PO Date.	23-07-2020
SY.no.193	Req ID	58482
	Req Date	15-07-2020
GSTIN : 36AAGFV2068P1ZJ	Loc Req No	99729

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	9600 - Tools - mask - NA - Nos		100	10.50	1,050.00	5	52.50
2	4112 - Consumables - Sanitizer - 500 ml - Nos		2	200.00	400.00	12	48.00
3	4022 - Consumables - Dettol - NA - nos	3401	5	65.00	325.00	18	58.50
4							
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IGST	CGST	SGST	Total Taxable Amount	1,775.00		159.00
	79.50	79.50	Total Invoice Amount	1,934.00		

Rupees : One Thousand Nine Hundred Thirty Four Only.

MODI PROPERTIES PVT. LTD. INWARD No. 67846 Date 3/7 Sign. SEC'BAD

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 23-07-2020 13:03:00

68898
15.07.20 12:16:58

From Company :	**Vista Homes** 5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003 G S T No. : 36AAGFV2068P1ZJ

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	68898	99729
	Doc Date	23-07-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	16-07-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9600 - Tools - mask - NA - Nos	100.00	10.50	0.00	5.00	1,102.50
2	4112 - Consumables - Sanitizer - 500 ml - Nos	2.00	200.00	0.00	12.00	448.00
3	4022 - Consumables - Dettol - NA - nos	5.00	65.00	0.00	18.00	383.50
				Total Order Value . . .		**1,934.00**

Rupees : One Thousand Nine Hundred Thirty Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: 8790166611
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for sales ,head office staff safety use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Vista Homes***

Authorised Signatory

Name :

Contact : -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name :

Date : __/__/____

Requisition Form

Company Name:	Vista Homes	Date:	15.07.2020
Site & Phase :	Vista Homes	Time:	13:20
Supplier:		Req. No.	99729
Material required before date:	18.07.20	ID No.	58482

No	Description	Size	Quantity	Units	Inward No	Date
1	**Face mask**		100	No's		
2	Face sheild		~~20~~	~~No's~~		
3	Gloves		~~20~~	~~Pairs~~		
4	Hand wash		~~10~~ 3	No's		
5	Sanitizers	500ml	2 ~~10~~	No's		
6	Liquid Soap Dispencers		~~06~~	~~No's~~		
7						
8	P.O. 68898					
9						
10						
11						

Remarks: For site staff, Sales staff and Head office staff purpose

Prepared By	T.Madhu	Approved by	APPROVED BY
Sign.& Date	15.07.2020	Sign. & Date	22 JUL 2020 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:	Vista Homes	Date:	15.07.2020
Site & Phase :	Vista Homes	Time:	13:25
Supplier	-	Req. No.	99730
Material required before date:	18.07.2020	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1	Rain coats (XL-6, Large-7 Small- 07)	std	20	No's		
2	Umbrella		10	No's		
3						
4						
5						
6						
7						
8						

Remarks: For site staff, Sales staff and Head office staff purpose

Prepared By	T.Madhu	Approved by	
Sign.& Date	15.07.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10487
Vista Homes	DC Date.	27-07-2020
Kapra, Opp to MRR School, Ecil	PO No.	68898
	PO Date.	23-07-2020
SY.no.193	Req ID	58482
	Req Date	15-07-2020
GSTIN : 36AAGFV2068P1ZJ	Loc Req No	99729

	Description of Goods	HSN/SAC	Qty
1	9600 - Tools - mask - NA - Nos		100
2	4112 - Consumables - Sanitizer - 500 ml - Nos		2
3	4022 - Consumables - Dettol - NA - nos	3401	5
4			
5			
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INWARD
Inward No: 25012 Dt: 27/7/20
MRN No: 81521 Dt:
Received By: Sign:
Vista Homes

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

MODI PROPERTIES PVT. LTD.
INWARD
No. 40164
Date. 31/7

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Vista Homes	Invoice No.	12466
Kapra, Opp to MRR School, Ecil	Invoice Date.	27-07-2020
	PO No.	68898
	PO Date.	23-07-2020
SY.no.193	Req ID	58482
	Req Date	15-07-2020
GSTIN : 36AAGFV2068P1ZJ	Loc Req No	99729

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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IGST	CGST	SGST	Total Taxable Amount	1,775.00		159.00
	79.50	79.50	Total Invoice Amount	1,934.00		

Rupees : One Thousand Nine Hundred Thirty Four Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction